
AZERLEY PARISH COUNCIL

CLERK: DAVID TAYLOR
THORNFIELD, 57, WHITCLIFFE LANE, RIPON, NORTH YORKSHIRE, HG4 2LB
EMAIL: AZERLEYPC@YAHOO.CO.UK
TELEPHONE: 01765 601693

Minutes of the Ordinary Meeting of the Parish Council held on
Thursday 24th September 2020 at 7.30pm
Via Zoom.

(2020 – 099) Present were Cllr Neal Topham (Chairman), Cllr Robert Weatherhead (Vice Chairman), Cllr Patricia Harling, Cllr. Sheila Miller and Cllr Brian Thackray (sound only).

(2020 – 100) Also present were David Taylor, Clerk, and NO members of the public.

(2020 – 101) No **Apologies** were received Cllr Ben Robinson, Cllr Jan Lawson and Cllr Margret Atkinson (NYCC & HBC).

(2020 – 102) No **Declarations of Interest** were received and so no **Dispensations** were required.

(2020 – 103) It was **resolved** that the minutes of the Annual Meeting of the Parish Council and the Ordinary Meeting held on 13th August 2020, having been circulated for consideration beforehand were true and correct records. The Chairman was authorised to sign them accordingly, when able.

(2020 – 104) The Clerk **reported** that he had little to report save that he is going through previous task lists in order to carry out tasks that have been missed. He will circulate a list of outstanding matters to councillors in due course.

(2020 – 105) The Ripon & Pateley Bridge Neighbourhood Police Team report for the period 13th July – 14 September was **received and noted**. It was questioned that there was an incident near Winksley that was did not appear on the report. It was resolved that the Clerk shall write and investigate why.

(2020 – 106) The water leakage onto Back Lane, Galphay (near The Mistal and Southbrook) was considered. Cllr Weatherhead confirmed that Yorkshire Water had attended the site and confirmed that the source was not from their infrastructure but they suspected that it was a land drain. NYCC highways had attended and are due to attend again with jetting equipment in order to try and clear the drain.

(2020 – 107) With regard to the road resurfacing work through Mickley village (Railer Bank to Carr Lane), Cllr Harling reported that work had been carried out and could the Clerk write to NYCC and:-

- a. Thank them for the work they have done so far.
- b. Point out that the actual work carried out is not as described in there letter to residents of 03.09.2020.
- c. Point out that some of the patches used to repair potholes are of poor quality and will not last (as others recently used have not).
- d. Point out that Mickley is a one road village and that starting the works at both ends of the village on the same day shut down access to the entire village. This caused disruption to residents and could have been dangerous should the emergency services have needed to attend. They could simply have started at one end of the village and worked through.

(2020 – 108) A Planned Road Closure Notification - 26652 - Greenass to Spring Hall, Azerley – a period of 6 hours between 19th October 2020 and 19th October 2020 was received and noted.

AZERLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON 24TH SEPTEMBER 2020

(2020 – 109) It was resolved the Clerk will compile any comments and views from Councillors on the matter of devolution and send them to NYCC, HBC and our MP. Should there be any out standing comments please send them to the Clerk by Friday 2nd October 2020.

Financial Matters:

(2020 – 110) It was **resolved** to approve for payment the accounts listed on "Appendix A", below.

(2020 – 111) It was resolved to approve a bank reconciliation report (including all payments up to and over £100.00) for the period to 24.09.2020, it having been circulated to all Councillors before the meeting. This appears at "Appendix B",

(2020 – 112) To **receive** a Spending v budget report for the period to 24.09.2020, it having been circulated to all Councillors before the meeting.

Planning Matters:

(2020 – 113) The following Planning Notices were received:-

- a. 20-02323-FUL Decision Notice – Application Granted subject to conditions - Laver House Winksley Village Mr And Mrs Stuart. Noted
- b. 20-02803-FUL Decision Notice – Application Granted subject to conditions. Wilderbrook House Green Lane Winksley. Mr and Mrs Morton. Noted
- c. 20-02674-FUL Decision Notice – Application Granted subject to conditions. Gate Bridge House Gate Bridge Road Galphay Ripon. Mr Simon Bentley-Briscoe. Noted
- d. 20-02209-FUL Decision Notice – Application Granted subject to conditions. Mistyfell Mickley Ripon . Richard Armstrong. Noted
- e. 20-01669-FUL Decision Notice – Application Granted subject to conditions. Erection of 2no. sheds. Crayton House, Greenass To Spring Hall Azerley. Mr Rob Mitchell. Noted

(2020 – 114) The meeting also heard that in the matter of *Planning Application 20.02611.FUL. Erection of detached double garage and covered area, Laverock Green Lane Winksley HG4 3NR Miss Livingstone* that was discussed at the last meeting on 13.08.2020. It was resolved at that meeting to return Option A "the Parish Council has no objections". Members of the Parish Council have since been made aware of further information of a technical nature concerning the application. As a result the Clerk has written a further letter to the planning department at HBC expressing concern and asking for clarification.

(2020 – 115) The following Planning Applications were considered:-

- a. TPO 20-03256-TPO Crown reduce the canopy (by 30%) of 1 no. Copper Beech tree of Group etc. Holme Grange Galphay. Mr Sean Lippel. It was resolved to return option ?? (please see below) with the comment that "The Parish Council does not object to or support the application per-se but is aware that the tree in question is a fine specimen and should be safeguarded both during and after the works carried out. The Parish Council is comforted in this regard that the Application states that "All works would be carried out according to British tree works (BS-3998) recommendations." And it is keen that this is adhered to."
- b. 20-03416-FUL West Farm West Lane Galphay HG4 3NJ - Mr And Mrs L Wood It was resolved to return option A (please see below).

(2020 – 116) It was **confirmed** that the next regular meeting of the Parish Council would be on 26th November 2020. A schedule of meetings appears at "Appendix C", below.

(2020 – 117) The meeting closed at 8.10pm

AZERLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON 24TH SEPTEMBER 2020

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr Neal Topham, Chairman

Date:

At the Regular Meeting of the Azerley Parish Council held on **26th November 2020** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

Appendix "A" – Schedule of accounts approved for payment.

- i. Clerk Salary
- ii. Standing Office Expenses
- iii. YLCA – common land webinar

AZERLEY PARISH COUNCIL

MINUTES OF THE MEETING HELD ON 24TH SEPTEMBER 2020

Appendix "B" –

Bank Reconciliation as at 24.09.2020 Including all payments (up to and over £100.00)

Santander a/c ****2922	£ 11,232.65	
Less Acs Outstanding - See Shed '1'	£ 225.29	
Sub Total	<u>£ 11,007.36</u>	£ 11,007.36

Cash Book - 13.8.2020

Santander a/c ****2922	<u>£ 11,223.43</u>	
Add receipts - See Shed '3'	<u>£ 457.49</u>	
Sub Total	<u>£ 11,680.92</u>	£ 11,680.92
Subtract payments - See Shed '2'	<u>£ 448.27</u>	
	<u>£ 11,232.65</u>	£ 11,232.65
Subtract A/cs Outstanding - Shed "1"	£ 225.29	

Current State

£ 11,007.36

Shed '1'

Clerk Salary - September	£ 225.29
	<u>£ 225.29</u>

Shed '2'

P & PJW Harling	£ 135.61
YLCA	£ 5.00
Mrs SJ Welch	£ 50.00
StOfEx - Aug	£ 32.37
Clerk Salary - August	£ 225.29
	<u>£ 448.27</u>

Shed '3'

VAT Refund	£ 439.22
Wayleave	£ 18.27
	<u>£ 457.49</u>

Appendix "C" – Schedule of Forthcoming Meetings of Azerley Parish Council:

Schedule of Meetings 2020-2021

Meetings begin at 7.30pm unless otherwise stated.

Planning meetings will only be held if there are new applications to consider.

Please check notice boards and the Parish Council website for changes to dates, times & venues.

Thursday 26th **November** 2020 Ordinary Meeting Venue arrangements TBC

Thursday 16th **January** 2021 Ordinary Meeting Venue arrangements TBC