



Kingsclere Parish Council

Clerk: Mrs Ackrill

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25th January 2022

SUMMONS issued under LGA 1972, Sch 12 para 10(2)

A Meeting of Kingsclere Parish Council will be held on **Monday 30th January 2022 at 7:30pm at The Main Hall, The Village Club**, at which your attendance is required.

Signature

Mrs. Ackrill - Clerk to the Council

Agenda of the Ordinary Meeting of Kingsclere Parish Council

1. Apologies
2. Declarations of interest
3. Minutes – to accept as a true record:-
 - 3.1. [Minutes of Ordinary Meeting 25th October 2021](#) – correction
 - 3.2. [Minutes of Ordinary Meeting 29th November 2021](#)
 - 3.3. [Minutes of General Purposes Meeting 17th January 2022](#)
 - 3.4. [Minutes of Finance and Establishment Meeting 24th January 2022](#)
4. Matters Arising
 - 4.1. **GP 02/21.5. S106** – to consider approving expenditure for new benches for the Orchard, the cost of which will be recovered through S106 funding
5. Chairman's Remarks
6. Councillor Dispensations – to consider dispensation procedure and adoption of policies / amendment of Standing Orders
7. Annual Leave Cover for the Litter Warden
8. Salt Bin at Popes Hill – to consider asking BDBC and / or HCC for a salt bin on Popes Hill (IB)
9. Local Plan Review (SA)
10. Proposed Porch Farm Development (SA)
11. 24 Swan Street - Proposed Kingsclere Performing Arts and Youth Centre – update (IB)
12. County Councillor – to bring forward County matters
13. Borough Councillor – to bring forward Borough matters
14. Review of Councillor Areas of Responsibility
15. Review Appointments of Councillors to Committees and Sub-Committees
 - 15.1. Members of the Finance & Establishment Committee
 - 15.2. Members of the General Purposes Committee
 - 15.3. Members of the Planning Panel
 - 15.4. Members of the Employment Panel
16. Mowing and Maintenance Tenders 2022 – to consider GP Committee's recommendation
17. Recommendations from Finance and Establishment Committee
 - 17.1. Review and Ratify Budget Figures as Recommended by F&E Committee
 - 17.2. Review and Ratify Parish Precept
18. Clerk's Training Invoice – to approve expenditure for training course
19. Tree Works in the Cemetery, Community Orchard, and Holding Field – to consider GP Committee's recommendation to accept quotes for tree works
20. Cemetery Plot Layout and Selling of Exclusive Rights – to consider GP Committee's recommendation to resume selling Exclusive Rights in areas A and B

Distribution: Cllrs: S Adams; I Bowes; D Conquest; M Farey; S Jones; C Mussett; N Peach; R Peach; and J Sawyer.

Borough Cllrs: S Frost; G Poland; K Rhatigan. County Cllr: T Thacker.

Copies to: Police Liaison; Newbury News; Basingstoke Gazette; Noticeboard; Website: www.kingsclere-pc.org.uk.

21. **Review of Councillor Allowances by Independent Remuneration Panel** – deferred from GP
22. **Jubilee Commemorations (SA)**
23. **Review of the [Standing Orders](#)** – referred from GP
24. **Review of the [Health and Safety Policy](#)**
25. **Review of the [Employee Disciplinary Policy](#)**
26. **Health and Safety**
27. **Action List** – to review and update the Action List
28. **Planning Applications**
 - 28.1. [21/03729/HSE](#) - 4 Sandford House, Knowl Hill
 - 28.2. [21/03852/FUL](#) - Buildings at Bishops Hill, Ecchinswell Road
29. **Clerk's Report**
 - 29.1. **SLCC Membership Renewal for Clerk and Assistant Clerk at ... and £98**
30. **Approval of Income & Expenditure** – to consider & approve accounts paid/presented for payment
31. **Approval of Quarterly Bank Reconciliation**
32. **To Consider the Date of Next Meeting** – the next ordinary meeting will be held on 28th February 2022 at 7:30pm in the village club (subject to confirmation at preceding OM).

Recess – there will be a short recess during which time members of the public may speak.

33. **Exempt Business** - to propose and pass a resolution in accordance with the public bodies (admission to meetings) Act 1960 to exclude the public and press for the discussion of the following matters where publicity might be prejudicial to the special nature of the business.
 - 33.1. **Personnel Matters**