

**Bourton-on-the-Water Parish Council**  
**Minutes of the Planning Committee Meeting held at 6pm on Wednesday 25<sup>th</sup> August 2021**  
**in the Windrush Room, The George Moore Community Centre**

**Those Present:** Cllr A Davis (Chairman), Cllrs L Hicks, M Macklin, N Randall and L Wilkins.

**In Attendance:** Sharon Henley, Clerk/RFO

**Members of Public:** 4. Cllrs B Hadley and A Roberts attended in a non-voting capacity. District Cllr Nick Maunder.

1. **Apologies for absence:** Cllr P Millett. These were accepted.
2. **Declarations of interest:** There were none.
3. **Approval of draft Minutes of the meeting held on 28<sup>th</sup> July 2021:** Cllr Davis proposed the following amendments: Item 1 add 'apologies accepted', item 4f2 Meadow Way to add The 'potential' removal of the new bus shelter. Item 5 Orchard House planning application number to read 21/02744/FUL. Seconded by Cllr Hicks and unanimously APPROVED.

Members of the public present wished to speak on item 7, Smiths of Bourton, so Cllr Davis proposed to bring this item forward to this point in the agenda. Seconded by Cllr Randall and unanimously APPROVED. The item was discussed and the four members of public then left the meeting.

4. **Matters arising:**
  - a. The Food Box Planet: All relating items were discussed at item 8.
  - b. Bus Shelter Meadow Way: GCC had updated that the Meadow Way shelter would not be moved to another location and there was no suitable place for it at present. The bus shelter outside the Cotswold School to be moved to a different location on the road and an additional shelter to be installed on the road opposite.
  - c. Manor Fields: The Clerk wrote to Historic England about the archaeology concerns on Salmonsbury Camp and a response had been promised after the end of August. Cllr Maunder was awaiting an update on the shed. A resident was keeping an 'enforcement diary' on the days the car park was in use. Cllr Macklin had requested that black bin bags left on the roadside were instead left inside the curtilage of the property until collection by the commercial waste contractor and this was now being done. The Clerk to inform the resident. Cllr Roberts was liaising with Highways about bollards being placed in the road adjacent to the entrance.
  - d. La Reine (The Ice House): An email had been received from the adjacent landlord complaining about use of the garden by La Reine. The landlord had been advised to send a complaint to CDC who were the investigating authority.
  - e. 21/02744/FUL Orchard House, Marshmouth Lane: A neighbour had complained that the planning application did not clearly state that it included first floor construction. They asked whether the committee were aware of this when they submitted a 'no objection' and it was confirmed that all papers had been reviewed prior to making the decision.
  - f. Green Infrastructure Strategy Consultation: Cllr Davis had attended this CDC meeting on behalf of BoWPC as representatives from all principal settlements had been invited. A full update to be provided at a future meeting.
  - g. Letter re. revocation of 20/01244/CLEUD relating to Paddock B, adjacent to Valley View Caravan Park: A copy of letter of a letter from local residents to CDC had been received. The Clerk to ask Cllr Richard Keeling to give his thoughts at the next Planning Meeting.
5. **Planning Applications:** The following responses were agreed by the Committee:

<b>New Applications</b>			
	<b>Ref</b>	<b>Address</b>	<b>Proposal</b>
a	21/02903/TCONR	Portland House, Victoria Street	T1 - Yew - Reduce by half. T2 - Willow - Reduce by half
Comment			
Comment of 'no objection' submitted by Clerk's delegated authority.			
b	21/03132/TCONR	Three Wells House, Station Road	Works to trees in conservation areas for Horse Chestnut - remove branch
Comment			
Comment of 'no objection' submitted by Clerk's delegated authority.			

c	21/03001/FUL	The Orchard, Gasworks Lane	Erection of a dwelling and detached garage building and associated works (resubmission of App Re: 18/02020/FUL)
Comment			
The Parish Council has no objection.			
d	21/03002/FUL	Wayside, Marshmouth Lane	Erection of 1no. self-build dwelling and garage following demolition of existing dwelling
Comment			
The Parish Council has no comment.			
e	21/00101/FUL	2 The Orchard, Rissington Road	Loft conversion to include alterations to the roof and additional windows
Comment			
The Parish Council has no objection.			
f	21/02668/AGPA	Land at E417412 N219560 (Land Parcel at Penn Grounds) Marshmouth Lane	Prior Approval of Ag Forest Development for Erection of 1no. agricultural building (additional details)
Comment			
Noted by the Parish Council.			
g	21/01560/FUL	Newlands, Hilcote Drive	Two-storey extension to side including balcony to rear, single storey extension to side and rear and porch to front elevation
Comment			
The Parish Council's previous objections remain. The Parish Council also supports CDC's objections on flooding as well as the residents' objections.			

## 6. Decisions Notices

	Ref	Address	Proposal	Decision
a	21/02624/FUL	9 Salmonsbury Cottages Station Road GL54 2EP	Two Storey pitched roof rear extension and single storey flat roof extension	Approved

### Late applications considered by Committee agreement:

a	21/01478/FUL	21 Lamberts Field GL54 2EH	Erection of two storey side extension and single storey extension (additional details)
Comment			
For information only. No consultation. Noted.			
b	21/03051/LBC	Broadlands House, Victoria Street	Listed Building Consent for Replace bathroom windows
Comment			
The Parish Council are content to go with the recommendation of CDC's Conservation Officer.			

7. **Smiths of Bourton:** Review of proposals for outdoor seating and agree further actions. The business owner had hosted a consultation meeting with residents which councillors were unable to attend so an additional meeting had been held with councillors on 25<sup>th</sup> August. The proposals for a planning application had been discussed, along with the business case. The owner planned to apply for a licence to serve alcohol in the rear garden until 9pm for 25-30 covers. Neighbours attending the meeting expressed concerns about privacy, noise and the possible effect on quality of life and house prices. It was confirmed that no planning application had yet been submitted. Cllr Nick Maunder highlighted the need for residents to submit their own comments on planning applications via CDC's Planning Portal.
8. **The Food Box Planet (Paper 1):** Review of report by Cllr Wilkins and agree further actions. The large sign on the gable end of the building and a swinging fish and chip sign were discussed. It was agreed that the Clerk should write to the business owners to advise that a resident had complained about the signage and

it was thought that planning permission was required in particular for the gable end sign. Cllr Wilkins to draft a suitable response.

The downlights above the shop frontage were also discussed, although it was recognised that these were also in use by other local businesses. It was agreed to revisit the matter in the future.

9. **Report from meeting with planning consultant on development of de la Hayes site (Paper 2).** This was noted and the planning application had not yet been submitted.

10. **Quenington PC letter to CDC on Planning (Paper 3):** The letter with 59 signatories requesting changes to the current system had received a response from the leader of CDC. It was noted with disappointment that the current system was to continue.

11. **To consider the installation of solar panels on the George Moore Community Centre:** Proposal by Cllr Hadley. It was thought that Listed Building Consent would be required and the shape of the roof and the method of installation on Cotswold stone tiling would require investigation. Cllr Nick Maunder advised that an energy audit may be required and alternative ideas were discussed. Cllr Maunder to arrange for the Climate Lead at CDC to meet the Clerk and Cllrs to make recommendations.

Cllr Hadley noted that CDC were not in favour of the Conservative party plans to make the Cotswolds into a National Park, and Cllr Davis, Cotswolds National Landscape (CNL) member, confirmed that this was not currently being progressed by CNL.

12. **Date of Next Meeting:** Wednesday 8<sup>th</sup> September 2021 at 6.00 pm.

There being no further business the meeting closed at 19.25 hours.