

Minutes of the Parish Council meeting of Collier Street Parish Council

St Margaret's School, Collier Street. Monday, 2nd March 2026 at 7.00pm

PRESENT:

Cllr Jack Highwood (chair)
Cllr Deborah Papas (vice-chair)
Cllr Andrew Papas
Cllr Kelly Rigden
Cllr Charlie Cooper
Cllr Ben Ward
Cllr Brian Black (County Councillor)
Cllr Mike Summersgill (Borough Councillor)
Cllr Claudine Russell (Borough Councillor)

Also, in attendance was the Clerk Michelle Rumble

26.03.01

Apologies and absences.

Apologies were received from Cllr Grace Couch
No apologies have been received from Cllr Steve Barham

26.03.02

Declaration of Interests, Dispensations, Predetermination or Lobbying

There were none declared.

26.03.03

Reports from Members of the Public

There were no members of the public.

26.03.04

Reports.

- a) KCC Councillor. Cllr Black stated that he had responded to the Clerk regarding the contribution from his Members Grants for the new Play area, and he had also circulated an email regarding the street lighting costs the Parish Council was dealing with.
- b) Borough Councillor. Cllr Summersgill was present and his report had been circulated prior to the Parish meeting. Report from a Resident on Haviker Street about a blocked drainage channel has been passed to UMIDB (Medway Drainage Board) for inspection and action.

Cllr Summersgill also mentioned that there was an open day at Marden this weekend where CPR, and Defibrillator training was taking place and that members of the public could go along.

- c) Borough Councillor. Cllr Russell was present and a report had been received and circulated prior to the Parish Council meeting. The Heathlands SPD has been called in to Overview and Scrutiny for further assessment. The budget was passed with a 3% council tax rise. We put forward two amendments, one to keep the car parking charges the same as last year and the second to re-instore the capital line to begin the Leeds Langley Relief Road evidence gathering work in order to keep the safeguarded area for the road in the next iteration of

the Local Plan and to work towards a transport bid. Both were rejected. The Article 4 Directive on Invicta House will be coming to Planning, Healthier Stronger Communities committee this week.

26.03.05

Signing of the minutes of the last meeting.

The minutes of the meeting on 2nd February 2026 were agreed as a true record and signed by the Chairman.

26.03.06

Planning Applications for Consideration (Town & Country Planning Act 1990 s1 p8)

- a) 26/500383/FULL: Den Farmhouse, Den Lane, Collier Street. TN12 9PX. Demolition of existing house, garage, and outbuildings. Erection of a 4-bed self-build house, garage, solar battery, and bicycle store with two parking spaces and landscaping

Cllr Highwood proposed to Neutral and seconded by Cllr A Papas It was RESOLVED with all in favour.

- b) 26/500388/FULL: Spenny Farm, Spenny Lane, Collier Street. TN12 9PR. Demolition of existing agricultural building and Erection of a dual span agricultural livestock building.

Cllr Highwood proposed to Support and seconded by Cllr Ward. It was RESOLVED all in favour. The demolition of this building and the erection of a new livestock building will provide clear benefits to the health and wellbeing of the Cows housed in the winter months at Spenny Farm. Cows are an integral part of our agricultural community, and we whole heartedly support the betterment of their welfare.

- c) 25/505280/FULL: Land North of Little Cheveney Farm, Sheephurst Lane, Marden. Section 73 Application for Minor Material Amendment to Approved plans condition 2 for amendments to the layout involving the permissive footpath at west of site moved to be at least 15m from ancient woodland- a revised substation to the latest NGED design- revised access track and entrance which includes amendments to hedgerow planting- inter row spacing reduced from 3m to 2.5m- amendments to the internal access tracks, and the erection of 2no. spares containers and 3no. Weather stations. Variation of condition 4 (access) to refer to the amended access swept path plan and access plans. Variation of condition 24 (permissive path) to refer to the amended general PV layout plan. Removal of condition 25 (construction traffic management plan). Discharge of conditions 8 (landscaping), 10 (arboriculture method statement), 11 (construction environmental management plan), 12 (landscape environmental management plan), and 17 (drainage strategy) pursuant to 22/501335/FULL APP/U2235/W/23/3321094) for Installation of a renewable energy led generating station comprising of ground mounted solar PV arrays, associated electricity generation infrastructure and other ancillary equipment comprising of storage containers, access tracks, fencing, gates and CCTV together with the creation of woodland and biodiversity enhancements.

It was Resolved with all in favour to a NEUTRAL STANCE

- d) 26/500482/FULL Bridge House, Collier Street, TN12 9SD. Change of use of part of the land from agricultural to equestrian with construction of a domestic, outdoor, ground level riding arena (25 metres by 40 metres) surrounded by timber post and rail fencing,

It was Resolved with all in favour to support this application

26.03.06.02

Planning decisions made by Maidstone Borough Council since the last meeting.

- e) 25/504308/FULL Land Adjacent Moors Cottages Spenny Lane, TN12 9PR. Erection of 2x 3 bed semi-detached dwellings with parking and access.

Application Refused 13th February 2026

Parish Council's comments – SUPPORTED APPLICATION

26.03.07

Correspondence List

KALC Minutes January 2026 – It was noted that in the minutes it stated that the Parish Services Scheme will stop after this Budget year.

Maidstone Borough Council Newsletter

26.03.08

FINANCE

26.03.08.01 – Bank Statements for Community Account and Money Manager

Proposed by Cllr D Papas, seconded by Cllr Rigden and it was RESOLVED with all in favour.

26.03.08.02 – Bank Reconciliation for Community Account and Money Manager

Proposed by Cllr D Papas, seconded by Cllr Rigden and it was RESOLVED with all in favour.

