

## **Minutes**

### **The Minutes of the Meeting of Ampfield Parish Council, held online**

**Monday 12 October 2020, 7:00pm to 8:00pm**

#### **Present**

##### **Members of Ampfield Parish Council:**

Chairman Bryan Nanson  
Vice Chairman Graham Roads  
Cllr Julian Jones  
Cllr Chris Ling  
Cllr Kate McCallum  
Cllr Mujeeb Rahman  
Cllr David Stevens  
Cllr Julie Trotter

##### **Others:**

Clerk to the Council, Kate Orange

#### **Apologies**

3201. No apologies were received.

##### **Previous Minutes**

3202. The Council agreed the Minutes of the Meeting of Monday 24 September 2020, and a copy was signed by the Chairman.

##### **Matters arising from the Minutes**

3203. Any matters arising from previous Minutes were handled under the relevant agenda item.

##### **Declarations of Interest**

3204. No Member declared any pecuniary or other interest in any business on the agenda for the Meeting.

##### **Minutes of Planning Committee**

3205. The Council received the Minutes of the Meeting of the Planning Committee of 07 September 2020.

##### **Financial Matters**

3206. *The Council received the bank reconciliation to the end September 2020.*

RESOLVED

3207. It was agreed that the following payments should be made:

<i>Came &amp; Co: annual insurance premium</i>	<i>2,083.44</i>
<i>Climbers Way, urgent tree work</i>	<i>768.00</i>
<i>JN Landscapes, grounds maintenance at Morleys Green</i>	<i>1,752.00</i>
<i>Clerk's net salary, August</i>	<i>728.48</i>
<i>HMRC employment payments</i>	<i>3.70</i>
<i>Clerk: reimbursement of expenses incurred on behalf of Council</i>	<i>27.85</i>
<b>Total (including VAT)</b>	<b>£5,363.47</b>

RESOLVED

3208. It was noted that the total value of cheques raised at the Meeting of 14 September 2020 was £4,197.12, but due to an arithmetical error it had been reported as £3,697.12. A revised "Receipts and Payments" report for Meeting of 14/09/20 had been issued.

RESOLVED

3209. It was noted that the following payments, arising from prior resolutions of the Council, had been paid between Meetings:

<i>Crystal Clean, window cleaning at pavilion</i>	<i>30.00</i>
<i>Topfawn, carpark works</i>	<i>50,762.64</i>
<i>Direct Debit: Public Works Loan</i>	<i>3,016.65</i>
<i>Direct Debit: Public Works Loan</i>	<i>2,643.17</i>
<i>Direct debit: Nest Pension, August payment</i>	<i>53.11</i>
<i>Direct debit: E.ON electricity supply to Pavilion, September</i>	<i>70.60</i>
<b>Total (including VAT)</b>	<b>£56,576.17</b>

RESOLVED

3210. It was noted that the Council had received the following income:

<u>Receipts 01 September to 30 September 2020</u>	
<i>Kirklands Solicitors: return of balance of monies paid on account</i>	<i>24.00</i>
<i>Test Valley Borough Council: CIL (carpark)</i>	<i>41,542.40</i>
<i>Bank interest</i>	<i>22.06</i>
<b>Total</b>	<b>£41,588.46</b>

RESOLVED

3211. The Council received the report of expenditure against budget to the end of October 2020.

RESOLVED

**Insurance**

3212. *It was proposed to accept the quotation for insurance arranged via Came & Company brokers for the cost of £2,083.44.*

RESOLVED

**Employment**

3213. *It was proposed to note the Local Government Pay Agreement for 2020/21.*

RESOLVED

**Publicity**

3214. Cllr Kate McCallum updated the Council on progress with the Autumn Newsletter. She had forwarded the draft to the Chairman and Clerk, and it is now ready for printing.

**Ampfield Recreation Ground**

3215. Chairman Bryan Nanson reported on progress with construction of the carpark. The tarmac had been installed, as well as a ramp to the pavilion. The 10ft high fence was under construction. A pedestrian gate and connecting footpath would be installed from the main road to the carpark adjacent to the pavilion. Signs would be installed in due course. Electrical work was slightly delayed but lights would be installed during the week, and CCTV in week-commencing 26 October 2020. The contractor suffered the theft of a road roller, and repaired related damage to the height barrier at their cost.

