

Stretton under Fosse Parish Council

Minutes of Meeting

Held on Monday 11th December 2017 at 7:45pm

In The Village Hall of Stretton under Fosse

Present Terry Smith (Chairman), Sue Hartshorn, Mark Daniell, Nigel Jennett, Jenny Ogden (Parish Councillors); Kiley Brown (Clerk); and Adrian Warwick (County Councillor)

1. **Apologies for absence** – None
2. **Declarations of Interest and Requests for Dispensations** – None received
3. **Approve Minutes of the previous meeting**
 - The minutes were agreed to be a true account, were approved and signed by the Chairman Terry Smith
4. **Public Participation Session, apologies and record of those in attendance**
 - **Question from member of the public** – is the defibrillator insured?
 - **Asset register** – raised a query about whether we have this and do we know what the items are that are considered assets that are insured? Is this just street lights and the defibrillator?
 - **Session about how to use the defibrillator** – we own it so we need to ask someone to run a session from the surgery? We think Ambulance service did it the first time – we purchased it from a supplier. Kiley will look into this and find a provider in order to organise a public session.
5. **News from Rugby Borough Council (RBC)**
 - Draft budgets coming out in the next month
 - Work going on with the roads at the weekend 11,000 miles 2,000 tons of salt, will be running through the night – 33 gritting vehicles working hard against the weather
 - There is a restructuring of the police happening, we want to keep community police in the area – this was reinforced and we'll continue to push for this
 - Question about the road numbering and signage – Kiley will forward this to Adrian
 - Boundary changes 2018 – we responded favourably from the County level
6. **To Report on Matters Arising from the Minutes of the last meeting**
 - **Website and transparency** (including funding update) – Kiley needs to finalise this with John Crossling and address some queries before getting sign off from Parish Councillors and submitting in January
 - **Street lights out** – This was fixed and details for both the maintenance and the gas/electric accounts have been updated to the new Clerk's details
 - **Fly tipping** was reported to Rugby Borough Council on the verge – Terry will check if this has been collected and let Kiley know if it was cleared
 - **Leaking hydrant** near the phone box was reported and fixed but we've heard from the public about the cover being loose again which will be reported
 - **Neighbourhood plan** update and progress
 - We're at the point where we have several options: 1) do nothing 2) take a vote to proceed 3) hold and conduct a community information meeting
 - It was agreed that we would hold and conduct a community information meeting sometime in February – there was discussion about using information from Neil's presentation and Nigel and Sue agreed they would write this
 - **Signs at the end of the village** – Kiley reported bent sign at the end of the village and updated everyone with information about road signs more broadly and change of road numbers – we will be kept up to date but this looks like a bigger project than we were aware of
 - **Village Christmas Letter** – This is being distributed to inform villagers of specific communications we've had recently – it was agreed this would be printed and everyone would help to deliver them. Kiley was asked to add a note about a meeting that has been requested regarding the use of the defibrillator.

7. Correspondence

Email

- Over 40 emails were distributed

Facebook

- **2018 Review** – letter from Harborough Magna Parish Council shared by Jane Jennett. This was distributed to the Parish Councillors and included in the Christmas letter

Post

- **Electoral Register** – this was received by post and it was agreed that Kiley would keep it on file.

Discussion and comments passed to Parish Councillors

- **Defibrillator** – a member of the Village Hall Committee suggested it would be good to have an informational meeting to show villagers how to use the Defibrillator. Kiley will try to contact the company it was purchased from to organise a meeting in the New Year.

8. New and current planning applications – None received

9. Finance – including an update of the accounts

- These were being updated from previous records to accommodate the changes to the spreadsheet needed to separate the accounts as identified in the previous meeting. They will be signed and followed up before Christmas.
- There will be three cheques to sign in relation to the updated records.

10. Items for the next meeting

- Defibrillator meeting update – choose date or find out when provider is available.
- Neighbourhood planning meeting – can we book a date and how do we advertise this to villagers?

11. Date of the next meeting – 29th January @ 7:45pm in the Village Hall