

Minutes of Nether Wallop Parish Council Meeting held at 7.30 pm

on Monday 09 September 2019 in the Village Hall

4492 Present: Cllrs James, Cotterell, Addison and Whitaker

4493 In Attendance: Mrs Gail Foster, Parish Clerk
Mr I James, Footpaths Officer.
TVBC Cllr I Jeffrey attended part of the meeting.

4494 Also present: There were 3 members of the public.

4495 Election of Chairman for the meeting: It was **Proposed:** Cllr Cotterell, **Seconded:** Cllr Addison, **RESOLVED:** Unanimously that Cllr James Chair the meeting.

4496 Welcome and introduction: Cllr James welcomed those present.

4497 Apologies: Cllrs Souter, Carpenter & HCC A Gibson.

4498 Declaration of councillors' pecuniary interests: Cllr Whitaker declared that the Bookings Manager was her husband.

4499 HCC Cllr A Gibson had advised he was focusing on issues with Helicopters from Middle Wallop flying over Palestine. The Commander at Middle Wallop had reported he would be happy to come to a Parish Council meeting to hear residents' views and explain Army operational functions if this was desired.

4500 Cllr Jeffrey had circulated the monthly newsletter MidTest Matters prior to the meeting. It had been posted to the Parish Council website. TVBC were inviting comments from residents relating to Andover Town development and the Draft affordable housing consultation. Contact details were listed in the newsletter.

4501 Cllr Jeffrey reminded those present that he could be approached for financial assistance via the Borough Councillors Grant scheme should the council have a suitable project planned.

4502 Cllr Cotterell enquired if there were any plans to introduce a Water Refill project in Andover similar to that introduced in Romsey. Cllr Jeffrey replied that there was not and left the meeting 7.45pm to attend other Parishes' meetings.

4503 To Consider the co-option of a new Councillor: A vacant seat had been left following the election in May 2019 and Councillors were pleased that a candidate had come forward and shown an interest in joining the Council. It was **Proposed:** Cllr James, **Seconded:** Cllr Addison, **RESOLVED:** that Mr B Sangster of Aylwards Way be co-opted to the council. An acceptance of office and declaration of interest forms would be sent. **Action: Clerk.**

4504 Planning applications: The chairman reported that the following planning applications had been received by TVBC but could not be commented on by the Parish Council as the deadline for comments had already passed:

a. 19/01890/FULLN 6 Fifehead Manor Salisbury Hill

- b. 19/01806/FULLN The Folly Romsey Road SO20 8DT
- c. 19/01776/LBWN Thornley House Five Bells Lane
- d. 19/01756/FULLN Jesmond Cottage Heathman Street
- e. 19/01640/LBWN Staplewood House Farley Street
- f. 19/01639/FULLN Staplewood House Farley Street
- g. 19/01638/FULLN Staplewood House Farley Street
- h. 19/01637/FULLN Staplewood House Farley Street
- i. 19/01647/FULLN The Barn House Five Bells Lane
- j. 19/01465/FULLN Forget Me Not Cottage School Lane – Amended

The following applications were considered by Council:

- k. 19/02011/TREEN – 3 TREES – 2 Pearl Cottages, Station Road, Over Wallop. – NO COMMENT
- l. 19/01800/FULLN - Creation of a running track – Wallop Primary School. – SUPPORT.
- m. 19/01954/TREEN - Norway Spruce - 1 Pearl Cottages, Station Road, Over Wallop - NO COMMENT
- n. 19/01876/FULLN – Use of Annex as a sep dwelling - 1 The Kestrels, Stockbridge Rd, Lopcombe – OBJECTION on the grounds of:
 - i. Original planning permission was granted with a stipulation that the annex should not be used separately from the main house nor be used by a separate family
 - ii. Use contrary to the Local Plan which prevents conversion of Annexes into separate dwellings.
 - iii. Over development.

It was also noted that the amount of redaction on the last application had made consideration difficult. Comments would be forwarded to TVBC. **Action: Clerk.**

4505 Points from the floor: None.

4506 To approve the Minutes of the previous meeting: The minutes of 8 July 2019 had been sent to Councillors prior to the meeting. **Proposed:** Cllr Whitaker **Seconded:** Cllr Cotterell. **Resolved:** Unanimously to approve the minutes and the Chairman signed as a true and accurate record.

