



MALVERN WELLS PARISH COUNCIL
www.malvernwells-pc.gov.uk

Clerk: A Briggs
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Malvern, WR14 1FW

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21st November 2025

Dear Councillor,

You are duly summoned to attend a meeting of Malvern Wells Parish Council at **7.00pm** on **Wednesday 26th November 2025** at **Malvern Wells Village Hall**.

AGENDA

1. To receive and consider apologies for absence from Councillors.
2.
 - a) Declarations of Disclosable Pecuniary Interests and any Other Disclosable Interests in items on the agenda (Personal and Prejudicial)
 - b) Register of Interests. Councillors are reminded of the need to submit their Register of Interests.
 - c) To consider any written requests from Councillors to Grant a Dispensation (S33 of the Localism Act 2011) relating to items on the agenda
3. Public Participation - Residents are invited to address the council on any local matters and agenda items.
4. Reports of District and County Councillors.
5. To consider and approve the minutes of the Parish Council Meeting on 29th October 2025.
6. To consider Co-option Applications / and any S91 councillors that may wish to rejoin the council.

7. Planning

- a) Updates on ongoing planning matters
- b) Planning applications for consideration

MHDC Reference	Location	Proposal
M/25/01743/HP	15 Heathlands CloseMalvernWR14 4HR	Proposed shepherds hut for ancillary purposes.

- c) To note planning decisions received:
M/25/01216/HP. 7 Watery Lane, Malvern. Proposed single-storey rear extension, replacing existing outbuildings. New and enlarged windows to front and side elevations, and the erection of detached two-storey double garage to rear of garden. **Approved.**

8. Finance

- a) To note, consider and **approve** payment schedules (to be circulated).
- b) Nat West Bank Signatories/Lloyds Bank updates
- c) To consider budget for 2026-27 (previously circulated)

9. Recruitment

- a) Update on recruitment of new permanent Clerk

10. Policies – To note, consider and approve the Code of Conduct and IT Policy (previously circulated)

11. To note, consider and approve Scheme of Delegation (previously circulated)



12. To note, consider and approve Risk Schedule (attached)
13. Cemetery update
14. Bus shelters - to consider replacing fire damaged bus shelter at Peachfield Road with a bench/2nd hand bus shelters
15. Communications
 - a) To consider CALC Representative
 - b) To consider correspondence over St Wulstans' Church parking proposal.
16. To consider reports from Committees/Working Groups
 - Committees:**
 - a) Staffing
 - b) F&GP
 - Working Groups:**
 - c) Cemetery
 - d) PROW
 - e) Gas Lamps
 - f) Traffic
17. Grants and Donations – Malvern Wells Primary School new playground. To consider gifting a Christmas raffle prize and also to consider a grant towards playground.
18. Progress reports on items from previous meeting not otherwise listed on the agenda.
 - a) Report back on Remembrance Sunday Parade, along with formal Thank You's to be noted:
Tim Kidmore
Phyllis Goodwin (WI)
Peter Buchanan (Celebrant)
Steve Maund (road closures), along with Sandy, Teresa, Colin and Rose
 - b) Christmas Tree
19. Other reports and items for future consideration:
20. Next Meeting: 28th January 2026

All meetings start at 7pm and at Malvern Wells Village Hall

Anna Briggs

Clerk Malvern Wells Parish Council

The public and press are invited to attend.