

MILBORNE ST ANDREW ANNUAL PARISH COUNCIL - MEETING MINUTES



Held on: 20/06/2018 at: 19:30hrs		Location: Milborne St Andrew Village Hall
Present:	Cllr Joy Robinson (Chairman) Cllr Sarah Fox (Vice Chairman) Cllr Sue Cherry Cllr Ron Stevens	
In attendance:	Mr Colin Hampton (Parish Clerk) 6 members of the public	
<p>Before the start of the meeting the Chairman announced that item 8 of the agenda, consideration of a proposed development at Blandford Hill by Wyatt Homes, was cancelled. An Extraordinary Parish Council meeting will instead be held on the 4th July 2018 to consider this planning application. She apologised to anyone who had attended this evening's meeting in anticipation of the proposed development being discussed. Consequently, anyone who then wished to leave the meeting was welcome to do so.</p>		
019	<u>Apologies</u> NDDC Cllr E Parker NDDC Cllr J Somper Cllr R Macnair Cllr K Park Cllr P Smith	
020	<u>Declarations of Interest</u> None	
021	<u>Minutes of the Parish Council Meeting held 16th May 2018</u> RESOLVED that the Minutes of the meeting be confirmed and signed as a correct record.	
022	<u>Matters Arising</u> Min. 006 - the Chairman reported that a very successful meeting had been held 9 th June to generate interest in forming a Community Speed Watch Team in the village. There was an enthusiastic response from the 20+ residents in attendance and Sue Lawson stepped forward to volunteer as co-ordinator for the team. The Clerk queried whether because of this the council still wanted to pursue the purchase of a Speed Indicator Device (SID), to which the answer was a firm 'yes'. Clerk to progress further with Highways.	
023	<u>County & District Councillors' Reports</u> A report from the District Councillors for the ward was read to the meeting, a copy of which appears as Appendix A of the Minute Book.	
024	<u>Parish Councillors' & Representatives' Reports</u> The Chairman read an email from Steve Lord, summarising the results of a meeting held between the Flood Wardens, the parish council Chairman and Highways to seek remedies to the surface water flooding experienced recently on Dorchester Hill. A copy of the email appears as Appendix B of the Minute Book.	



025	<p><u>Correspondence</u></p> <p>The Correspondence Report, a copy of which appears as Appendix C of the Minute Book, was noted. An email concerning grants for purchasing a Remembrance Day silhouette was discussed at length, but it was decided not to make an application. During discussion of this subject the sudden death of Tony Dyer the day before was announced to much shock and sadness.</p> <p>An email from NDDC Cllr Somper asking for comments on planning before her planning scrutiny meeting was discussed. The Clerk was tasked with forwarding the council's views on the speed of response to planning queries and the future arrangements for considering planning applications once the unitary authority is in operation.</p>
026	<p><u>Re-appointment of Internal Auditor</u></p> <p>RESOLVED that Mrs Rosie Darkin-Miller of Darkin-Miller Chartered Accounts be re-appointed as the council's internal auditor for the financial year 2018-19.</p>
027	<p><u>Standing Orders</u></p> <p>RESOLVED that revised Standing Orders based on the NALC Model Standing Orders 2018 (England) and amended to be specific to this Parish Council, be approved and adopted.</p>
028	<p><u>Statutory Documents Annual Review</u></p> <ol style="list-style-type: none"> 1. Risk Management Assessment: - the risk level for Business Continuity, Sports Club, Allotment Society and Precept were all reduced by one level. The annual review of the Clerk's working conditions was altered to 'on taking office'. 2. Asset Register 2018-19: - additions of Hi-Viz jackets and noticeboard were noted. <p>RESOLVED that the amendments to the Risk Management Assessment and Asset Register 2018-19 be accepted and approved.</p>
029	<p><u>DAPTC AGM</u></p> <p>The date of the next AGM, 10th November 2018, was noted. There were no suggestions for proposals to submit for consideration by the executive committee.</p>
030	<p><u>NPG Grant Application</u></p> <p>On behalf of the Neighbourhood Plan Group (NPG) Michael Hopper requested the council's approval to apply to Locality for a grant of £5424.00 to complete the NPG submission. A breakdown of costs appears as Appendix D of the Minute Book.</p> <p>RESOLVED to approve the NPG application to Locality for a grant of £5424.00.</p>
031	<p><u>Community Speed Watch</u></p> <p>Following the successful meeting to form a CSW team the council discussed formal approval of expenditure by the team of approximately £300.00 to purchase the CSW equipment.</p> <p>RESOLVED to approve the purchase of Community Speed Watch equipment to the approximate value of £300.00.</p>



032	<p><u>Cheque Schedule</u></p> <p>The Cheque Schedule for June was circulated, a copy of which appears as Appendix E of the Minute Book.</p> <p>RESOLVED that the Cheque Schedule for June totalling £665.01 be approved and the cheques signed.</p>														
	<p>The meeting closed at 20:40 hrs.</p> <p>Signed:</p> <p>SIGNED ON ORIGINAL</p> <p>Cllr Joy Robinson Chairman of the Council</p> <p style="text-align: right;">Dated: 18th July 2018</p>														
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%; text-align: left;"><i>PUBLIC PARTICIPATION NOTES</i></th><th style="width: 40%; text-align: left;"><i>Action</i></th></tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	<i>PUBLIC PARTICIPATION NOTES</i>	<i>Action</i>												
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