

## Town Clerk | Swaffham Town Council

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**From:** Town Clerk | Swaffham Town Council  
**Sent:** 04 August 2021 09:26  
**To:** 'TDPS'  
**Subject:** RE: Future Breckland: Swaffham  
**Attachments:** List of Clubs and Societies 2020 (office).doc

Hi Emma,

Can you please confirm the times of the various meetings ASAP, as I can't hold the whole day, there are already commitments in my diary for part of each of those days. We set our meeting programme a year in advance, in between there are various other commitments in there too, remember you are competing now against the HAZ project and their four steering groups. This is how my diary stands at present: -

20<sup>th</sup> August – Walking Workshop - I can attend a morning meeting from 7.30am onwards, not available in the afternoon

7<sup>th</sup> September – Meet the Team Event - I can attend a morning meeting from 7.30am onwards, and an early afternoon meeting from 2pm for an hour, not available after 3pm

15<sup>th</sup> September – SWOT Workshop - I can attend the afternoon from 2pm – 5pm at present

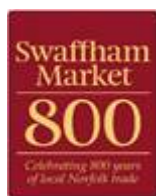
19<sup>th</sup> October – Intervention Workshop - I can attend from 11am in the morning to 3.30pm in the afternoon

The stakeholders list is a bit light on Community Groups, with Iceni Partnership and the newest group, the Men's Shed, I have attached a list which in the process of being updated (some contact details are awaited). From your list though there are some key omissions such as the Lions, the Rotary, you also have only one school, none of the Churches, no Football, Cricket, Rugby or Bowls Clubs, no Youth Groups or elderly groups like Age Concern, Merle Boddy Centre, Community Hospital League of Friends. Please note there is no Swaffham Retail Forum.

If you could get back to me with some firm times on the days you have allocated, it would be appreciated, so that I can let the Mayor and Councillors know – many thanks.

Best regards,

Richard Bishop  
**Town Clerk**



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**From:** TDPS <TDPS@breckland.gov.uk>

**Sent:** 30 July 2021 17:02

**To:** Town Clerk | Swaffham Town Council <townclerk@swaffhamtowncouncil.gov.uk>

**Subject:** Future Breckland: Swaffham

Hi Richard,

Was great to catch up on Future Breckland.

As discussed – all information on the project can be found at <https://www.breckland.gov.uk/Future-Breckland>

If I could ask you to holder the following dates in your diary and formal invites will follow in due course when all is finalised:

- **20<sup>th</sup> August** – Walking Workshop
- **7<sup>th</sup> September** – Meet the Team event
- **15<sup>th</sup> September** – SWOT Workshop
- **19<sup>th</sup> October** - Intervention Workshop

These are the stakeholders currently highlighted for Swaffham. I would welcome you to provide details for anyone else you think we need to meet – if you could let me know as soon as possible so we can make contact that would be great.

Public Sector	<b>Town Mayor</b>
Public Sector	<b>Town Councillors</b>
Public Sector	<b>Town Clerk</b>
Public Sector	<b>County Councillors</b>
Public Sector	<b>BDC Ward Members</b>
Public Sector	<b>Parish Councils (surrounding Swaffham)</b>
Public Sector	<b>NCC Officers (see separate list)</b>
Public Sector	<b>BDC Officers (see separate list)</b>
Public Sector	<b>Police</b>
Partners	<b>Historic England (HAZ link)</b>
Skills/Education	<b>Litcham School</b>
Skills/Education	<b>Nicholas Hammond Academy</b>
Business	<b>Swaffham Retail Forum</b>
Leisure	<b>Swaffham Leisure Centre</b>
Community Group	<b>Iceni Partnership</b>
Community Group	<b>Swaffham Men's Shed</b>

As always, if you have any queries please do not hesitate to contact me.

Many thanks,

Emma

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