

KIRTON PARISH COUNCIL



MINUTES OF THE PARISH COUNCIL MEETING HELD AT FORTERRA CANTEEN, KIRTON ON MONDAY 11 MAY 2026 at 7.15pm

PRESENT: Cllrs D Surgey, N Batty, C Bown, H Atherton and T Wildgust

APOLOGIES: R Batty

MEMBERS OF THE PUBLIC: 5 members of the public

YEAR	ITEM	AGENDA ITEM	DISCUSSION/DECISION	ACTION POINTS
26/27	1	a) To elect a Chairman for the year 2026-2027 b) To sign the Declaration of Acceptance of Office	It was resolved to elect Cllr D Surgey as Chairman. The Declaration of Acceptance of Office was signed.	
26/27	2	To elect a Vice Chair for the year 2026-2027	It was resolved to elect Cllr T Wildgust as Vice Chairman.	
26/27	3	Apologies for absence	Apologies for absence were received from Cllr R Batty.	
26/27	4	Declaration of interests	In agenda item 25, Planning, Cllr N Batty declaration a nonpecuniary interest in the Planning Application.	
26/27	5	a) The resignation of Cllr Reg Fegan b) To note the publication of a Casual Vacancy Notice for 1 Councillor position, which may be filled by co-option	To resignation of Cllr Reg Fegan was noted . The publication of a Casual Vacancy Notice was noted .	People making an application which is received by 3 June 2026 will be considered for Co-option at the next meeting.

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26/27	6	Public participation	Members of the public advised they are in attendance for agenda item 20, Flooding. The Chairman invited the members of the public to comment after the Clerks report and District Councillor update have been provided.	
26/27	7	To receive reports from District and County Councillors	District Cllr Tim Wildgust: • Met with County Cllr Clark and NCC on flooding matters. • Updated Council on the move to being a Unitary Authority. • Informed Council of local planning matters of concern at Walesby.	
26/27	8	The General Power of Competence	Following a prior resolution on 30 March 2026, the Councils eligibility for GPOC was confirmed .	
26/27	9	Standing Orders	It was resolved to adopt and sign the Standing Orders.	To be published on Councils website.
26/27	10	Financial Regulations	It was resolved to adopt and sign the Financial Regulations.	To be published on Councils website.
26/27	11	Code of Conduct	It was resolved to adopt and sign the Code of Conduct.	To be published on Councils website.
26/27	12	Insurance cover	Councils insurance was confirmed .	
26/27	13	a) The Councils and Officer subscriptions b) Regular payments (direct debits / standing orders)	It was resolved to approve the Councils and Officer subscriptions. It was resolved to approve the Councils regular payments.	
26/27	14	Asset Register	The Asset Register was confirmed .	
26/27	15	Policies and procedures	It was confirmed that Councils policies and procedures will be reviewed throughout the year.	

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26/27	16	a) Terms of Reference - HR Committee b) To appoint and confirm membership to the HR Committee	The Terms of Reference for the HR Committee were confirmed. It was resolved to appoint Cllrs Atherton and Bown to the HR Committee. The HR Committee will not be routinely convened and will meet only if required.	
26/27	17	Section 137 of the Local Government Act 1972	Councils expenditure incurred under Section 137 of the Local Government Act 1972 was confirmed .	To be published on Councils website.
26/27	18	Minutes of the meeting held on 30 March 2026	The minutes from the meeting of 30 March 2026 were approved and signed .	To be published on Councils website.
26/27	19	Accounts a) To approve payments and to receive, verify and sign the bank reconciliations for March 2026 and April 2026 b) To confirm an amendment to the date of salary payments to the last working day of the month	It was resolved to approve payments and verify and sign the bank reconciliations for March and April 2026. To simplify accounting, an amendment to the date of salary payments to the last working day of the month was confirmed.	To be published on Councils website.
26/27	20	Flooding – to receive feedback from a meeting between Notts County Council and Kirton Parish Council held on 14 April 2026	A report from a meeting between Notts County Council and Kirton Parish Council held on 14 April 2026 was received along with a verbal update from Cllrs Wildgust, Batty and Atherton. The Chairman invited members of the public to comment, ask questions and raise their concerns.	The NCC Flood Risk Team will be invited to attend a future meeting following their investigations.
26/27	21	To confirm membership of the Lengthsman Scheme	Membership of the Lengthsman Scheme for the current financial year was confirmed .	The Clerk will return the Lengthsman Agreement.