26.03.08.03 – Finance Reports

a) Annual Budget Report YtD

b) Earmarked Reserves

c) Trial Balance Report

Proposed by Cllr D Papas, seconded by Cllr Rigden and it was RESOLVED with all in favour.

26.03.08.04 – Payments for the Month of March

Proposed by Cllr D Papas, seconded by Cllr Rigden and it was RESOLVED with all in favour to make the payments.

These will be made ONLINE after the meeting.

26.03.09

CIL MONIES

CCTV

Spend since the last meeting, which has already been approved.

February 2026

Spent £760.14 (net of VAT)

Balance £25,772.34

Spend due.

CCTV signs and bracket for post £36.83

Bollard Lighting

The purchase of the Bollard Lights has already previously been approved,

Bollard Lighting (already approved) £1736.33

Concrete and subsidiary materials £300.00

Digger £110.00

Labour (5 days but could be 4) £2250.00.

It was proposed by Cllr A Papas, seconded by Cllr Cooper, RESOLVED all in favour. The Clerk will contact the contractor and let them know that the quote has now been approved.

Cllr Ward stated that until the ground dries out the work cannot take place – May Half Term

26.03.10

Highways and Footpaths

26.03.10.01

HIP – No update to the HIP.

26.02.10.02

Streetlights

The Clerk updated members in that the complaint has been sent to the Energy Ombudsman which has been accepted and a case reference given by them EG022670-26

The Clerk has also contacted UMSO for a quote to disconnect all three streetlights – No update on this yet.

The Clerk has also written to Katie Lam MP on this matter.”

26.03.10.03

Highways - Outstanding / Other Items

4th March Temporary traffic lights – repair edge of carriageway

5th – 6th March 09:30-15:00 Green Lane closed – surface treatment.

8th March 09:30-14:30 Paddock Wood Half Marathon

9th - 11th March 08:00-11:00 SEW Stopcock meter installation works.

9th – 11th March Long end Lane closed – surface treatment.

10th – 13th April End of Kings Lane closed for Openreach work

26.03.11

Recreation Ground and Car Park

26.03.11.01

Village Green Electricity connection.

Cllr Ward stated that this has now been completed.

26.03.11.02

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Bollard Lighting (already approved) £1736.33

Concrete and subsidiary materials £300.00

Digger £110.00

Labour (5 days but could be 4) £2250.00.

It was proposed by Cllr A Papas, seconded by Cllr Cooper, RESOLVED all in favour. The Clerk will contact the contractor and let them know that the quote has now been approved.

Cllr Ward stated that until the ground dries out the work cannot take place – May Half Term.

26.03.11.03

CCTV

Cllr Ward updated members that the CCTV has now been installed as has the ANPR., it just needs setting up now.

- RESOLUTION to assign person to be Admin and look after CCTV software.

It was agreed that Cllr Ward will be the admin.

It was proposed by Cllr Highwood, seconded by Cllr D Papas, Resolved all in favour.

- RESOLUTION to decide who will have access and to CCTV.

It was agreed the Clerk, Chairman and vice-chair would have access to the CCTV and ability to playback.

It was proposed by Cllr A Papas, seconded by Cllr Cooper, Resolved all in favour.

- RESOLUTION to update Data Protection Policy to add CCTV as sub policy.

Cllr D Papas will update the Policy and circulate to all members. The Clerk will then place on the website.

- RESOLUTION to decide who will have access to Live View (ONLY). All Councillors will have access to live view.

It was proposed by Cllr Highwood, seconded by Cllr D Papas, RESOLVED all in favour.

The Signs in the Car park for both the CCTV and ANPR are both up.

26.03.11.04

INPOST Lockers

The Clerk updated members that the Surveyor has now been instructed.

26.03.12

Play Equipment

Cllr Highwood spoke on this item which included discussing the four quotes and four specifications received from.

- Play dale
- Wicksteed
- Sovereign
- Play safe

The four quotes were discussed amongst the Councillors, looking at what they all offer and the cost and quality of the Equipment, guarantees etc.

Cllr Highwood stated that he would contact Play safe to have a look at some of their equipment as this is the only company they have not looked at the play equipment in situ.

The next steps were discussed.

- Cllr Rigden would do the initial set up of a survey with Survey Monkey to enable residents to choose their preferences on certain pieces of equipment. This will then send to Councillors for review before releasing and agree a point scoring system which will need to be worked out. It was also agreed that Cllr D Papas would forward the pictures shown at the meeting to Cllr Rigden for implementation in the template.
- Cllr Rigden will also speak at the school assembly and ask the children which equipment they would like to see.
- The Clerk will contact Maidstone Borough Council regarding the SIPA Grant and what dates they must submit their quotes etc. to receive the Grant.

26.03.13

Village Hall

Cllr Ben Ward confirmed that the pre-application planning will be submitted to Maidstone Borough Council.

There are a few options the Parish Council could go ahead with

Cllr Ward is happy to continue with the Village Hall; it was Resolved all in favour to Delegate authority to Cllr Ward for all Village Hall matters.

The Clerk will open a new account for the Village Hall with HSBC – this will be a Charities account.

The AGM of the Village Hall will take place within the next month whereby the existing Village Hall committee will all resign.

26.03.13

Flooding Report.

No Report

26.03.14

DATE OF NEXT MEETING

The next meeting will be held on Monthly Meeting Monday; 13th April 2026 at 7.00pm
There being no further business, the meeting closed at 8:52PM

Prepared by | Michelle Rumble - Clerk | Collier Street Parish Council

DRAFT