

SUBJECT TO RATIFICATION AT THE 15th MAY 2023 MEETING

Minutes of the North Muskham Parish Council held on Monday, 17th April 2023 at the MRCC commencing at 7pm.

Present: **Councillor I Harrison (in the Chair)**
 Councillor S Dolby
 Councillor D Saxton
 Councillor M Talbot

Also present three members of the public.

NM142-23 Apologies for absence

Apologies for absence were received and accepted from Councillors Beddoe and Hutchings, District Councillor Mrs Saddington and County Councillor Laughton.

NM143-23 Declarations of Interest

It was AGREED that any declarations of interest would be stated by Members as required during the meeting

NM144-23 Minutes

The minutes of the Parish Council Meeting held on Monday, 13th March 2023 were accepted as a true and correct record and signed by the Chairman.

NM145-23 Public 10 Minute Session

There were no questions raised.

NM146-23 Planning

- (a) 23/00454/FUL – Toll Bar House, Vicarage Lane, North Muskham – Erection of Workshop

After discussion it was proposed by Councillor Talbot, seconded by Councillor Dolby, that the application be supported subject to conditions being included to limit noise from any processes that could have an adverse effect on adjacent properties. This was unanimously AGREED.

NM147-23 Parish Council Matters

- (a) Allotments/Green Hub Sub-Committee Report

The Chair referred to a report circulated from the Allotments Sub-Committee.

Members noted actions at points 1 to 3. In terms of point 4 regarding the painting of the container, the Sub-Committee to be asked to progress this as soon as possible.

It was AGREED that the Clerk progress the advertising of the vacant plots, once notice of termination had been received from the tenant who had advised they were not renewing. This would include options to have a half or quarter plot as suggested, and the 5 raised beds on the community plot.

Members AGREED that the water would be turned back on with immediate effect, which Councillor Talbot would arrange. The offer made by the Allotments Sub-Committee for the tenants to link the second rainwater harvest tank to the first one was accepted.

Confirmation of the amount included in the Parish Council's budget for the Allotment & Green Hub R&R to be advised to the Allotment Sub-Committee.

The Clerk would liaise with the Sub-Committee to arrange soil for the rut in front of the houses on the grass path.

(b) To receive an update on Celebrations for the Coronation of King Charles III – 6th May 2023

It was noted that the following were now confirmed:

- Friday, 5th May - Fun Run
- Saturday, 6th May - BBQ & Live Music at The Ferry
- Sunday, 7th May - Celebration Service & Café Church – 9.30am
- Sunday, 7th May - Afternoon Tea at Church
- Monday, 8th May – Community Volunteer Event

The Clerk to establish what response there had been to the call for volunteers on Monday, 8th May and what resources, if any, were required and feedback to Members.

The Clerk outlined the budget available, with £1,500 included in the Parish Council budget, a donation of £200 from Cllr Mrs Saddington, a further £300 expected from Newark & Sherwood District Council. This gave a budget of £2,000, plus the £2,000 grant from the National Lottery.

After discussion, it was AGREED that a donation of £250 be made to the Church towards the Afternoon Tea.

(c) To receive information on the Local Elections 2023 and the Statement of Persons Nominated

Members noted that there would be an election for seats on the Parish Council, as there were eight people nominated for seven spaces as outlined in the Statement of Persons Nominated. The Election would take place on Thursday, 4th May.

The Chair noted that Cllr Saxton had decided not to stand for re-election. The Chair recognised the valuable input made by Cllr Saxton over the last 8 years of service to the village. It was hoped that Cllr Saxton would continue to be involved in village projects, particularly around the Neighbourhood Plan.

Given that there was going to be an election, the Clerk was asked to seek clarification on what costs might be recharged to the Parish Council.

NM148-23 Environmental & Community Issues

(a) Skatepark and Play Area

The Clerk had confirmed with the Village Handyman which bench was to be removed at the play area. Two concrete plinths would need to be installed for the two new benches.

An approach had been made to Councillor Talbot by the family who had a memorial bench in the play area, for an additional plaque on one of the new benches. The Chair asked that contact be made with the Clerk to outline their request.