3216. Chairman Bryan Nanson reported that the Ampfield and North Baddesley Cricket Club were considering the idea of a rolling 15-year agreement for their licence.

3217. *It was proposed to adopt the revised "Pavilion Hire Agreement" V1\_2, dated 12 October 2020.*

RESOLVED

**Morleys Green**

3218. *It was proposed to accept the quotation from JN Landscapes Ltd in the sum of £676 excluding VAT for a new gate on the green.*

RESOLVED

**Chapel Wood**

3219. Vice Chairman Graham Roads reported on Chapel Wood. The boardwalk had been repaired following damage by falling trees earlier in the year. CBA Trees surveyed and identified 2 fellings as necessary and 2 trees required removal of dead wood. The Friends of Chapel Wood Compliance Agreement had been revised and brought up to date to include the impact of COVID-19. This had been circulated to all Friends and a number of positive responses had been received. Cllr Roads is to organise the annual meeting of the Friends of Chapel Wood. Cllr Roads is to seek advice and a quotation for control of the large number of moles evident in the glade.

3220. *It was proposed to invite tenders for the work identified in a survey by CBA Trees. The companies invited to tender shall be Climbers Way Treecare, C Hoare and Ichen Valley Trees; as they all have the necessary level of insurance.*

RESOLVED

**Reports from Committees and Portfolio Holders**

3221. Cllr Chris Ling reported that the Lengthsman's next visit would be on 14 October 2020. He would be clearing the ditches at Pound Land and Knapp Lane; tidy the entrance to the recreation ground; mow, strim; and check bus shelters.

3222. Cllr Ling reported on transport. Cllrs Ling and Nanson met with a bus shelter manufacturer and a representative of Hampshire Council's (HCC) Highway department at sites near the Potters Heron and White Horse. The sites had been identified as suitable for new bus shelters, and HCC have confirmed

this. It is likely that the two new bus shelters would be installed under the direction of the Parish Council using funds from HCC.

- 3223. Ampfield Parish Council have requested that Hampshire County Council again consider whether a pedestrian island would be possible on A3090 near Green Pond Lane, using land in the bus layby; or to the west of Morleys Green using land on the north of the road.
- 3224. Cllr Ling reported that the latest speed and traffic volume data had been published on the website, taken for westbound traffic on A3090 outside “Monkswood”. The next set of data would be for Baddesley Road.
- 3225. Chairman Bryan Nanson reported that the Council have received some emails and telephone calls concerning wild ducks. Cllr Martin Hatley was aware of the history of the flock, which had moved into Flexford Close and had subsequently moved on. They were currently in the woods at Hook Wood Road. Members of the public found it distressing to see that several ducks had been killed by vehicles on Hook Wood Road. Cllr Julie Trotter would enquire whether Hampshire County Council would erect a warning triangle.
- 3226. It was noted that Test Valley Borough Council are responsible for clearing flytipping and it can be reported to them via their website.

**Planning Applications**

- 3227. *Current planning applications were considered and the comments for Test Valley Borough Council were agreed.*
  - a. *20/02260/CLPS; Certificate of lawful proposed development - Garage conversion; Knottsberry Wood Straight Mile Ampfield Romsey Hampshire SO51 9BA. Comment: “No Objection”*
  - b. *20/02270/TPOS; (T2) Beech - Crown lift up to 4m, Crown reduce over the garden of No 24 by up to 1.15m; (T16) Pine - Remove one low split limb and small limb below; T15 & T14 - Pine dead wood only; (G2) Oak - Fell; 24 Baddesley Road Chandlers Ford SO53 5NG. Comment: “We are content to defer to the opinion of the tree officer.”*

RESOLVED

**Date of Next Meeting**

- 3228. The next meeting of the Parish Council will be held on Monday 09 November 2020. The Meeting is likely to be held online, in accordance with current guidance from the National Association of Local Council and the Society of Local Council Clerks; and will start at 7pm.

Chairman .....

Date .....