



MINUTES OF THE FULL COUNCIL MEETING HELD on 11th of November 2025 HILLSIDE MEETING ROOM, LILLESBALL, 6:30PM

Members present Cllrs: Taylor (Chairman), Binnington and Clayton.

In attendance: Mrs W Tonge (Parish Clerk).

101/25 Apologies and declarations of Interest

Apologies received from Cllr Challenor (Indisposed), Cllr Parker (Indisposed), Cllr Harvey (Holiday), Cllr Hoof (Indisposed) and Cllr Eade (Indisposed).

102/25 Public Session

None in attendance.

103/25 Minutes of the last Council meeting held 14th of October 2025

The minutes of the last meeting held on the 14th of October 2025 had been previously circulated and were **RESOLVED** to be accepted as a true record.

104/25 Matters arising, for information, from the minutes

No matters raised.

105/25 Correspondence

The following correspondence was shared with members:

- a) The Mayor of T&WC invitation to attend a Christmas Carol-oke event on Thursday 11th December 5.30pm.

106/25 Reports from West Mercia Police

No reports received.

107/25 Reports from Parish Councillors and Ward Member present

Cllr Taylor reported his attendance at St Michael's Remembrance Service held on Sunday 9th November.

108/25 Clerks Report

The Clerk provided members with a brief insight into local issues parish staff have reported and dealt with recently and provided members with the following information:

- All allotments holders have been invoiced for the year.
- 2 x replacement Defibrillator pads have been purchased and installed.
- The Clerk recently attended the T&WC Parish Clerks Partnership meeting.
- The Clerk recently attend SALC's AGM in Shrewsbury.
- The Autumn edition of the Parish Newsletter has been drafted and waiting for members comments.
- A Draft Budget has been prepared by the Clerk and distributed to members for 26/27.

109/25 T&WC Local Plan Review

No further updates received.

110/25 T&WC Community Governance Review

The final report received from T&WC has been previously circulated to members, Lilleshall Parish remains unaffected.

111/25 Road Safety Scheme

The matter of the parish gateways was discussed. Despite the Clerk sending three emails to T&WC Head of Highways, regarding progress on the transfer of assets to the parish council there has been no response. Members requested the Clerk escalate the matter to Head of Service, Dean Sargeant.

112/25 Events

The Clerk confirmed the following events at St Michael's Church in December:

- 14th December 3.30pm Christingle Service.
- 21st December 6.30pm Car 9.30 Carol Service.
- 24th December 11pm Midnight Holy Communion.
- 25th December 9.30am Holy Communion.

Members discussed the idea of providing Christmas lights on the Red House Roundabout. It was agreed this should be an agenda item in the new financial year for further consideration for Winter 2026.

113/25 Planning

Council considered the following Planning Applications received from Telford & Wrekin Council:

None received.

114/25 Financial Reports

a). Councillors reviewed the latest bank reconciliation up to 31st of October 2025, bringing the accounts to a balance of £68,918.54pp and the payments made since the last meeting and their corresponding invoices/receipts. All reports were signed by Cllr Taylor & Cllr Clayton; all invoices were signed by Cllr Binnington.

Councillors **RESOLVED** to accept the bank reconciliation as an accurate report and approved the list of payments made since the last meeting:

Payments made during October since the last meeting

Payment made to	Details	Amount
British Gas	Electricity to Talbot Centre	£17.45
Midland Computers	IT Support	£119.76
Parkman Handyman Services	Bus Shelters	£163.99
Nobridge Ltd	Grounds maintenance payment 6 of 12	£687.42
Newport First Responders	Cardiac Pads for Defib	£49.00
Parkman Handyman Services	SiDS Maintenance October	£120.00
Needes Landscaping	Parish Planters	£857.00
Hugo Fox	Website fee	£11.99
Luv Waste	Skip for Allotments	£360.00
H3G	Mobile phone	£9.16
Lloyds Bank	Account charge	£4.25
Waterplus	Water supply for Allotments	£436.64
Parkman Handyman Services	Maintenance to street lighting pole	£315.79
Staff Salary	Salary for October	£1,329.56
Luv Waste	2nd Skip for Allotments	£282.00
HMRC	NI & Tax October	£349.05
Shropshire County Pension	Pension	£284.22

- a) **Budget Setting for Financial year 2026/27:** A copy of the full draft budget report had been previously circulated to all members. Cllr Binnington thanked the Clerk for her hard work on the budget. Members agreed to make a final decision at the next meeting.
- b) **T&WC Community Pride Fund:** the clerk confirmed the parish council is now in receipt of the full payment of £500, the funding is earmarked towards the purchase of community benches.
- c) **Newport Shropshire Cycling Club Parish Grant Application:** The Clerk provided members with details of the application.
Resolved: that a grant of £300 be granted to Newport Shropshire Cycling Club.

115/25 **Parish Assets**

- a) **Allotments:** No further matters raised.
- b) **Lilleshall Tennis Club/ Talbot Centre:** Cllr Clayton confirmed the new electricity meter has been installed but remains problematic in terms of providing an actual reading. The Clerk was granted permission to commission Wrekin Drainage Service to conduct work on the Talbot Centre drains.
Resolved: to accept the quote provided from Wrekin Drainage Systems for £786.00 which includes provision of a comprehensive survey report on its findings.
- c) **Bus Shelters:** No further matters raised.
- d) **Churchyard/Burial Ground:** A copy of the draft management plan and risk assessment had been previously circulated to all members for consideration.
Resolved: to adopt the management plan and risk assessment. Both documents were signed by Cllr Taylor (Chairman).
- e) **Planters:** No further matters raised.
- f) **Footway lighting:** The Clerk briefed members that urgent maintenance to a streetlighting pole has been completed on Limekiln Way.
Resolved: that the invoice from G Parkman Handyman Services to conduct the urgent work for £315.79p be retrospectively accepted.
The Clerk informed members she will be attending a meeting on Tuesday 25th of November at 2pm with the T&WC Service Manager for Street Lighting, to gain a better understanding of the current contract the parish council have with T&WC. The meeting will be held by 'Teams' so all members are welcome to join the meeting.

This meeting closed at 7.30 pm

These minutes are to be considered as a draft form until signed at the next appropriate meeting, the signed copy will be retained by the Parish Council.

Signed: Dated:/...../.....