(b) To note the incident at the play area resulting in damage to a new piece of equipment

The Clerk updated Members on the incident that had resulted in damage to one of the new pieces of equipment due to inappropriate use by an older child. A quotation for a replacement part was awaited and would be circulated to Members on receipt.

The Clerk was asked to investigate signage to highlight the recommended age use for the equipment.

(c) To note information on an initiative received from Nottinghamshire Wildlife Trust on Wilding

Members noted the information received from Nottinghamshire Wildlife Trust on their wilding project. The Clerk had forwarded information on to the MRCC and also to the Allotments Sub-Committee.

A response was awaited from the MRCC, but the Allotments Sub-Committee had confirmed they would be happy to be involved.

(d) To note a request from a resident regarding the path from Dickinson Way to the River footpath

The Clerk confirmed that this path was under the ownership of the Nottinghamshire Wildlife Trust. The Reserves Officer had indicated that the Trust would be supportive of work to improve the path and could provide materials but not volunteers. The Clerk was asked to request a site meeting as soon as possible.

NM149-23 Highways

(a) Highways Logs

The Clerk updated Members on the highways log. A chaser had been sent on the 30mph sign that had originally been reported in January.

(b) Public Footpath Map

Members considered the revised map that had been put together by a resident. Discussion took place around including information on the 'De Facto' paths to indicate that access was with owners consent, and to also keep dogs on leads.

The Clerk to liaise with the resident outside of the meeting on appropriate wording.

NM150-23 Financial Matters

- (a) The Chair referred to the accounts for payment. It was AGREED unanimously that the following accounts be agreed for payment

- NSDC – Dog Bins – October to March 2023 - £436.80
- Village Handyman – £226.68
- Keyhole IT – Domain Renewal - £70
- Clerk's Wages – March - £284.20
- HMRC Paye – March - £71
- MRCC – Donation for Electricity - £30.86
- MRCC – Room Hire Dec/Feb/Mar - £36.45
- MRCC – Donation for Grass Cutting - £121.37
- Running Imp – Coronation Fun Run Medals - £389.43
- Notts Association of Local Councils – 2023/24 Subscription - £226.60

To note any receipts:

- Allotment Rents - £606.18
- NSDC Community Lottery - £123.50
- Nottinghamshire County Council – Donation for Coronation - £100
- Community Lottery Grant for Coronation - £2,000

- (b) Financial Report as at 31st March 2023

Members received and noted the financial report as at 31st March 2023.

- (c) To note the outcome of the application to the National Lottery Awards for All Scheme

Members noted the successful outcome of the application to the National Lottery Awards for All Scheme. A grant of £2,000 had been awarded.

- (d) To note the outcome of the Co-Op Community Champions Collection

Members noted the sum of £708.58 that had been raised through the Co-Op Community Champions Collection for the skatepark.

- (e) To note the submission of the 2022-23 accounts for internal audit

The Clerk outlined that the accounts for the year ending 31st March 2023 had been prepared for internal audit and would now be submitted to the internal auditor.

A copy of the documentation had been circulated to Members for information.

NM151-23 Notts Association of Local Councils

- (a) DLUHC Consultation on Infrastructure

After discussion, it was AGREED that the document would be reviewed by the Chair who would put together a response and circulate to Members for approval prior to submission.

- (b) To note the Section 137 Amount for 2023/24
Members noted the Section 137 sum from 1st April 2023 had been confirmed at £9.93 per elector.

NM152-23 Correspondence

- (a) Newark & Sherwood District Council Anti-Social Behaviour Newsletter – Winter 2022
A copy of the Newsletter had been circulated to Members for information.
- (b) Safer Neighbourhood Group
Members noted the report of Councillor Saxton from the last Safer Neighbourhood Group.
- (c) Nottinghamshire Preliminary Flood Risk Assessment Consultation
The Chair referred to the Consultation that had recently been released. The Clerk to include on the May agenda for consideration.

NM153-23 Date of Next Meeting

Monday, 15th May 2023 – Annual Meeting of the Council & Annual Parish Meeting

The meeting closed at 7.40pm