

# WITTON & RIDLINGTON PARISH COUNCIL

Meadowcroft, 40 Cromer Road, Mundesley, Norfolk, NR11 8DB

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Chairman: Mr Amanda Sands

Parish Clerk: Denise Revell

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## Minutes of the Parish Council meeting of Witton and Ridlington Parish Council on 12th November 2025 at 7:00pm at Witton and Ridlington Village Hall

Present: Richard Barker, Darren Mortimer, Gillian Owles, Amanda Sands (in the Chair), William DeFeyter and Jane Simpson

1. **To receive Apologies for Absence.**

1.1 To consider and agree apologies for absence

All councillors were present

2. **Declarations of Interest and requests for dispensations**

2.1 To consider and agree declarations of interest and requests for dispensations

None received

3. **Minutes of previous meetings**

3.1 To agree and sign the minutes of the Ordinary Council Meeting held on the **17th September 2025**

The minutes of the meeting held on the 17th September 2025 were agreed and signed at the meeting

4. **Chairman's Report**

The Chairman attended the Coastwise Presentation held at Walcott, although the main points of the meeting were in connection with Walcott, the effects of coastal erosion in Witton, should Walcott succumb to the sea, were discussed. There are plans to try and protect Walcott but not Happisburgh. It appeared that Private and Public money would need to be put into any plans to protect the coastline, The public views are needed and suggestions required to agree to a way forward. However it appears that a lot of the suggestions already made will be unaffordable.

5. **Public Participation Time**

*The meeting will be adjourned for a period of 15 minutes) to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak.*

***Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.***

Cllr Lucy Shires, Norfolk County Council has sent her report to council, a copy of which is available on the council website.

Norfolk Community fund has been launched and groups are urged to apply for it.

The Mayoral election in May 2026, after which more money towards infrastructure should be available, Unitary elections are likely to be 2027 with the new unitary council implemented by 2028. It appears that Parish Councils may have to take on more responsibilities

A Parishioner asked if people could look out for their neighbours, especially the elderly and those that live alone.

A concern was also raised about the increased numbers of Heavy Goods Vehicles using the small roads in the parish. The verges were being destroyed, roads were being damaged and the roads left covered in mud. After a short discussion, Cllr Lucy Shires said she would make enquiries about installing "unsuitable for Heavy Goods Vehicle" signs and Cllr Sands said she would liaise with the farming

community to ask them to avoid sending large vehicles along the small roads. The conversation then moved to discuss the speed of other vehicles travelling through the village. An estimate to carry out a traffic survey had been received and was likely to cost £5000, Cllr Shires suggested that before this was undertaken that more signage be installed and the local police asked to carry out speed checks in the area. It was agreed that the clerk would liaise with the public and Cllr Shires to work out the best places for signage to be installed

Residents were asked to be aware of the increase in fly tipping in the area and to report any concerns they have to the police

**6. Matters arising from previous meetings**

**To report on progress on items from previous meetings. No decisions may be taken**

**6.1 Litter Bin**

The council were hoping that Norfolk County Council may be able to fund providing a bin, but this was outside their remit, so the council would order a bin and have it installed

**7. Planning**

To consider and agree responses to planning applications and receive updates

**7.1 NP/25/0567 Land South Of Pumping Station Hoolehouse Road Witton**

Norfolk - Letter received from NNDC - Prior approval given

Noted

**7.2 PF/25/1858 1 Heathers Field, Pollard Street, Bacton, NR12 0AQ**

The council have no objection to this planning application

**7.3 PF/25/2132 5 Witton Heath Cottages, Witton Heath, Witton, NR28 9QQ**

The council have no objection to this planning application

**7.4 PF/25/2162 Land South of Happisburgh Road, Ridlington**

The council have no objection to this planning application

**8. Finance**

**8.1 To consider and agree bank reconciliation of accounts**

The bank reconciliation of accounts was agreed

**8.2 To consider and agree the budget and set the precept**

The budget was reviewed and the council agreed that the precept figure for next year should be £5304.51

**8.3 To consider and agree Payments and Receipts**

The following payments and receipts were agreed

Payments			
Date	Payable to	Description	Amount
15.10.2025	Countrystyle Recycling	Recycling	£27.00
15.10.2025	D Revell	Salary	£190.26
Receipts			
Date	Payable to	Description	Amount
19.10.2025	NNDC	Precep	£2,575.00

**9. Policies, Documents, Communications and Training**

**9.1 To consider and agree council's IT Policy**

The council agreed the IT Policy

9.2 To consider and agree council's GRPR Policy

The council agreed the GDPR Policy

9.3 To consider and agree council's Data Retention Policy

The council agreed the Data Retention Policy

9.4 To consider and agree actions relating to Assertion 10

Assertion 10, new legislation, was discussed. The Clerk will undergo training in the new year, and councillors will undertake training on GDPR in the future. It was formally agreed that the Clerk is the Data Protection Officer for the council.

**10. Events**

10.1 Litter Pick 23rd November 2025 10:00am

The next litter pick will be held on the 23rd November 2025. A suggestion was made that the date for the March litter pick be held on the last Sunday in the month and this was agreed

**11. To report any other business**

***Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council***

None

**12. Correspondence**

**To consider any correspondence and agree responses thereto**

12.1 Email from parishioner regarding speeding Stonebridge Road

This item was discussed during public participation time, more signage to be installed. Norfolk police to be asked to carry out speed checks

12.2 Email from Highways regarding speeding Stonebridge Road

This item was discussed during public participation time, this item would be discussed in full at the next meeting

**13. Date of Next Meeting**

To confirm that the date of the next meeting of the Parish Council - **14th January 2026**

**Meeting Closed: 20:30**