

ULLESTHORPE *Parish Council*

Email: HelloUPC@outlook.com

Minutes of the Meeting of Ullesthorpe Parish Council on Monday 2nd March at 7.30 pm at Ullesthorpe Village Hall

Present: Councillors Simon Smith, Linda Buckland, Julie Kavanagh, Hugh Edgley and County and District Cllr Rosita Page. Also the acting clerk. No members of the public were present.

Agenda - The business transacted at the meeting was as follows:

Preliminary:

26-46 To receive apologies from members of council and accept valid reasons for absence.

No councillors were absent.

26-47 Declarations of interest

a. To receive members' declarations of interest

Cllr Smith declared an interest in any matters relating to the Baldwins Charity, Joint Burial Committee, Mark Smith Education Charity and Ullesthorpe Preschool. Cllr Edgley declared an interest in any matters relating to the Village Hall and Mark Smith Charity. Cllr Kavanagh declared an interest in any matters relating to Ullesthorpe Playing Fields Association and Joint Burial Committee. Cllr Buckland declared an interest in any matters related to the Baldwins Charity.

b. To receive and consider members' requests for dispensations

Dispensations granted for Cllrs Smith, Edgley, Kavanagh and Buckland to discuss and vote on items relating to their declared interests.

26-48 To receive an update on the casual vacancy and the possible appointment of another councillor.

No progress. Acting clerk to contact The Swift Flash to get a quote for an advertisement.

Wording:

If you are interested in your community and would like to volunteer for a couple of hours a month Ullesthorpe Parish Council are looking for councillors. Please apply to helloupc@outlook.com

Public Participation Session (15 minutes)

26-49 To adjourn the meeting for contributions from other representatives and members of the public.

No members of the public were in attendance

Council Session:

26-50 To sign as accurate the minutes of the meeting held on 2nd February 2026.

Cllr Smith proposed, Cllr Buckland seconded, minutes approved.

26-51 Matters arising from District and County Councillor Rosita Page.

Cllr Page has been in regular contact via phone and email throughout the month with the councillors and the acting clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

26-52 Financial Matters:

a. To note the bank reconciliation to end February 2026.

The reconciled balance on the Parish Council bank accounts on 2nd March 2026 is £44,622.48. Signed by Cllr Smith.

b. To approve accounts for payment.

Date	Payee	Invoice Number	For	£
02/02/2026	Cllr L Buckland (Note 1)		Defibrillator Pads	64.80
16/02/2026	LRALC Ltd	19/5215	Clerk 1 Training Course	50.00
18/02/2026	Glasdon UK	S1931713	Benches for playing field	9,228.31
02/03/2026	HMRC		February PAYE	80.00
02/03/2026	R Twiss		Clerk wages for February	103.35

Note 1:

This replaces the payment to John Horsfall approved in December as the UPC Cheque could not be presented and was cancelled, with payment then being made by Cllr Buckland via bank transfer.

Cllr Smith proposed, Cllr Edgley seconded. Invoices approved for payment and cheques issued.

c. To note receipts.

Date	Receipt	Detail	£
31/01/2026	NatWest	Reserve Account interest	12.49
28/02/2026	NatWest	Reserve Account interest	11.67

d. To discuss any updates on the precept setting for 2026.

Waiting for payment to be received.

e. Other financial matters.

We are looking at changing both bank statement dates to better match the parish council's meeting schedule.

26-53 Planning Matters:

a. Discuss and agree comments re Planning Consultation 25/01565/OUT.

Cllr Edgley will submit the Ullesthorpe Parish Council response.

b. Any other planning matters.

Cllr Smith noted that he had been in communication with Cllr Page and Piers Lindley re an application from British Horse Society on the right of way relating to the road leading off Manor Road to beyond the stream at the bottom of the hill across Baldwins Green forming part of the access to the allotments. Noted on current LCC documentations W91 Section of County/Road/Bridleway. Received documentation to be circulated.

26-54 Correspondence:

a. Update on the request from a resident on Main Street re work to the trees adjacent to their property (trees on UPC land).

We need a second quote. Cllr Buckland will provide details of another tree specialist. Whichever tree specialist we select will need to provide an arboricultural report to support the planning application. Cllr Smith to forward the existing quote to the acting clerk for comparison with the second quotation.

b. Any other correspondence.

None

26-55 Updates from sub-committees.

Cllr Page noted that all charities and sub-committees should out of courtesy provide a report and balance sheet to the parish council.

Minutes to be emailed to acting clerk of parish council.

Acting clerk to write to clerk of Burial Board (Patricia Nunn) explaining that for us to be legally compliant we need to have a financial trail of monies and records of minutes.

Re Mark Smith Charity, Village Hall Charity, Playing Fields Charity and Baldwins Charity, the respective sitting parish councillors will make known to them the requirement for the parish council to receive a copy of their annual accounts and annual report.

The parish council will need all of the above for the May Parish Council Meeting.

26-56 To discuss the standing orders.

All to read before next meeting at which the standing orders will be reviewed.

Cllr Page suggested that we ensure that we have something in there regarding limits on how we deal with a Freedom of Information Request including cost cap (e.g. £20), limit on time going back and lead time to respond to requests.

26-57 To discuss UPC response to The Government consultation on LGR proposals.

Cllr Page explained the options currently under consideration by The Government.

Ullesthorpe Parish Council prefers a single authority with no expansion of the city. Proposed by Cllr Smith and seconded by Cllr Edgley that Cllr Edgley submit this response. Approved.

26-58 To discuss potential support to community organisations.

The remaining budget for support for local organisations was discussed. In the absence of any firm bids it was proposed to roll the balance forward to the next financial year. Proposed by Cllr Kavanagh, seconded by Cllr Edgley. Approved.

26-59 To discuss changes required to the Parish Council website and potentially councillors' emails.

Acting clerk to take up with Hugo Fox.

Also to discuss CJBC website requirements.

Update to follow the CJBC meeting in March.

26-60 To discuss progress on changes to the postal address for the Parish correspondence.

We now need a letterbox. Cllr Kavanagh will get quotes and designs for consideration.

26-61 To discuss village maintenance.

Cllr Buckland provided an update on the lamppost covered by Ivy.

26-62 To discuss progress on the S106 application and subsequent spend.

The benches have been delivered to the contractor and locations will be decided on site with Treasurer of the Playing Fields Association and Cllr Smith. Cllr Buckland to order the lectern.

26-63 To discuss possible applications for future funding from the Community Action Fund (CAF).

Deferred

26-64 To discuss progress on responses to the public spaces consultation.

The public spaces consultation is closed.

26-65 Progress update on clerk training.

The acting clerk provided an update on the clerk training.

26-66 Any other business.

A communication was received raising a concern about on-pavement parking on Goodacre Road.

26-67 To consider items for inclusion on the agenda for the next meeting.

Items carried forward from above plus review of the standing orders.

26-68 To consider the date and time of the next meeting.

Monday 6th April 7.30pm

Re the May meeting Cllr Buckland will check availability of the village hall week commencing Monday 11th May.

Meeting concluded at 10.20

SIMON SMITH

CHAIRMAN

6th April 2026