

# CUDDESDON AND DENTON PARISH COUNCIL MEETING

6th April 2021 at 7.30pm using video teleconferencing

Present:	Chris Luke (Chairman)	CL
	Colin Hessey	CH
	David Keene	DK
	Paddy McGuinness	PM
	Richard Palmer	RP
	Arthur Smith-Fitchett	ASF
	Tim Bearder (OCC)	TB
	Elizabeth Gillespie (SODC)	EG
	Mike Mount (Clerk)	MM

Apologies:	Paul Sellar	PS
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## 26 DECLARATIONS OF INTEREST

There were no new declarations of interest.

## 27 APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting were approved.

## 28 MATTERS ARISING

### 28.1 Auditor's Recommendations

- The Parish Council had been registered with the Information Commissioner's Office.
- The financial information had been separated by year on the website.
- The check sheet for play equipment inspection was agreed.
- Electronic payments: Barclays did not have a procedure where one person could generate electronic payments and two others could authorise them. The possibility was considered of banking with Unity Trust. However, they had a monthly charge of £6 and it was agreed to investigate whether they were prepared to reduce this. **Action: MM**
- The parish council information had been backed up onto the cloud.
- A list of reserves was approved which would be included in future accounts.
- CH had agreed to be the councillor responsible for internal financial control.
- It was agreed that the land registry should be asked for the reference numbers for the land owned by the Parish Council. **Action: MM**

### 28.2 Defibrillator

The defibrillator manufacturer had said that he planned to rectify the fault with the equipment during April.

### 28.3 Responsibility for the Woodland next to Denton Brook near the White Cottage

- It was agreed to do nothing with this area of woodland because OALC had strongly recommended that the Parish Council should not touch the trees if they did not own the land.
- It was agreed to ask the Land Registry about ownership of the land. **Action: MM**

### 28.4 Dog Signs for the Path Next to Denton Brook

It was agreed that two rigid plastic signs would be bought.

**Action: MM**

*CGL*

## 28.5 Replacement of White Posts in the High Street

The old posts were concreted in and so were difficult to remove.

## 29 PLANNING

- Notification had been sent of the discharge of the condition requiring there to be an arboricultural method statement for the planning application for Dove House Farm (P20/S0780/DIS). No comment was required on this from the Parish Council.
- There was an amendment to the planning application for Willow Cottage (P20/S3991/HH and P20/S3992/LB) to split the work so that initially only the internal reworking of the property was done. The Parish Council supported this amendment.

## 30 FINANCE

### 30.1 Payments

M Mount	Three white posts	£57.22
OALC	Annual subscription	£146.16
C D Sellar & Son	Hedge trimming	£103.20
A Smith-Fitchett	Defibrillator light	£17.99
ICO	Annual fee	£40.00
Oxford Green Belt Network	Annual subscription	£15.00
M Mount	Salary Jan-Mar	£437.58
Newsletter	Adverts	£24.00
Landscape Group	Grass cutting March	£121.92
Jane Olds	Internal audit	£130.00

### 30.2 End of Year Documents

The following documents were presented:

- The year end accounts
- The bank reconciliation at 31st March
- The year end cashbook

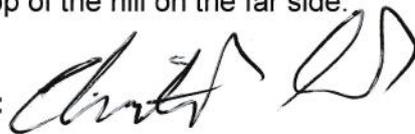
## 31 COUNCILLORS' REPORTS

CL had been approached concerning planting on the verge and other activities at 1 Brookside. It was agreed that SOHA should be written to about this. **Action: MM**

## 32 CLERK'S BUSINESS

- Angela Montgomery wanted to donate a bench to be put on the recreation ground in memory of Sandra and Ken Montgomery. The Parish Council agreed to this being done.
- As the law stood, virtual meetings would not be permitted after the May meeting.
- OCC were going to close the road to Cuddesdon Mill from 24th to 28th May for road repairs at the top of the hill on the far side.

Chairman:



Clerk:



Date:

17/5/21

Date:

17.5.21