

**ASH-CUM-RIDLEY PARISH COUNCIL
BURIAL GROUND COMMITTEE**

**Minutes of a meeting of the Burial Ground Committee held on Wednesday
15 May 2019 in the Viewing Gallery of Ash Green Sports Centre commencing at
4.00pm**

Present: Cllr Mrs Clucas
Cllr Mrs Connell
Mr B Parlett
Ms M Howie

In attendance: Mrs A de Jager – Parish Clerk

In the absence of the Chairman and Vice-chairman, Cllr Mrs Connell was elected Chairman of the meeting. PROPOSED: Cllr Mrs Clucas SECONDED: Mr B Parlett.

Cllr Mrs Clucas PROPOSED that Ms Howie is co-opted to the Burial Ground Committee for this meeting. SECONDED: Cllr Mrs Connell and AGREED.

1. Apologies

Cllrs M Brown, Mrs Brammer, M Manley and Rev H Reeves.

2. Declaration of Interests

None

3. Minutes of the last meeting

The minutes of the meeting held on 11 March 2019 were approved and signed as a true record.

4. Review of Burial Ground Regulations

The review of the regulations was carried out an additional regulation added advising that a temporary marker may be erected. Such temporary markers must be removed on installation of a permanent memorial. PROPOSED: Mr B Parlett, SECONDED: Cllr Mrs Clucas and AGREED.

5. Memorial Garden

5.1 An Arboricultural Method Statement has been provided by Lushland and submitted to the planning authority to discharge condition 3 of the grant of planning permission under SE/18/03627. The arboricultural report was NOTED.

5.2 Recommended builders will be approached to enquire if they are interested in providing a quotation for this work.

5.3 It was NOTED that Cllrs Mrs Connell and M Manley had carried out an auger test in the area of the memorial garden and did not find any large flints, so the topsoil may not have to be removed.

6. Current Maintenance Needs

- 6.1 Photographs – members were taken through the photographs noting maintenance needs. The Clerk will write to the Grant of Right owners and to the contractor.
- 6.2 Water – due to the dry weather there is no water in the water butt. Mr Parlett will ask the Church Wardens to check if the water butt is functioning properly. Ms Howie will speak to Mr Scott to see if it would be possible to fill the butt from his property during future dry spells.
- 6.3 The Lock memorial, in the Churchyard was listed in 1982, but has not been maintained. The Parish Council provided a grant a few years ago to assist with the removal of the ivy. Cllr Mrs Connell PROPOSED the Parish Council is asked for a grant to assist with the maintenance.

7. Future Provision

- 7.1 The current availability was NOTED.
- 7.2 It was suggested that the field next to the industrial units in Hodsoll Street may be suitable. Enquiries will be made.

8. Correspondence

There has been no response to the letter sent regarding the charges relating to an out of parish burial. (grave number 286)

8. Date of next meeting

The next meeting of the Burial Ground Committee will be held on Wednesday 03 July 2019 at 4pm.

The meeting closed at 5.27pm

Signed: Date: