West Ilsley Parish Council

FULL COUNCIL MEETING

Minutes of the Full Council meeting held in West Ilsley Village Hall on Monday 17th January 2022. Commencing at 7:30pm.

Members Present: Councillor Alan Beaumont (AB), Chairman

Councillor Graham Woods (GW), Vice-Chairman

Councillor Alan Bloor (APB) Councillor Alan Muir (AMM) Councillor Clive Hooker (CH)

Councillor Liz Dray (LD) (co-opted from Minute 21/22-112 onwards)

Members Absent: None

Officers Present: Sarah Marshman, Clerk/RFO

In Attendance: 3 members of the public

Minutes

21/22-103 To receive, and consider for acceptance, apologies for absence from

Members of the Council

All members were present so there were no apologies.

21/22-104 To receive any declarations of Disclosable Pecuniary Interests, Other

Registerable Interests or Non-Registerable Interests by members or

the Clerk and to consider any Requests for Dispensation

CH and APB declared a non-registerable interest in Minute 21/22-117.

21/22-105 To receive:

> Questions or comments from members of the public regarding items on the agenda

Representations from any member who has declared a personal

Options for the purchase of the speed indicator device were discussed and the possibility of becoming involved in Community Speedwatch was

21/22-106 To approve the minutes of the Parish Council Meeting held on 8th

November 2021

Resolved: Members agreed the minutes of the last meeting be accepted

as a true record. The Chairman signed the minutes.

21/22-107 To discuss any matters arising from the Minutes of the previous meeting

Pond – the Clerk had written to Stuart Clarke and Joseph Holmes at West Berkshire Council to thank them for the support and financial assistance in the flood alleviation work.

21/22-108 To receive a report from the District Councillor

Carolyne Culver has been looking into the possibility of Rowles Paddock becoming a wildflower meadow, but is waiting on officers for more information.

21/22-109 To receive an update on planning application responses and decisions

No planning applications have been responded to since the last meeting.

West Berkshire Council has confirmed the following decisions since the previous meeting:

 21/02264/HOUSE Hebron Cottage, Road Known As Copperage Road, West Ilsley, RG20 7AL - Replacement of 23 single glazed, mixed style windows with double glazed, timber framed windows. All windows to be of the same style and in keeping with the character of the property and in line with current heat loss standards to satisfy building regulations. Proposed new front door (solid wood with small viewing panel, in wooden frame) to replace existing aged and rotted door. Application approved.

21/22-110 Finance:

To consider approving the payments listed on the Finance Report and to note the most recent bank reconciliation

Resolved: To approve the payments listed on the Finance Report in Appendix 1 and to note the bank reconciliation.

To review the Quarterly Budget Report

The Council reviewed the Quarterly Budget Report.

21/22-111 To ratify the decisions made at online meetings held on the following dates:

- 1st July 2021
- 12th July 2021
- 13th September 2021

Resolved: To ratify the decisions made at the online meetings held on 1st July, 12th July and 13th September 2021.

21/22-112 To consider co-opting a Councillor to fill one vacancy

There were two applicants for the vacancy.

Resolved: To co-opt Liz Dray to the council. Liz completed the Declaration of Acceptance of Office and joined the council for the remainder of the meeting.

21/22-113 To consider purchasing a Speed Indicator Device (SID) and signing a licence agreement with West Berkshire Council for its use Resolved: To sign the licence agreement with West Berkshire Council and to set a total budget of £5,000 with delegated powers to the Proper Officer (Clerk) to confirm the final model to purchase in consultation **Action Clerk** with the Council. 21/22-114 To consider a request for funding from the Compton Scout Hut Resolved: Not to make a contribution to the Compton Scout Hut. 21/22-115 To consider the Scope of Audit and the appointment of an Internal Auditor for 2021/22 Resolved: To adopt the Scope of Audit and to appoint Heelis & Lodge as internal auditors for 2021/22. 21/21-116 To review the Reserves Policy and consider any amendments required It was noted that once the VAS is purchased, any remaining funds earmarked for this purpose will be returned to general reserves. The **Action Clerk** Clerk will update the policy when this occurs, no other updates are required at this time. 21/22-117 To consider a request from the Village Hall for a contribution towards the annual running costs for WiFi Resolved: To make a donation of £300 for the first year. Further donations will be assessed in the budgeting process for future financial 21/22-118 To consider the Budget and set the Precept for the 2022/23 financial year Resolved: To adopt the budget and to set the precept at £10,700 (no change from the previous year). To discuss matters for future consideration or for information 21/22-119 The Clerk was requested to write to a local landowner regarding mud Action Clerk on the highway. The work on the pond is likely to take place after the spring to allow the soil to dry out and the vehicles be able to drive over the land. The Clerk was requested to write to a local resident to thank them for **Action Clerk** erecting fencing at the rear of the Village Hall. There being no further business, the meeting was closed at 8:29pm. Date of next Meeting: Monday 14th March 2022 at 7.30pm

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Signed:	Dated:	
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Appendix 1: Finance Report

Status at last bank reconciliation 31st December 2021	£43,967.65
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Income	Amount
VAT Refund (of VAT spent in 20/21)	£274.52
Total	£274.52

Payments to be approved

Payment Date	Payee	Payment Detail	Amount
29-Nov-21	Clerk	Reimburse expenses stamps and PPE	£11.10
15-Dec-22	West Ilsley Village Hall	Room hire	£20.00
15-Dec-22	Staff Costs	Staff costs Sep-Dec including salary, expenses, PAYE and pension contributions	£950.43
17-Jan-22	A Councillor	Reimburse Zoom Nov/Dec/Jan	£43.17
17-Jan-22	A Councillor	Reimburse heavy duty bin liners	£6.99
17-Jan-22	SLCC	Membership 22/23	£38.57
17-Jan-22	West Berkshire Council	Donation to Library Service (Minute 21/22-097)	£130.00
17-Jan-22	J Evans	Repairs to play area fence	£250.00
		Total	£1,450.26