



West Meon Parish Council

c/o Mrs D Heppell, 77 Chalton Lane, Clanfield, Waterlooville, Hampshire
PO8 0PR. Email: clerk.westmeon@parish.hants.gov.uk

MINUTES OF THE WEST MEON PARISH COUNCIL MEETING HELD ON 6TH JUNE 2017 AT 7.30PM IN WEST MEON VILLAGE HALL.

THOSE PRESENT: Cllrs, C Johnson (Vice Chairman), C Adams, T Over, J Nicholson, G Silk and A Trenchard.

BY INVITATION: County Cllr R Huxstep (until 7.47pm), City Cllr L Ruffell (until 7.47pm.), City Cllr A Thacker (until 7.47pm) & Mrs M Snow (Locum Clerk)

APOLOGIES: Cllr C Waller (Chairman), Cllr P Brannon, T Prowse and Mrs D Heppell (Clerk)

MEMBERS OF THE PUBLIC. Mr D Butcher was present (until 7.47pm)

Wmpc 1453 **DECLARATIONS OF INTEREST**

Members were reminded of their responsibility to declare any personal or prejudicial interest which they may have in any item of business on the agenda. **None were declared.**

Wmpc 1454 **MINUTES OF THE LAST MEETING**

The Minutes of the Parish Council Meeting on 9th May 2017 were **approved with the following amendment to Minute 1149** 'Cllr Silk advised that he had been alerted to Japanese Knottweed along Lynch Lane. It was **agreed** that Cllr Silk will follow this up and report back.' **comments are to be removed.**

Wmpc 1455 **MEETING OPENED TO THE PUBLIC**

Mr D Butcher a member of the public was present. He wished to discuss his planning application. The Chairman, Cllr C Johnson invited him to speak when that agenda item was raised later in the meeting.

Wmpc 1456 **COUNTY COUNCILLOR R HUXSTEP**

Cllr R Huxstep reported that the County Council had now had its Annual meeting. Cllr Graham Burgess was elected as Chairman, Cllr Roy Perry was elected as Leader. Hampshire County Council is made up of the following political parties, Conservatives 56, Liberal Democrats 19, Labour 2 and 1 Independent. The overall turnout in the County elections was 42%.

There is nothing currently to report on the speeding Motorbike issue.

Wmpc 1457 **CITY COUNCILLOR L RUFFELL**

Cllr L Ruffell reported back regarding possible development of council owned housing on the land next to the entrance to the Village Hall car park adjacent to number 6 Headon View. Cllr Ruffell

advised the Council that a site meeting had been set up with Andrew Palmer, Head of New Homes

WCC to meet Cllr Waller and other Parish Councillors on the 13th of June at 3pm After the Annual meeting Cllr Ruffell gave an update on his new portfolio holder list. Which he will circulate for information.

Wmpc 1458 CLERK'S REPORT

The Clerks audit/ end of year accounts report had been circulated, but due to illness the Clerk was unable to attend the meeting. The Council wished her well.

TO RECEIVE WORKING GROUPS

Wmpc 1459 PLANNING

- A) Village Design Statement- ***This item was deferred until the next meeting.***
- B) SDNP/17/00921/FUL Drake Cottage East End West Meon Petersfield Hampshire GU32 1LX Demolition of existing garage and erection of an ancillary annex for a dependent relative (HOUSEHOLDER) (Amended plans received 11.05.2017)
It was resolved that **no objection** should be made to this planning application. (The County & City Councillors and Mr Butcher left the meeting.)
- C) SDNP/17/02476/TPO Home Paddocks East End West Meon Petersfield Hampshire GU32 1NA T1. Beech - Fell.
It was resolved that **no objection** should be made to this planning application.
- D) 2 East End Cottages East End West Meon Petersfield Hampshire GU32 1LX
Two story rear extension, single storey front extension and front facing dormer window and internal alterations.
It was resolved that **an objection** would be submitted on the grounds that the information regarding the elevations was insufficient and further information requested. The Council raised concerns regarding the proposal to alter the front of the property, which would not be in keeping with the adjacent properties in the terrace. The Council also considered the elevation drawings to the rear to be unclear.

Wmpc 1460 FINANCE AND ADMINISTRATION.

The accounts for the year 2016/17 had previously been circulated by the Clerk and the Finance sub-committee and it was **resolved** they were approved.

Wmpc 1460(a) **was resolved** that the accounting statement for the year ending 31st of March 2017 be approved.

Wmpc 1460(b) **It was resolved** that the Council approves the annual governance statement as on page 2 of the Annual return.

Wmpc 1461 The Chairman requested that in future years a copy of the Annual return form be circulated to all the Councillors before the meeting.

Cllr Over requested a breakdown of the office, clerk's and general expenses.

A copy of the budget had previously been circulated.

After discussion the Insurance budget item was amended to £1300.00 this was due to a fixed term insurance agreement.

It was resolved that the budget be adopted by the Council for the financial year 2017/18 with the insurance figure amended to £1300.00.

The clerk is to clarify any PAYE payments and to advise the Council of the current threshold figure.

Wmpc1462 It was **agreed** that the next Listening Post would be on 17th June 2017 between 9:00am and 11.00am at the village café. Cllrs Over, Adams and Silk will attend.

Cllr Adams advised the council that a brainstorming session had been held and that the website was ready for development. Once this was complete and the website was ready to go live an open morning was to be held to launch the new site.

Wmpc 1463 A grant request was received from the West Meon Village Hall committee for the sum of £500 which was to be used to replace the £1 coin operated electric meter. **It was resolved** that a grant of £500 be awarded to the West Meon Village Hall committee for installation of a new coin operated electric meter.

Wmpc 1464 **HIGHWAYS AND TRANSPORTATION**

Cllr Silk advised the Council that a plant, which could possibly be Japanese Knotweed, was growing on the verge outside a cottage in Lynch Lane. He added that the plant could also be seen in the garden. He explained that it had looked like someone had attempted to treat it as the surrounding grass was brown and dead. Cllr Silk advised that it was best to correctly identify the plant. Once identified Hampshire Highways could be informed and they could commence treatment, if required. Cllr Over advised that she could obtain plant identification from RHS Wisley in Surrey.

It was resolved that Cllr Silk will provide a leaf sample to Cllr Over who shall send to RHS Wisley for formal identification. Cllr Silk will report back to the Council when identification has been made.

Wmpc 1465 **COMMUNITY, HOUSING AND RECREATION**

This agenda item was deferred to the next meeting.

Wmpc 1466 **SCHEDULE OF PAYMENTS**

Date May/6th June 2017

May 17

Ch300356 Studio 6 VDS	£20.00
Ch300357 P Reynolds/audit	£140.00
Ch 3003359 JN Hillier	£440.00
Ch 300360 Dean Tutt	£95.00
Ch300361 Luke Prowse	£1,285.00

June 17

Ch300363 Salary Clerk May/June 17	
Ch300364 West Meon and Warnford Sports Club	£73.50
Ch 300365 West Meon Village Hall hire	£79.80
Ch 300366 Expenses clerk May/June	£37.10

Wmpc 1467 **ITEMS TO BE CONSIDERED AT NEXT MEETING**

The items deferred from the meeting, Listening post report and the Council Working Groups.

Wmpc 1468 **DATES OF NEXT MEETINGS**

Tuesday 4th July 2017 at 7.30pm in the Village Hall.

Meeting finished at 8.35 pm

Chairman