

BRANDON TOWN COUNCIL

Minutes of the Events Committee Meeting
held on Thursday 23rd November 2023 in the Council Chamber, Old School House,
Market Hill, Brandon at 12:00pm

Present: Mrs A Barnes, Mrs J Blanchard, Cllr J Hughes, Mrs J Prior, Cllr C Watts

- 1 **APOLOGIES** for absence and approval of reasons tendered.
Cllr N Siebert, Reverend S Coburn – absent.
- 2 **DECLARATION OF INTEREST** and additions to Members Register of Interest.
Mrs A Barnes and Mrs J Prior – Employees.
- 3 **TO RECEIVE, CONFIRM AND SIGN MINUTES** of Events Committee Meeting of 25th September 2023.
Proposer: Mrs A Barnes
Seconder: Cllr C Watts
Resolution Record No: **BTCE/114/23/Nov/23**
CARRIED: Unanimous

THE EVENTS COMMITTEE RESOLVES THAT THE MINUTES OF THE
EVENTS COMMITTEE MEETING OF MONDAY 25TH SEPTEMBER 2023 BE APPROVED.

4 **PUBLIC PARTICIPATION**

There were four members of the public present, due to their participation in the Christmas Event.

5 **UPDATE** on the Christmas Event 2023:- Running order, pitch plan and Santas Grotto.

Mrs Prior gave everyone present a copy of the running order and the pitch plan. Nobody raised any issues.

There was a discussion about setting up times, number of chairs etc required and marking out of the pitches with chalk, to ensure everyone knew where they would be.

Further discussion about how the grotto would run, Santa's arrival and the closure of the grotto for Santa to be able to switch on the Christmas lights. There was also a discussion on how we could possibly mark people's places in the Santas Grotto queue if they wanted to see the lights being switched on.

Cllr Watts suggested that we might like to consider approaching some bands now with a view to booking them next year.

A discussion took place about ensuring that Market Hill was accessible for all participants and how we would ensure that.

We also discussed the number of gifts for Santas Grotto and Mrs Prior commented that both Tesco and Aldi had agreed to make a confectionery donation.

Signed.....

6 CORRESPONDENCE

None.

7 ANY OTHER BUSINESS – AT THE DISCRETION OF THE CHAIRMAN

Cllr Hughes thanked everyone for having done such a good job with the planning of the Christmas Event.

The meeting closed at 12.38pm

Signed.....