

## **Bridport Area Lengthsman – Agreement with Chideock Parish Council 2019-2020**

Bridport Town Council will through the Lengthsman Scheme undertake work on behalf of the Parish Councils under Section 101 of the Local Government Act 1972.

Bridport Town Council is able to contract with individual parishes to participate in the scheme at any given time, for a minimum period of 10 days in any one year. The days may be whole or half days, taken at an agreed frequency.

### **Duties of Bridport Town Council**

As part of this agreement, Bridport Town Council agrees to undertake the following duties:

- Grass cutting at Clapps Mead Playing Field, Chideock
- The employment of a Lengthsman
- Provision of a suitable vehicle
- Provide administration for the scheme
- Agree works and prioritise schedules
- Maintaining records of work ordered/completed to facilitate monitoring and assessment
- Provide feedback and assessment of performance

In addition, Bridport Town Council will:

- Carry out a risk assessment of the Lengthsman duties, to ensure that any risks are minimised where possible.
- Ensure that all relevant insurance cover is in place on the commencement of the Lengthsman's employment.
- Do everything to mitigate the loss of service due to sickness, but will have no requirement to provide additional cover.

### **Duties of the Parish Council**

The Parish Councils duties will include:

- Appoint a lead contact for the service, who will usually be the Clerk.
- Specify work for the Lengthsman, in accordance with their job description.
- Pay invoices on the frequency agreed with the Town Council.
- Be aware of Health and Safety requirements in allocating work and seek advice from the Town Council if necessary.

### **General**

The services to be provided by the Bridport Area Lengthsman are set out above. Other services may be agreed, within the remit of the post. Bridport Town Council retains the right to decide if any work is within the remit of the post. This agreement is for a specific one-off task and covers no other service. A one-off fee is therefore agreed which will be subject to review for future years.

The agreement is for 15 cuts for a fee of £600.00 plus VAT.

This agreement shall run until 31 March 2020. Both parties have the option to terminate this agreement, giving at least three months notice.



Signed

Chideock Parish Council

Bridport Town Council

Date 27 March 2019