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26/27	22	To receive an update on the Pinfold project	Cllr N Batty provided the following update: • Groundworks commence this week with an aim to complete in early June. • The plaque will be delivered shortly. • There will be an invoice to pay for grounds equipment hire beyond the groundworks price quoted.	
26/27	23	Village maintenance and requirement for roundup	• Councils supply of roundup has now been used. It was agreed to purchase a 20L drum at a cost of approximately £80 which will last for several years. • Cllrs N and R Batty have continued to conduct village maintenance voluntarily. They have been weedkilling, mowing, strimming and varnishing benches. • The tree which had received a lightning strike has mostly been taken down. • Kirton Court maintenance needs were highlighted. • The Council and members of the public in attendance at the meeting expressed their appreciation to Cllrs N and R Batty for their work to maintain the village and commented how wonderful the village looks.	Cllr Atherton will chase VIA to progress works to trees at the turnaround and for the placement of a temporary speed sign in the village. The Clerk will contact N&SDC re grounds maintenance in Kirton Court.
26/27	24	H2East	• The H2E consultation was extended to close on 14 May. • Worley Limited is undertaking ground	The Clerk will advise the date of the next Joint Parish Action Group.

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			investigations for the H2East Pipeline Project on behalf of Cadent Gas during summer 2026. Works will include trial pits and boreholes at various locations to inform the project design. Temporary compounds are permitted under Part 4 Class A and B of Schedule 2 of the General Permitted Development Order and will be removed once works are complete. The Clerk has confirmed that Kirton PC will join the Joint Parish Action Group.	
26/27	25	Planning:	26/00577/TWCA / Hopland Cottage Rice Hill Kirton NG22 9LX / T1 - Lime - Works to roots to allow drainage pipe to be laid by VIA. There was no objection made. Cllr N Batty declaration a nonpecuniary interest in Planning Application.	
26/27	26	Correspondence (including any received following publication of the agenda)	The following correspondence was noted: - N&SDC – Free courses offered to residents ‘IT for the terrified’. - Interest in Councillor position. - Cllr Bown has received a bleed kit which will be placed with the defibrillator.	
26/27	27	To confirm the next meeting date	The next meeting date of Monday 15 June 2026 was confirmed.	

The meeting closed at 8.50pm

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Flooding and Drainage Report – 14 April 2026

Following an initial flooding meeting on Thursday 26 March a further meeting has taken place on Tuesday 14 April 2026. The meeting which commenced at 2pm was attended by:

- Dave Clark – Councillor, Notts County Council
- Ross Marshall – Flood Risk Team, Notts County Council
- Nick Clarke – Flood Risk Team, Notts County Council
- Tim Wildgust - Parish Councillor and Councillor for Newark & Sherwood District Council
- Heather Atherton - Parish Councillor
- Michelle Paxton - Parish Clerk

In advance of the meeting the Clerk provided Cllr Clark with residents photos and videos of recent flooding. These were shared with the Notts County Council Flood Risk Team.

Attendees walked through Kirton Park and beyond into the fields. Land topography and drainage were discussed.

The group returned to Main Street where several manholes were highlighted in the grass verge between Sandfield Lane, Kirton Park and just beyond. It was evident the manholes had not been lifted in some time.

The riparian ditch was viewed and clarification on maintenance responsibilities was provided.

The group spoke with a resident who has previously raised flooding concerns.

The Notts County Council Flood Risk Team advised that their priority is for flood water to be directed towards roads/highways and away from properties. While they acknowledged residents concerns, they noted that a higher level of concern would arise if flood water was entering or passing through properties.

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Actions

- Notts County Council Flood Risk Team have committed to investigating manholes on Main Road to gain further understanding of them. The investigations will take place in the current calendar year.
- Notts County Council Flood Risk Team will seek to understand what happens to flood water as it travels down Kirton Park behind properties.
- Arrangements will be made for representatives of Notts County Council Flood Risk Team to meet with residents prior to a Parish Council meeting. Details of the meeting will be shared with residents in advance when arrangements are in place.



Michelle Paxton – Clerk – 14 April 2026

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Draft minutes published 14/5/2026

Approved minute reference: 26/27 33

Date: 15 June 2026

Signed: D Surgey