4507 To review the Action list from the prior month: Cllrs Souter and Carpenter had not advised if they had responded to the Lengthsman proposal by TVBC.

4508 The Oak sign for the Village Hall had not been added to the agenda, due to needing to receive further quotations. Other suppliers would be approached. **Action: Clerk.**

4509 To receive Financial reports. Prior to the meeting the Clerk had circulated the Bank reconciliation, the Budget reports and a schedule of payments for approval and a list of regular payments. The following resolutions were made:

4510 Regular payments to the following entities would be actioned by the Clerk in between meetings by setting up the bank payment.

- a) OWPCC, Moviola Ltd, Various Maintenance up to £150 max, Rialtas Software, Business Stream, Clerk Salary + Expenses, Sparkles, Bookings Manager.

4511 Two Councillors would still need to approve the bank payments before payment could be made, however this would not need to wait for a Council meeting. All payments would however be reported by the RFO at the next meeting.

4512 Earmarked reserves would be updated. The Village Hall Wall funds of £563 would be moved to the general reserve. **Action: Clerk.**

4513 Proposed: Cllr James **Seconded:** Cllr Addison **RESOVLED:** Unanimously that payments be approved as below:

Moviola Ltd	July Film costs	£ 77.50
Michael Hall	VH Wall Rendering	£ 640.00
Anthony Whitaker	Booking Managing Fee	£ 210.00
Greenbarnes Ltd	Notice Board	£1,502.75
Sparkles	Cleaning for July	£ 152.50
Total		£2,582.75

4514 Payments for Fuel for the mower and wooden posts for the Village edging had been made from Petty Cash held by the Village Green Working Group. This totalled: £92.43 and was approved unanimously. Petty Cash in the amount of £157.67 is still held by the VGWG Treasurer.

4515 It was noted that BT had overlapped the period of cancelling the old Telephone and Broadband contract for the Village Hall and starting the new contract. A refund of £66.49 was expected.

4516 The Clerk had suggested that funds still remaining the NatWest Current account be moved to the new Unity Trust Bank account as it was functioning well. It was agreed that this should be done but to leave £2,000 in the NatWest account until the end of the financial year in case any direct debits remained. A Cheque would be raised and Cllrs Souter and Carpenter would be asked to sign. **Action: Clerk**

4517 The bank reconciliation and copies of bank statements were noted and agreed.

4518 Budget reports had been provided to Councillors. It was agreed that a 1-page summary would be provided every month and that the detailed budget report would be checked in November, February and March. Current spending is as expected for halfway through the year.

4519 Highways: Cllr Cotterell reported that the pothole at the junction of Five Bells Lane and Ducks Lane had still not be repaired by Hampshire County Council. The size had grown it was difficult to avoid. HCC Cllr A Gibson would be contacted. **Action: Cllr Cotterell.**

4520 Speeding was still a problem in the village and surrounding areas. Overtaking on the double white lines in Jack's Bush was still occurring and routes to reporting problems were not working.

4521 Playing Fields: to be deferred to the next meeting.

4522 Village Green: The Village Green Working Group had been provided with a breakdown of costs. It was noted that repairs to Marquees and servicing of the mower had not been budgeted for. This would be addressed in the next financial year's budget and precept request. **Action: Clerk.**

4523 Village Hall: The outside wall had been rendered and councillors were pleased with the result.

4524 Wallops Parish Hall: to be deferred to the next meeting.

4525 Footpaths: The Footpaths officer had distributed a report prior to the meeting and it was available on the website. The drains in Farley Street had been cleared by HCC.

