

FLETCHING PARISH COUNCIL

Clerk: Liz Bennett

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The minutes of the meeting of Fletching Parish Council held at **Fletching Village Hall** on **Monday 4th June 2018 at 7pm.**

Item	Description	Responsible
29.	Members present: Peter Roundell (Chairman), Barry Dickens, Mike McGowan, Sam Sainsbury, Noel Collum, Chris Rothery Also present: Liz Bennett (Clerk), 15 members of the public.	
30.	Apologies for absence Apologies were accepted from Sandy Bone and Dan Kerwood. County Councillor, Roy Galley also sent his apologies.	
31.	Declarations of interest. No interests were declared.	
32.	Terms of the public session. The proposed amendment to the Standing Orders for the public session had previously been circulated by the Clerk. It was resolved to accept the changes which will take effect at the next meeting.	
33.	Public Session. The meeting was closed to allow members of the public to speak. The applicant for WD/2018/0883/F Gazle Slope, provided additional information that was not included in the original application. He confirmed that the sand school would be sand and not a dark coloured substance and that a recently planted hedge will ensure that it cannot be seen. The hedge is expected to grow to 7 feet within 18 months. He also provided a full explanation of the drainage and pond at the site. The meeting was re-opened.	
34.	Report from County and District Councillors. The Chairman reported that Wealden District Council are working to resolve the issues that some residents are experiencing with rubbish collection. The Wealden District Council Local Plan should be out for public consultation in July. 14000 new houses will need to be built before 2027, permission has already been granted for c7500. Due to the AONB restriction most of the new sites are likely to be in the southern part of Wealden district.	

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35.	<p>Minutes of the meetings held on 14th May 2018.</p> <p>It was resolved to accept the minutes as a true record of the meeting and they were signed by the Chairman.</p>	
36.	<p>Update from the Monitoring Officer regarding a complaint against a Councillor.</p> <p>A complaint against Councillor Elbrick was made during the public session of the Parish Council meeting on 9th April 2018. The complaint was later put in writing to the Monitoring Officer at Wealden District Council. Whilst decisions are normally kept confidential, the public nature of the complaint meant that the Monitoring Officer agreed that it was appropriate to report the decision in public. The allegation was that Councillor Elbrick failed to declare his land interest in relation to Elm Cottage and 2 Naseby Cottage. The Clerk read out the decision notice from the Monitoring Officer who concluded that no further action should be taken on the allegation and Councillor Elbrick is not required to amend his Register of Interest form or declare a Disclosable Pecuniary Interest. The complaint was dismissed.</p>	
37.	<p>Planning applications.</p> <p>To note the following delegated decisions:</p> <p>WD/2018/0838/F Gazle Slope, Golf Club Lane, Piltdown, Tn22 3xb Description: Construction of a 20m x 40m equestrian arena. Works to include cut and fill, a small amount of imported soil, new land drain with piping to adjacent ditch, membrane, stone base, silica sand and fibre surface.</p> <p>The Cllrs originally made a delegated decision to recommend refusal of this application. However, the new information received during the public session allayed their concerns about drainage and visual impact. It was therefore resolved to amend the recommendation to approval.</p> <p>WD/2018/0818/F Barkham Farm, Goldbridge Road, Piltdown, Demolition of two existing barns and construction of two proposed replacement dwellings, access, parking and residential curtilages (subsequent to prior notification consents WD/2016/1028/P04 AND WD/2016/0188/P04 for change of use from two agricultural buildings to two c3 dwellings).</p> <p>The applicant asked to speak and explained the rationale behind the application.</p> <p>This application had been delegated to the Councillors with planning responsibility and is recommended for refusal with the following comments:</p> <ul style="list-style-type: none"> - The planning history could not be accessed. - The development will be intrusive on the environment - The travel impact appears to be flawed and is based on a Buckinghamshire plan, with no details of traffic movements for the previous usage. The two new houses will generate traffic movements contrary to AF1, protection of the Ashdown Forest. - There will be adverse landscape impact on the High Weald landscape. Large fenestration will be seen from afar contravening EN8/14 - Object to the increased curtilage and reduction of agricultural land, because the buildings are being moved forward. - There are 8 parking spaces and no garages for resident's paraphernalia or storage appropriate for houses of this size. Any future additions would increase the impact of development and create sporadic development. 	

