

Donington with Boscobel Parish Council

Clerk to the Council – V.N.Voysey
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To all members of Donington with Boscobel Parish Council - Councillors:

I HEREBY GIVE YOU NOTICE that there will be a Meeting of Donington with Boscobel Parish Council on Tuesday 20th April 2021 At 7.00pm on Zoom - Meeting ID:

Signed: Clerk to the Council v.n.voysey Date 10th April 2021

AGENDA

1. Welcome by the Chair

2. Apologies for absence and reasons:

The Council is to receive, consider and note as appropriate, any apologies for absence.

3. Declarations of Interest: a) Pecuniary b) Personal

4. Public Session:

The Meeting is to be adjourned for 15 minutes to allow questions to the Chair from members of the public.

5. Minutes:

To confirm the minutes of the Council meeting held on Tuesday 16th March 2021

6. Matters Arising

- a) **Flooding** – to consider any developments on flooding issues in and near the parish
- b) **Donington Church Centre Car Park and Rights of Way** – to discuss any updates from the Church Centre Car Park and Rights of Way Working Party
- c) **Memorial Bench** – to receive any updates on placing a memorial bench at the Surgery
- d) **St Mary's Nursery** – to receive any updates on the project to install outdoor flooring at St Mary's Nursery
- e) **Dog fouling** – to consider any possible action that may be taken regarding placing signs and to agree a way forwards

7. New Business

- a) **Staff Appraisal Policy** to review and approve the Staff Appraisal Policy
- b) **Lone Worker Policy** to review and approve the Lone Worker Policy
- c) **Communications Policy** to review and approve the Communications Policy
- d) **Meetings for the year 2021/2022:** to agree to meeting dates for the year of office 2021/2022. Provisional dates are:-

18 th May 2021	16 th November 2021
15 th June 2021	21 st December 2021
20 th July 2021	18 th January 2022
21 st September 2021	21 st February 2022
19 th October 2021	21 st March 2022
	18 th April 2022

8. Correspondence: For Action

- a) Planning Enforcement at Shropshire Council has replied to the Parish Clerk regarding the narrowing of the road at Shackerley Lane. It is requested that the Parish Council fills in a form relating to this query.
- b) Red House Trust has contacted the Parish Clerk to request written confirmation of Cllr Hugh Kirton as the Parish Council's appointee. The Red House Trust renews its appointed Trustees every three years.

9. Correspondence: For Information.

- a) The Chairman of Albrighton Medical Practice Patients' Group has requested that all Parish Councillors receive a copy of her correspondence asking Albrighton Parish Council for details of the future of the Albrighton Flyer.
- b) Road closure: there will be a road closure and diversion in the Shackerley Lane area between 26/04/2021 and 28/04/2021.

10. Planning.

a) Applications:

Reference: 21/01354/FU (validated: 16/03/2021)

Address: Nursery Garden Centre, Newport Road, Albrighton, WV7 3EE

Proposal: Erection of warehouse/storage building, 2 No canopies and associated hardstanding and fencing

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QQ0Y58TDLJE00>

Reference: 21/01576/CPE(validated: 29/03/2021)

Address: 2A Sandy Lane, Albrighton, WV7 3ES

Proposal: Application for a Lawful Development Certificate for existing use of stationing of a mobile home on the site for residential use in breach of Condition 1 of permission 03/0503 for more than ten years continuously

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QQLBR1TDLUG00>

- a) **Permission Granted:** none at this time
- b) **Permission Refusals:** none at this time
- c) **Any other planning matters**

11. Finance.

11.1 To approve the following payments –

Clerk	Clerk's salary & expenses (April)	£497.37 £449.37 <i>(home allowance £48 January to March)</i>	LGA 1972 s 112 (2) LGA 1972 s 111
HMRC	Tax	£0	LGA 1972 s.111
Ian Henery Solicitors	Legal Fees	£585	LGA 1972 s. 112

11.2

- a) **Bank Reconciliation** – to receive and approve the bank reconciliation until the end of March 2021
- b) **Spend to Date** – to receive and approve the spend to date to the end of March 2021

12. Reports:

- (a) **SALC** (Cllr D. Beechey).

- (b) RAF Cosford** (Cllr. C. Wilson).
- (c) Nature Reserve Report**
- (d) Albrighton Village Halls Trust** (Cllr H. Kirton).
- (e) AFLAG** – Albrighton Flood Action Group (Cllr D. Hickman)
- (f) Clerk's Report**

Any other reports.

13. Training

Training information is available on: www.alcshropshire.co.uk/training

14. Confidential Session

Exclusion of Public and Press: in accordance with Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters. It is therefore recommended, pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press be excluded.

15. Correspondence to discuss any confidential correspondence received by the Parish Council

16. Staffing matters to receive any updates regarding staffing

17. Date of the Next Meeting 18.04.21

Items for the agenda to be notified to the clerk by **8.04.21**