4526 Neighbourhood Development Plan: The Working Groups were coming along well. The questionnaire was nearly ready for distribution and was awaiting comment from TVBC before being brought to the PC for sign off. A fantastic logo had been designed by a resident which will be used on correspondence and presentations. The distribution team is preparing routes for delivering questionnaires and Maps are being prepared by TVBC. The consultants in Sussex will be asked to attend the October Steering Group meeting to brief the team on the assistance that can be provided. **Action: Cllr Addison.**

4527 To consider the draft Licence for the Wallops Parish Hall: The Chairman explained that the licence should have been signed on 2009 but was only being signed now for the sake of good order. The licence had been prepared in accordance with the constitution and allowed for Over Wallop and Nether Wallop Parish Councils to rent the Wallops Parish Hall to a management committee and allowed for the Parish Councils to recover VAT. Over Wallop Parish Council had signed the licence at their meeting on Thursday 5th September. It was **Proposed:** Cllr James, **Seconded:** Cllr Whitaker, **RESOLVED:** Unanimously that the licence be agreed. Cllrs Cotterell and Addison signed the papers, which was witnessed and signed as such by the Clerk and Proper Officer.

4528 To consider the cost for oak posts for the Village Hall Notice board: After discussion it was agreed that a diagram of how the posts would be attached to the notice board would be obtained. **Action: Clerk.**

4529 To consider the subscription cost for Parish Online mapping system: It was **Proposed:** Cllr Addison, **Seconded:** Cllr James, **RESOLVED:** that one year's subscription be paid to enable maps to be used for the NDP. **Action: Clerk.**

4530 To review grants for the NDP: A second grant application was being prepared by the Clerk. It would be forwarded to Councillors prior to submission. It was noted that £1,000 had been received from TVBC and that these funds would be ringfenced. **Action: Clerk.**

4531 To receive an update of the Village Hall Garden: The garden was not looking good and the lengthsman would be asked to cut back and remove excess vegetation. This would be actioned for October. An advert for a gardener had been placed in the Wallops Parish News however no applications had been received. The Councillors and Clerk would ask if any residents were interested in the position and the message would be sent out again via the pump email. **Action: Cllr James.**

4532 To note the Village Hall TV Licence no. and cost: The bank accounts show that the Licence was paid in Jan 2018 and 2019 against licence no. 3810519349 at a cost of £150.50.

- 4533 To note Correspondence received:** The National Association for Local Councils had revised the model Standing Orders and these had been sent to all Parish Councils. It was agreed that the new version would be reviewed in March 2020 in time for the May meeting.
- 4534** The Test Valley Association of Parish and Town councils Annual Conference would take place on Sat 21st September at 9.30 in the King's Somborne Village Hall. The Clerk would attend.
- 4535** A letter and an email message had been received from residents in relation to the Council's grant decision after the application from the Wallops Village Shop. It was felt that there was not much public interest in Nether Wallop in support of the grant application.
- 4536** The Clerk had been in contact with TVBC and HCC regarding the problem of parking in the slip road outside Fifehead Manor. There was confusion between the Borough and County Councils regarding which were responsible for to obtain estimates for painting yellow lines. This would be followed up.
Action: Clerk.
- 4537** Councillors had all received an email from the agent handling the monopole mast proposal. It was noted that the decision could not be revisited or overturned by council for a period of 6 months. A short response would be drafted detailing the inaccuracies of the statement received and the draft would be circulated to councillors for their agreement before sending. **Action: Cllr James.**
- 4538** Two residents had asked the Clerk if there had been a follow up to the CPR training sessions held in January and whether the Council would now consider to purchase defibrillators for the Village Hall and Pavillion. This question would be added to the agenda for October. **Action: Clerk.**
- 4539 Matters raised by Councillors:** None
- 4540 Clerk's report:** None.
- 4541 Points from the floor:** A resident asked if repairs could be considered to the footpath that runs from Heathman Street to Church Road alongside Fishing Cottage and Wickhams. The Footpaths Officer advised there was uncertainty as to whether this was an official footpath given that HCC do not have it listed despite there being a fingerpost sign and a HCC sign forbidding cycling. HCC would be contacted. **Action: Footpath Officer.**
- 4542** The Council were also thanked by a resident for arranging the recent top up of bark at the playground in Aylwards Way. The speaker's grandchildren were enjoying being able to use the swings safely again.
- 4543** The next meeting will be held on Monday 14th October 2019 in the village hall at 7.30pm.
- 4544** The Chairman thanked all for attending and closed the meeting at 9.50pm.

Signed as a true and accurate record of the meeting

by Chairman

Date