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	<ul style="list-style-type: none"> - These are executive style houses which do not meet the housing need suggested for Wealden of smaller units. - This is outside of the Wealden development boundary and it is for new build. <p>This application has been re-advertised with a change to site address. The Clerk will confirm to Wealden District Council that these comments still apply.</p> <p>Another member of the public spoke in support of the comments made by the Parish Council.</p> <p>The following applications were considered by the full Parish Council: WD/2018//0540 Old Copwood, Rocks Road, Uckfield, TN22 3PT Description: Change of use and conversion of outbuilding for additional accommodation. Construction of new link between main house and proposed annexe. This application supports planning policy DC17 and it was resolved to recommend it for approval. WD/2018/0869/FR Walk Wood Cottage, North Hall Lane, Fletching TN22 3QU. Description: Retrospective application for a standing outdoor bath and outbuilding and the stationing of a shepherd's hut to create 1 x 1 bedroom holiday let. This application supports planning policy DC8 5/55 and it was resolved to recommend it for approval subject to it being restricted to one caravan that it does not become a fixed dwelling. WD/2018/0820/F Denniker Farm House, Ruston Bridge Road, Fletching, TN22 3SH. Description: Extension to existing farm shop building to include new food preparation area, retail section and cafe. This application supports planning policy DC5/38 and it was resolved to recommend it for approval. WD/2018/1060/F Ouse Meadow Campsite, Troffgate Farm, East Grinstead Road, North Chailey. Description: Use of agricultural land as a seasonal non-fixed Campsite for up to 40 pitches. Temporary period from 1st April or Easter weekend whichever earlier to 30th September each year. This application is to extend the usage period of an existing facility from 28 days per annum to 1st April to 30th September. It was suggested that a hedge would make the cars less noticeable from the road. It was resolved to recommend this application for approval.</p>	
38.	Planning decisions. The following decision was noted: WD/2018/0682/F. Proposed alterations and extension to Townsend Farmhouse to form additional and upgraded facilities including replacement utility room, new family room and improved headroom to master bedroom and en-suite bathroom. Townsend Farmhouse, Down Street, Piltdown. Approved.	
39.	Renewal of Parish Council Insurance. It was resolved to take a 3-year insurance agreement with Inspire, through brokers, Came and Co.	
40.	Administration. <ul style="list-style-type: none"> - Finances. The financial report showing the payments for approval, the receipts and bank reconciliation were approved and signed by the Chairman. It is attached to these minutes. - Burial ground applications. None received. 	

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41.	<p>General Data Protection Regulations (GDPR)</p> <p>It was resolved to approve the following GDPR documents subject to amendments made by Cllr McGowan and Cllr Sainsbury:</p> <ul style="list-style-type: none"> - Data Impact Assessment - Privacy Policy - Email contact privacy notice - Data breach reporting form - Subject Access Requests Policy <p>The full Subject Access Request Policy will be placed on the website, instead of the summary website wording.</p> <p>The Parish Council accepts that the probability and impact of a data breach is low and that the current use of passwords and cloud storage where possible provides adequate security.</p>	
42.	<p>Proposals for the phone box at Splaynes Green.</p> <p>The Clerk has requested the transfer of ownership from the Community Heartbeat Trust to the Parish Council. Once this is finalised a request for volunteers will be put in the parish magazine, to start the refurbishment.</p>	Clerk/ S. Sainsbury
43.	<p>Repairs needed to Pump House.</p> <p>Cllr Dickens will prepare a specification so that quotes can be obtained for the repair work.</p>	B. Dickens
44.	<p>Fletching Recreation Ground project.</p> <p>The Chairman is still trying to arrange the meeting with Danehill Councillors to discuss their experiences of a similar project.</p> <p>It was agreed that the Fletching Recreation Ground committee will need to make their own decision about whether to become a Charitable Incorporated Organisation (CIO).</p>	
45.	<p>Reports from meetings and training attended.</p> <p>Cllr Sainsbury reported that a SLR meeting was held with Highways and that several issues are being resolved. The pedestrian signs are now in place on Shortbridge Road and deer signs are planned.</p> <p>Attendance at training/events. None planned.</p>	
46.	<p>Information for noting or including on a future agenda.</p> <p>The Clerk reported that many of the Parish Council policies are due for review and that NALC have issued new model Standing Orders. The Clerk will discuss the policies with the new Clerk.</p> <p>The Clerk was asked to add the ownership of the pond by the Golf Club to the next agenda.</p>	.
47.	<p>It was resolved that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and media be excluded from the meeting during the consideration of the following item of business due to the confidential nature of the business to be transacted, namely HR issues.</p> <p>Members of the public and the Clerk left the meeting for the next agenda item.</p>	
48.	HR issues.	

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	<ul style="list-style-type: none"> - The complaint against the Clerk was dismissed. <p>The Clerk re-joined the meeting for the next item, but members of the public were still excluded.</p> <ul style="list-style-type: none"> - The appointment of the new Clerk and the terms of appointment were agreed. <p>End of private session.</p>	
49.	Close of meeting	
50.	<p>Date of next meetings.</p> <p>- 2nd July 2018 at 7pm in Fletching Village Hall.</p>	

Fletching Parish Council Finances 4th June 2018

Payments for approval

Ref	Method	To	For	Amount
15	BACS	Fletching Rec Ground	Grant – fencing	780.00
16	BACS	Fletching PCC	Grant for grass cutting etc	750.00
17	BACS	Fletching PCC	Hire of church for APM	10
18	BACS	Fletching Village Hall	Room hire from Nov 2015	290
19	BACS	Came and co	PC insurance	386.00
20	DD	Microsoft	Office 365 subscription	59.99
21	BACS	Elizabeth Bennett	Salary	503.72
22	BACS	HMRC	Tax and NI 3 months	377.80
23	BACS	East Sussex Pension Fund	Clerk pension	183.93
24	BACS	Elizabeth Bennett	Expenses	37.89
25	BACS	Barry Dickens	Expenses	12.60
26	DD	Wealden DC	Dog Bins	300.00

Receipts in May.

B	HMRC	HMRC Vat refund	435.84
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Fletching Parish Council Bank Reconciliation 31st May 2018

Balance per bank statements as at 31st May 2018		Cashbook	
FPC Current Account	17300.67	Opening balance	39476.68
FPC Festival Account	24.97	Add receipts in year	14977.34
FPC Savings Account	31566.95	Less payments in year	-4929.54
FPC War Memorial Account	421.51		
FPC Maryon-Wilson Account	498.38		
Less unpresented cheques			
Wealden DC	-288		
Net Balance	49524.48	Balance	49524.48

Signed by Chairman of PC meeting 4th June 2018