

## Avenbury Parish Council

CLERK TO THE COUNCIL: JENNIFER EVA [avenburyparishclerk@gmail.com](mailto:avenburyparishclerk@gmail.com)

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**To Members of Avenbury Parish Council:** Notice is hereby given that the next meeting of the Parish Council will be held on Tuesday 21<sup>st</sup> January 2025, commencing at 7.00 pm, in The Public Hall, Bromyard.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting. The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the council to respond to any comments made at this time.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). This permission does not extend to private meetings or parts of meetings which are not open to the public.

All recordings and photograph equipment should be taken away if a public meeting moves into a session which is not open to the public. If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photograph or asking people to repeat statements for the benefit of the recording. You may not make oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

### **BUSINESS OF THE AGENDA**

#### **1. APOLOGIES**

To receive and approve apologies for absence.

#### **2. DECLARATIONS OF INTEREST**

To receive any Declarations of Interest and written Requests for Dispensations

#### **3. MINUTES OF THE PREVIOUS MEETINGS**

To approve the Minutes from the previous Parish Council Meeting on Tuesday 17<sup>th</sup> September 2024.

#### **4. WARD COUNCILLOR UPDATE**

To receive a brief report from Ward Councillor Rebecca Tully.

#### **5. PUBLIC QUESTION TIME**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this Agenda, or raise issues for future consideration, at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.

#### **6. SAFER NEIGHBOURHOODS TEAM (SNT)**

To consider signing up to the Local Policing Community Charter. If agreed, members are asked to identify 3 priority policing matters that currently affect the parish i.e. road safety, rural crime, or anti-social behaviour.

#### **7. PLANNING**

To comment on local planning applications for determination by Herefordshire Council.

##### **7.1 P220562/RM ... Land to the south of Rose Cottage, Munderfield, HR7 4JU**

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Application for approval of reserved matters (Access, Appearance, Landscaping, Layout, Scale) following outline approval 191886.

Type: Approval of Reserved Matters.

### 7.2 P211567/RM ... Land at Munderfield, Bromyard

Reserved matters application following outline approval 180373/O. For residential development of 5 no. dwellings.

Type: Approval of Reserved Matters.

### 7.3 To note any recent planning decisions, as determined by Herefordshire Council.

P242118/FH ... The Barn, Avenbury Court, Avenbury, Bromyard, HR7 4LA

Proposed installation of a solar photo-voltaic panel array to the SE roof slope.

Type: Full Householder.

HC decision: Approved with conditions.

## 8. FINANCE

8.1 To consider the latest finance report (*inc. bank statements, reconciliations, spend to date*).

8.2 To consider invoices for payment (*two councillors to authorise via internet banking*).

- J. Eva – salary for January and February 2025.
- J. Eva – stationery (£1.00) and postage stamps (£6.80).

8.3 To note regular invoices paid between meetings.

Payee	Service	Cost exc. VAT	Total inc. VAT
J Poyner	Grounds Maintenance 2024	£450.00	£540.00
Autela	Payroll fees - 01/08/24 - 30/11/24	£68.22	£81.86
HMRC	PAYE	-	£174.20
Autela	Payroll fees - 01/04/24 - 31/07/24	£68.22	£81.86
J Eva	Oct, Nov, Dec salary 2024	-	-

8.4 To consider the draft budget and precept 2025/26.

## 9. ROADS / FOOTPATHS

To consider matters relating to local highways or footpaths that need to be reported to Herefordshire Council.

- To note that the Clerk has written to Mr Paul Walker, CEO of Herefordshire Council, to express the Parish Council's ongoing concerns regarding the deteriorating condition of the B4214 between Bromyard and Munderfield. The Parish Council has raised this matter with Herefordshire Council on several occasions.
- To note that the FPO for Avenbury has stepped down from the role. To consider any necessary action.

## 10. LOCAL GOVERNMENT SERVICE PAY AGREEMENT 2024/25

To note that The National Joint Council for Local Government Services (NJC) has agreed the new pay scales for 2024/25. New pay scales for the Clerk will be implemented in the December 2024 payroll and retrospectively applied from 1st April 2024.

**11. CONFIDENTIAL ITEMS: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings Act 1960), it is proposed that because of the confidential nature of the business to be transacted the public and press leave the meeting during consideration**

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of the following employment matters.

### 12. STAFFING

To receive a verbal update from the Chairman following the Clerk's appraisal and consider any necessary action.

### 13. CORRESPONDENCE - to note any information or correspondence received.

- a. HALC 'Wise Owl Training' January to March 2025.
- b. Latest Planning advice from National to Local – from the acting Strategic & Neighbourhood Planning Manager.
- c. Talk Community Newsletter - 9 January 2025
- d. Nature Recovery Mapping in Herefordshire – Webinar for Parish/Town Councils
- e. Locality Steward Update
- f. Bishops Frome & Cradley Ward Election Result
- g. HALC – Local Government Services Pay Agreement 2024/25
- h. HALC – Information Corner & Herefordshire and Parish and Town Councils' Charter 'Working Together for Better Communities'.
- i. Herefordshire Children's Services - Ofsted letter and Children's Commissioner Report publication.
- j. Herefordshire Council 2025/26 Budget Consultation.
- k. Talk Community – November Newsletter.
- l. Changes to cashless parking in the county - JustPark

### 14. NEXT ORDINARY MEETING

14.1 To note the date of the next ordinary meeting: 18<sup>th</sup> March 2025, 7 PM, Bromyard Public Hall.

14.2 To raise items for the next meeting (*no discussion*).

Jennifer Eva, Clerk to the Council

16<sup>th</sup> January 2025