

HEPSCOTT PARISH COUNCIL

Minutes of the Special Meeting held at 5.30 pm, Thursday 26 May 2022 in Hepscott Parish Hall

1. Present:

Andrea Ranyard (Chair), Anne Colver, Fred Dye, Malcolm Paton, Sylvia Johnson (Parish Clerk)

Apologies:

David Cowans

2. Annual Governance and Accountability Return (AGAR) for 2021/2022:

2.1 To consider and agree any actions from the report of the internal auditor

- No actions were reported by the Internal Auditor.

2.2 To approve the Annual Governance Statement

- The Annual Governance Statement was approved by the Council.

2.3 To approve the draft annual accounts for 2021/2022

- The draft annual accounts were approved by the Council.

2.4 To approve the Accounting Statement, Explanation of Variances and Explanation for "High" Reserves

- The Accounting Statement, Explanation of Variances and Explanation for "High" Reserves were approved by the Council.

2.5 To confirm and approve the Certification of Exemption

- The Certification of Exemption was approved by the council.

2.6 To approve the Bank Reconciliation

- The Bank Reconciliation was approved by the Council.

The Exemption Certificate for the AGAR will now be forwarded to PK Littlejohn, the External Auditors. All documents will be displayed on the Website and on Parish noticeboards for the statutory period, 27 June 2022 – 8 August 2022

3. Any other business:

Speed sign: FD reported that he had spoken with Elan City regarding the speed sign and will request an official quote which he will forward to all Councillors for their authorisation before ordering.

Minutes taken and prepared by:

Sylvia Johnson, Parish Clerk/Responsible Financial Officer

Signed as a true copy: