

**The Minutes of the GMCC committee meeting
held on Tuesday 22nd October 2020 at 6.00pm**

A meeting of the GMCC committee was held on 22nd October 2020 via Zoom at 6.00 pm.

Attended: Cllrs. B. Sumner (Chair), R. Hadley, N. Randall, L. Hicks, L. Wilkins, K. Cronin and A. Roberts.

1. **Election of Chairman:** Cllr. N. Randall proposed Cllr. B. Sumner be the Chairman to the GMCC committee. Cllr. L. Wilkins seconded the proposal. A unanimous vote of all in favour was taken of the proposal put forward.
2. **Apologies for absence:** None.
3. **Declaration of Interests –** None to report at the meeting.
4. **Minutes of the meeting held on 23rd April 2020:** Received, approved and signed.
5. **Matters Arising –** The committee unanimously agreed to continue with the discounted room rates for Families Anonymous and SMART group for a further three months.
Cllr. K. Cronin was welcomed to the committee as she had joined the committee in June 2020.
Cllr. B. Hadley and Cllr. L. Wilkins agreed to carry out an H & S inspection of the GMCC within the next few weeks.
6. **Tenants:**
Flat 2:
 - Two quotes had been obtained from two local estate agents and Harrison, Hardie and James were selected to find a new tenant for Flat 2 on behalf of the Parish Council.
A new tenant had signed the rental agreement and were due to move into Flat 2 over the next few days. An electrical test had been undertaken prior to the new tenant moving in.The Old Chapel:
 - The tenant of The Old Chapel had requested permission to put an external sign up which would be fixed to the concrete post alongside The Old Chapel to promote his business. The committee agreed that the proposed sign would be in front of a listed building and confirmed that the Listed Building Officer would not allow this.
The Clerk was to notify the tenant of this information.Beautylicious:
 - Monthly rental payments were up to date.GCC lease:
 - There had been no progress made on getting the GMCC's title registered with land registry. Kendall & Davis had requested the original leases to be sent to them from the previous solicitors.
The committee agreed to write to the previous solicitors requesting the original leases to be sent to Kendall & Davis.
7. **External Areas/Maintenance: Consider issues, as follows:**
 - Heritage Roofing had completed Phase 2 of the roofing works at the GMCC.
 - Drains: There had been no problems with the drains at the GMCC over the last six months.
 - Height of Compound: The committee agreed to put a wire mesh covering over the compound, a dummy camera and sign stating that these premises were being monitored.
 - Pointing work: The exterior wall of the Salmonsbury room was in need of being pointed. The committee asked for a quotation to be obtained for the work required.
8. **Internal areas: Consider issues, as follows:**
 - Fire Equipment: It was recorded that the 6 monthly fire equipment service had been undertaken at the GMCC. It had been recommended that an additional smoke detector be installed in the community nurses lobby into the car park. GCC were to be asked if they would fund this as they had made this area non compliant.
 - Loss of Income: The room rental income at the GMCC for the financial year was predicted to run at a loss of £13,000.00 due to Covid-19. The committee members noted that the youth service funds were not being paid at the moment so the figures may balance out by the end of the financial year.
 - GCC hiring the Salmonsbury room: GCC had accepted an agreement with BPC to hire out the Salmonsbury room on a permanent basis for six months at a rental of charge of £750.00 + VAT per month.
 - Filing Cabinet: The committee noted that Cllr. A. Davis had a filing cabinet on loan from the Parish Council.
 - Sub-let Flat 1: Verity, Beautylicious had asked permission if she could sub-let Flat 1 for one day a week (Monday) and any evening that Beautylicious weren't using the room to an acupuncturist. The committee members agreed unanimously with this request but wanted re-assurance that the building would be left safe after use.

9. IT, telephones and internet

The committee unanimously agreed for Cllr. A. Roberts to be a member of the IT sub-committee. Dave King had submitted a quotation to create email addresses for all BPC Parish Councillors and staff and establish a gov.uk domain for Council use and to operate through Microsoft 365 at a cost of approximately £600.00.

The committee unanimously approved the quotation and asked for the work to commence straight away.

10. Any Other Business

Winter Preparation: Ernie, the caretaker was to be asked to check over all of the winter weather equipment stored at GMCC.

Steve Joynes was to be asked to check all of the grit bins in the village and fill if required. A training session was to be arranged for Parish Councillors to use the snow blower at the GMCC.

11. Date of Next Meeting: Date to be arranged.

The meeting closed at 6.52 pm.

Signed.....