



To: The Chairman and Members of Hightown Parish Council.

You are hereby summoned to attend an Ordinary Meeting of the Council which will be held on Monday 18th September 2023 at 7.00 pm at the Alt Centre for the following purposes:

AGENDA

- 1. Apologies for Absence.**
- 2. Minutes.**
Members are asked to consider and approve the Minutes of the Ordinary Meeting held on 17th July 2023.
- 3. Declarations of interest.** - Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Hightown Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 4. To adjourn the meeting to receive public comments.**
- 5. Police community action.**
Members will receive an update from members of the police community action group.
- 6. Casual Vacancy.**
Members are asked to note the casual vacancy.
- 7. Christmas lights switch on.**
Members are asked to review the position regarding the light switch on and the provision of a new xmas tree.
- 8. Remembrance wreath.**
Members are asked to agree a donation of up to £50 to the Royal British Legion and to select a wreath for remembrance day.
- 9. To receive reports of meetings.**
(For information purposes only - No decisions may be made under this item.)
- 10. Correspondence.**
Members are asked to consider any correspondence which may have been received and respond.

11. Planning Applications.

Members are asked to consider the planning applications set out in the schedule of planning applications circulated and also available on Sefton Council's website.

12. Repairs at Alt Centre.

Members are asked to note the clerks approval of the cost of repairs at the Alt Centre in the sum of £310.00.

13. Accounts paid and for payment.

Members are asked to agree the payments set out in the schedule of payments circulated.

J Farrar

Miss J Farrar

Clerk to Hightown Parish Council

11th September 2023



MINUTES OF THE ORDINARY MEETING OF

HIGHTOWN PARISH COUNCIL

HELD ON 17th JULY 2023 AT THE ALT CENTRE

- Present:** Cllrs: Munro (in the chair), Barlow, Magill and Williams.
- 2023/49** **Apologies for absence.**
Cllrs Shacklady and Stobie.
- 2023/50.** **Minutes of the Annual Meeting held on 15th May 2023.**
RESOLVED that the Minutes of the Annual Meeting held on 15th May 2023 be approved as a correct record.
- 2023/51.** **Declarations of interest** - Members are requested to give notice of any interest relating to any item on the agenda.
Cllr Williams declared a general interest in item 13.
- 2023/52.** **To adjourn the meeting to receive public comments.**
A resident attended to discuss the maintenance of verges on Thornbeck Avenue, the level of nitrates in the river Alt and also the presence of a dead porpoise on the beach that needed to be reported to DEFRA.
- 2023/53.** **Casual vacancy.**
RESOLVED that the vacancy arising as a result of the resignation of Rachel Grainger be noted.
- 2023/54.** **Christmas lights switch on.**
RESOLVED that the date of Wednesday 22nd November 2023 be set as the provisional date for the light switch on subject to confirmation of availability of the Salvation Army band and the Hightown.
- 2023/55.** **D Day anniversary.**
Cllr Munro agreed to make enquiries with the church and Altcar camp at the next meeting and report back on any plans for the anniversary.
- 2023/56.** **Altcar Camp sea danger area.**
The update received from Altcar Camp about changes to the sea danger area was noted.

Cllr Magill joined the meeting.

- 2023/57. Working Groups.**
RESOLVED that all Cllrs would be appointed to the Alt Centre working group.
- 2023/58. Village green maintenance.**
RESOLVED that an informal meeting would be held on 9th August with any interested residents to discuss options for maintenance of the village green, verges and other areas within the village.
- 2023/59. Reports of meetings.**
Cllr Munro reported on the service installing the new Revd Keith Thornborough and welcomed the new vicar on behalf of the Parish Council.
- 2023/60. Correspondence.**
Cllr Munro reported on correspondence from residents on Rathbone Road about the state of the grass verges and sycamore trees which are dripping sap onto cars and advised that these residents would be invited to the informal meeting on 9th August.
- 2023/61. Planning applications.**
RESOLVED that the applications be noted.
- 2023/62. Accounts paid and for payment.**
RESOLVED that the amounts listed on the schedule circulated be approved.

Item 11

18th September 2023

Planning Applications

[Approval of details reserved by Condition 4 attached to planning permission DC/2023/00917 approved on 14.08.2023.](#)

9 Wignalls Meadow Hightown L38 9EN

Ref. No: DC/2023/01532 | Validated: Mon 04 Sep 2023 | Status: Registered

[Variation of condition 2 pursuant to planning permission DC/2022/00626 approved 2/12/2022 to allow amendments to drawings](#)

40 Blundell Road Hightown L38 9EQ

Ref. No: DC/2023/01504 | Validated: Fri 25 Aug 2023 | Status: Registered

[Erection of a detached dwellinghouse with associated access and landscaping \(alternative to DC/2022/01932 refused 29.3.2023\).](#)

Land Adjacent To 16 Moorhouses Hightown L38 9ER

Ref. No: DC/2023/01463 | Validated: Fri 18 Aug 2023 | Status: Registered

[Certificate of lawfulness for the proposed erection of a single storey extension to the side and access ramp to front of the dwellinghouse.](#)

47 Mark Road Hightown L38 0BG

Ref. No: DC/2023/01316 | Validated: Mon 14 Aug 2023 | Status: Registered

[Erection of a single storey extension to the rear, a porch to the front, a new boundary wall with brick piers and alterations to the elevations of the dwellinghouse.](#)

20 Elmcroft Lane Hightown Liverpool L38 3RW

Ref. No: DC/2023/01268 | Validated: Tue 18 Jul 2023 | Status: Decided

[Erection of single storey extensions to side and rear including a balcony extending out by 3m to the rear of the dwellinghouse](#)

24 Elvington Road Hightown Liverpool L38 9AN

Ref. No: DC/2023/01183 | Validated: Mon 24 Jul 2023 | Status: Registered

[Certificate of Lawfulness for the proposed erection of a single storey side extension, following the demolition of the existing conservatory, and replacement of garage roof to match proposed extension](#)

10 The Roundway Hightown Liverpool L38 9EJ

Ref. No: DC/2023/01130 | Validated: Mon 10 Jul 2023 | Status: Decided

[? Alterations to roof from hipped to gable end including installation of rooflights to side and erection of dormer extensions to side and rear elevations of the dwellinghouse.](#) 

The Paddock 1A Blundell Grove Hightown Liverpool L38 9EA

Ref. No: DC/2023/01136 | Validated: Mon 24 Jul 2023 | Status: Registered