

Mickleham Parish Council

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Minutes of the MPC Meeting held at 8pm on 25 May 2022

Venue	Ranmore Room, St Michael's Church
Chair	David Ireland (DI)
Councillors	Graham Clark (GC) Andrew McNaughton (AM) Jane Brown (JB) Kayleigh Hunter (KH) Will Dennis (WD)
Clerk	Feena Graham (FG)
Attending	John Lowe (JL)
Members of the Community	Angela Ireland Mark Day

Item No.	This meeting followed on from the Annual Parish Meeting.
1	<p>(Chaired by the current Chair) To elect a Chair for 2022-23</p> <p>(1095) David Ireland was proposed by Graham Clark and seconded by Andrew McNaughton. DI was elected unanimously.</p>
2	<p>(Chaired by the new Chair - DI) To elect a Vice-Chairman for 2022-23</p> <p>(1096) Graham Clark was proposed by Will Dennis and seconded by Andrew McNaughton. GC was elected unanimously.</p>
3	<p>Opening Formalities</p> <p>(1097) Apologies received: David Ottridge (Unwell) County Cllr Hazel Watson District Cllr Elsie Rosam</p> <p>(1098) Declarations of Interest/Requests for Dispensations. None.</p> <p>(1099) The Minutes of the Meeting held 09 March 2022. Proposed by GC and seconded by WD and duly signed by the Chair.</p> <p>(1100) Chair's Comments. Speed watch sessions have been paused due to the gas works currently taking place in Old London Road. Jane Brown will be moving house and out of the Mickleham area, as a result JB has submitted her resignation as MPC Councillor. DI thanked JB for all her hard work over the years as a Councillor elected back in 2007.</p>
4	<p>Open Forum</p> <p>(1101) No questions were raised in advance of this meeting.</p>


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5	Councillors' Responsibilities (1102) Remain as per 2021-22's list with changes to WD/Police Liaison and GC /Key Holder. Defibrillator check/to be agreed. DI to check with Elsie Rosam, with regards to liaising with Surrey Wildlife/Tree Warden. (1103) Working Groups – members agreed in point 8.
6	Finance & Formalities DO had circulated the accounts in advance of the meeting, including details of payments required. (1104) Payments to be approved are: £ 84.00 - to Mulberry & Co for to SALC Courses x 2. £486.06 - Refund to RFO/DO for paying MPC Insurance via BACS. £70.80 - Refund to RFO/DO for paying for payroll software via BACS. £133.20 - NJL Boxgreen for mowing in April. £286.80 - Falon Nameplates for the Jubilee Tree plaque. (Funded by a donor but paid through the MPC). £186.48 - to Mulberry & Co for the internal audit. All Councillors agreed and six cheques were signed for payment. (1105)) Details of increase of charges by Andrew Clark were discussed. GC declared an interest. The charges are an average of 9% increase. Remaining Councillors agreed. Proposed by AM and seconded by KH. (1106) The bank reconciliation up to the 5 th May 2022 had been circulated and was approved by all and signed by the Chair. The current bank balance after all agreed payments is: £9757.54 (1107) Section 1 of the AGAR (Annual Governance Statement) had been circulated and was approved by all Councillors and signed by the Chair and the Clerk. (1108) Section 2 of the AGAR (The Accounting Statement) had been circulated and approved by all Councillors and signed by the Chair. (1109) The AGAR Certificate of Exemption was also approved by all Councillors and signed by the Chair. (1110) The internal Audit reports were approved by all councillors. (1111) The Dates for the Notice of Public Rights which will be published on the MPC website, will be available from Monday 13 th June to Friday 22 July 2022. All Councillors agreed.

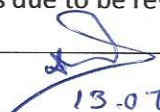

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	<p>(1112) The insurance premium was due for renewal and agreed in point 6/payments.</p> <p>DI thanked DO, in his absence, for compiling the relevant RFO documents for approval.</p>
7	<p>Planning</p> <p>(1113) AM reported on applications submitted :</p> <ul style="list-style-type: none">• St Michael's House removal of Tree. <p>Councillors asked for more information due to conservation area. AM to follow up.</p>
8	<p>Reports from Working Groups</p> <p>Councillors heading the working groups remain the same as last year.</p> <p>(1114) Norbury Park Working Group. JL had forwarded an email earlier and ran through the key points.</p> <ul style="list-style-type: none">• Public Consultation was in October 2021.• Interim outcome – circulated document.• Three aspects: the sawmill, access trails from Norbury side into the woods and general landscape.• A 70-page document is available for anyone that requires an in-depth analysis.• Another meeting due: date to be confirmed. <p>(1115) Local Plan Working Group Plans are now with the Inspectors. AM will represent the MPC and raise comments accordingly.</p> <p>(1116) Mole Valley Boundary Review Working Group KH updated the meeting.</p> <ul style="list-style-type: none">• Last proposal was opposed: Fetcham Dorking North. To be part of a closer group such as Box Hill requested.• 6th June deadline for final replies.• September 2022 a final decision made. <p>(1117) Mickleham Sign Renovations No new updates. GC asked to chase with Jim Evans.</p>
9	<p>Coronavirus Update</p> <p>(1118) WD was asked to set up an Emergency WhatsApp to revert to the core group as over the last two years it has evolved into a community discussion/selling group. WD confirmed that the originally proposed new group will not now be set up, but the current group will be kept under review.</p> <p>Emergency Plan created in June 2020 during the covid pandemic is due to be reviewed. WD agreed to follow-up.</p>


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	<p>(1119) Queen's Platinum Jubilee 2-5th June 2022 Updates were covered in the Annual Parish Meeting prior to this meeting.</p>
10	<p>Traffic Issues including Parking and Noise</p> <p>(1120) Vehicle Activated Speed (VAS) Update No readings since 29th April.</p> <p>(1121) Traffic Proposal submitted Nov 2020 Update No further details – last update was that work would start at the end of the financial year April 21/22. White spray road markings can be seen.</p> <p>(1122) Carparking in Mickleham Following the MPC meeting on 9th March, AM has completed a feasibility study into the possibility of extending current spaces leading to 51Degrees building, north of the Bus stop. The councillors agreed to the cost of £223.36 for the preparation of car parking map.</p>
11	<p>Chair/Clerk's Forum Updates</p> <p>(1123) None to report.</p>
12	<p>Urgent Items received by the Chair</p> <p>(1124) DI reported on:</p> <ul style="list-style-type: none">• Letter regarding fouling by dogs in the Recreation Ground.• Running Horses' benches in Swanworth Lane causing a parking issue – DI to follow up with Manu Bhatt.• Planning issues raised regarding solar panels being installed at Juniper Hill Cottage. FG.
13	<p>Future Meetings</p> <ul style="list-style-type: none">• 13th July• 14th September• 9th November 2022 (& Children's Recreation Ground Trust meeting.) <p>Venues to be confirmed.</p> <p>DI thanked everyone for attending and closed the meeting.</p>

The meeting closed at 9.21pm

Signed :

David A. Inland

Date :

13 July 2022