

## **Minutes of the Virtual Meeting of Winterton-on-Sea Parish Council Wednesday 24 June 2020 7.30pm**

Following the introduction of new legislation, (The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020) which took effect on 4th April 2020, this Parish Council meeting will be a virtual meeting held online.  
This legislation may remain in place until 7 May 2021.

**1. Election of Chairman for the meeting** - Mark Bobby was elected as Chairman for the meeting. Proposed Cllr Coe, seconded Cllr Hartley.

**2. Present:** Cllrs Bobby, Coe, Smithson, Hartley and McMahon. S. Kent (Parish Clerk)

Apologies were noted from Cllrs Parcell and Punchard and PC May.

Seven members of the public were in attendance.

Borough Councillors James Bensly, Noel Galer and County Councillor Ron Hanton was also in attendance.

**3. Declarations of interest** - None.

**4. Minutes of the meeting** - held on 27 May 2020 were agreed with amendments and addition of churchyard maintenance payment of £1300, Proposed Cllr Hartley, seconded Cllr Coe. Minutes to be signed post CV-19.

**5. Public Participation** - The meeting was adjourned to allow for public participation.

A member of the public raised items including grass-cutting, weed-killing and broken beach step. The Chairman confirmed that the step had been fixed. The Clerk agreed to investigate the specification for parish responsibilities for the locations of Holway, Hill-View Drive, Winner Avenue and Bush Road. **Clerk**

Borough Cllr James Bensly confirmed that GYB Services were starting to return to more regular duties as staff had been re-deployed to support CV-19 response. Work was in progress and would take time to improve. He would report back to GYBC and thanked the member of the public for volunteering to weed-kill areas within the village. Cllr Bensly gave an update on the non-essential shops opening in Great Yarmouth with signage in place for social distancing. A 20 million pound regeneration bid had been submitted to government. The Business Grant Scheme was open to those who have not applied.

Borough Cllr Noel Galer suggested reporting grass-cutting directly to GYB services who were prioritising villages contacting them directly. A tender is in progress for sea defence project. Further update on the 'Icarus' project to address climate change and coastal erosion was in progress.

County Cllr Ron Hanton added that Norfolk County Council were up to date with highways matters. No further update from his report previously circulated by the Clerk which included: Thousands of high street shops, department stores and shopping centres to reopen safely in England, 'Ban on evictions' extended - the Communities Secretary announced an extension to the suspension of new evictions until 23 August and 'Getting tested for Coronavirus'.

**6. Clerk's Report** was noted and included with no further update on holding Council meetings in person. Meetings will continue in a virtual format until government guidance was available. Further work on the next stage of the Parish Council CV-19 risk assessment was in progress. Use of the Village Hall was under consideration. **Cllr Smithson/Clerk**

**7. Planning: Applications Received:**

**Great Yarmouth Borough Council - Publication of the Final Draft Local Plan Part 2** (Regulation 19 Proposed Submission Version) **1 June - 13 July.**

**Council decision:** no objections.

**06/20/0229/F:** Proposed single storey side extension, 20 George Beck Road Winterton-On-Sea.

**Council decision:** no objections.

**06/20/0213/F:** Single storey rear extension; erection of brick outbuilding/boiler house, 8 Mirriam Terrace, North Market Road Winterton, NR29 4BL.

**Council decision:** no objections.

**06/20/0203/F:** Extension to front elevation to form study and bathroom; demolish and rebuild front entrance porch; brick weave to front of property. Spindrift Bush Road, NR29 4BY.

**Council decision:** no objections.

**Planning Decisions:** Adoption of North Quay Supplementary Planning Document. GYBC adopted the North Quay Supplementary Planning Document (SPD) at its Policy and Resources Committee on 19<sup>th</sup> May 2020.  
**Noted.**

**Neighbourhood Plan Pre-Submission Consultation** - The Chairman gave an update highlighting that the consultation will finish on the 9 July 2020 with copies of the plan available at the post office and online. It was noted that in order to give parishioners the opportunity to respond appropriately a further six week consultation period had been added.

## **8. Review of social distancing plans**

**Parish Council Playingfield car park:** Cllr Hartley and Bobby agreed to provide an interim solution to opening and closing the gate 'daily' to allow dog-walkers access to the field. It was noted that the focus had been protecting vulnerable residents who may be at risk to the CV-19 virus if visitors had parked in this area and proceeded to walk through the village. The beach car park had been actively promoted to manage the traffic and risks to local residents and Proposed Cllr Hartley, seconded Cllr Bobby to 're-open the car park' all in favour.

**Traffic management:** signage was discussed as part of social distancing with the suggestion to pilot of a 'one-way' system for the village in the summer with temporary signage may helping to prepare for the influx of seal visitors in December.

Cllr Smithson added that there had been an increased number of complaints around parking again which was highlighted the need for public consultation to survey the number of people parking in the village. This would be possible once the village hall was operating once again. It was identified that further signage was required for 'The Loke' as cars and vans had become stuck at the narrow end due to incorrect 'satellite - navigation' system directions.  
**Cllr Smithson**

County Cllr Ron Hanton suggested painting white 'H' lines close to dropped curbs as these were identified as enforceable if cars were parked illegally. The Clerk agreed to investigate further in line with the Parish Partnership Bid.  
**Clerk**

**9. Invitation to Bid for Parish Partnership 2021/22** - Cllrs discussed the improvements needed for the traffic management plan which identified further investigation throughout the summer months - deadline for applications is December. The Chairman asked for Cllr contributions to be sent to Clerk.

**Cllrs/Clerk**

**10. Winterton Toilet Refurbishment** - the Chairman updated Council that the CV-19 outbreak had effected progress of the work as materials had been difficult to source with only one person working on the project. The disabled toilet was still open with cleaning regimes enhanced by local volunteers from the Beach Cafe. It was confirmed once the main toilets open the disabled one would close for refurbishment work to continue.

## **11. Updates from Cllrs:-**

**Allotments** - Water Service Application - Cllr Smithson has met with the water service representative to ascertain feasibility of a water main. Early conversations indicated that it would not be too costly and the initial cost of the investigation would be reimbursed on installation. The request for a quote is in progress.

**Winterton Proposed Mural Project** - Cllr Hartley confirmed that she was working with GYBC officers on a committee proposal for a mural to be painted on the exterior of the toilets. An artist had approached Council to work with local people on a mural with an educational element reflecting wildlife and protecting the local habitat. Funding for the materials is required with further investigation on accessing grants required.

**12.** The Finance report and accounts for payment were agreed Proposed Cllr Coe, seconded Cllr Hartley.  
June Expenditure:

Anglian Water £31.80	Anglian Water £25.37	Telephone £29.99
Bulb Energy £68.00	Staff salaries £988.83	Pension £321.80
M.De'ath Grass-cutting £147	HMRC - £276.36	Exp North Water £138.00
Vortex Grass cutting £357.00	Exp - Zoom (Clerk) £14.39	Churchyard Maint Part -2 £1300
Total: £3698.54		
Accounts Balance (12 June) £71,312.08		

The meeting closed at 9.06pm

Signed Chairman..... Date .....

**Date of next Full Parish Council meeting:** Wednesday 29 July 2020 - 7.30pm