

BROOKLAND PARISH COUNCIL

A G E N D A

**FOR THE ORDINARY PARISH COUNCIL MEETING TO BE HELD ON
MONDAY 21 OCTOBER 2013 AT THE VILLAGE HALL BROOKLAND, AT 7.15 PM**

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
 - i) Updating of Declarations of Interest
- 3. ACCEPTANCE OF MINUTES**
- 4. PARISH COUNCIL WEBSITE**
- 5. MATTERS FOR REPORT ARISING FROM PREVIOUS MEETING**
- 6. PUBLIC INTERVAL**
- 7. CHAIRMAN'S REPORT**
- 8. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**
 - Correspondence/Email Correspondence
 - Finance
 - Insurance
 - Southern Water's review of Brookland Wastewater Treatment Works
 - Annual Safety Inspection of MUGA and Youth Shelter
 - Village Risk Assessment/Risk Inspection
 - Half yearly Internal Audit
- 9. CEMETERY**
 - Form to be completed by anyone wishing to purchase a grave space
- 10. YOUTH AREA**
 - Proposal from parishioners to relocate the MUGA
- 11. PLANNING**
 - No applications received.
 - Election of Councillor to Planning Committee
- 12. COMMUNITY SAFETY**
- 13. VILLAGE RESPONSIBILITIES**
 - Matters Arising from the Round Robin not previously covered
 - Village Hall
 - Booking Form to be completed by prospective hirer of land at rear of hall
 - Items to be reported to Kent Highway Services/PROW
- 14. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

Parish Clerk
14 October 2013