

East Drayton Parish Council

Minutes of a Meeting of the Parish Council held
at 7.30pm on Tuesday, 15th March 2011 in the Village Hall

Present:

Cllrs N Stanley, A Stanley, R Small, H Mackintosh, P Ogle, M Goddard and I Stephens. In attendance: Clerk, S Pickard. Members of the public: 0.

- 1 **Apologies for Absence** – were received from Pc Bailey and CCllr Hemsall.
- 2 **Minutes of meeting held on 15th February 2011** - were approved and signed.

3 **Matters Arising**

a) Village Signs

The Clerk advised she had contacted Jan Pauley at Notts CC re the amendments, but there was no further news. To be retained on next month's Agenda.

b) Communal snow plough blade and gritter

The Chairman advised he had received a phone call from CCllr Hemsall he had no further funds, but there is money for East Drayton to be designated a gritter and he will be in touch shortly.

- 4 **Declarations of Interest** – There were no declarations.

5 **Correspondence**

Nottinghamshire County Council:

- a) Invitation to County Council Civic Service, Sunday, 26th June 2011 at 3pm at Southwell Minster. To be placed in the Circulation folder.

Bassetlaw District Council:

- b) Standards Board for England. To be placed in the Circulation folder.

General:

- c) Best Kept Village Competition 2011 entry forms. To be placed in the Circulation folder and discussed again at next month's meeting.
- d) LibraryTheatre Touring Plays – offering two performances. It was AGREED this could be a possibility, but should be considered by the Village Hall Committee. Information passed to Cllr Ogle, vice-chairman of the Village Hall Committee.
- e) Forthcoming District/Parish Council elections – posters to be displayed on the village notice board/The Blue Bell Inn.
- f) Pc Bailey Crime Report – No crimes in the village this month. However oil has been stolen at Upton; continue to be vigilant. The Chairman commented on the new texting alert system: www.neighbourhoodalert.co.uk but he has been unable to access information. It was AGREED to contact Pc Bailey to request he explain the system when he next visits the Parish Council.

ACTION: S Pickard.

6 **Planning**

- i) **DECISION NOTICE:** Location: Summerfield, Low Street, East Drayton. Conversion of roof space into three bedrooms, en-suite shower room and WC. The Council noted permission had been granted. To be filed. **ACTION: S Pickard.**

7 **General Business**

- a) District Council grant: The Chairman advised DCllr Keith Isard had confirmed £200 had been earmarked for the village hall and the cheque would be sent to the Parish Council in due course.

8 **Meeting adjourned for Public Discussion** – there were no members of public present.

9 **Finance**

a) Income - None.

b) Accounts for Payment

i) The Council APPROVED payment of £ 265.54 being the Clerk's salary and expenses. **ACTION: S Pickard.**

c) Balance of Accounts

The account balances as at 15 th March 2011 were:	£
Nottingham BS	1,896.37
Lloyds TSB	<u>346.98</u>
	2,243.35

d) Transfer of Funds – Not required.

e) Internal Audit – Mrs Jose Ellis has kindly agreed to undertake the internal audit of the Council's accounts.

10 **Urgent Business**

i) Website addresses: The Chairman read out an email received from Mr Steve Ellis regarding the village website. At present there are two domain names registered; www.eastdrayton.org and www.eastdrayton.org.uk. The .org.uk address is registered for a two year period, renewable for two years currently at a cost of £9.50 +VAT (£11.40). The .org address is registered for one year at a time renewable for one year currently at a cost of £16.10 + VAT (£19.32). Hosting the web site for one year (2011) costs £ 42.99 +VAT (£51.59). When set up the web address for the site was declared as www.eastdrayton.org. The web site hosting fees become due for payment on 20th June 2011 extending the hosting period from 20th July 2011 for a further year. Mr Ellis believes most people will try to access the website via the .org address and suggested the Council consider having just one address. All AGREED and the Chairman AGREED to contact Mr Ellis accordingly. **ACTION: Cllr N Stanley.**

ii) Employment status of the Clerk: To conform with new guidance for Parish Council Clerks all Parish Councils must register (in readiness for the new financial year) as an employer with HMRC and operate PAYE on the income the Clerk earns. The Parish Council has been approached by Douglas Tonks, accountants and after consultation, it was AGREED to use their services to run the payroll at a cost of £15.00 plus VAT per payroll (quarterly) less 5% discount for membership to NALC. Associated documents were signed and will be completed by the Clerk. **ACTION: S Pickard.**

iii) Queen's Diamond Jubilee: Cllr Mrs Stanley asked if consideration should be given to issuing the children of the village a memento to celebrate the occasion. Discussion followed and enquiries made of Mrs Ogle and Mrs Goddard. NALC also to be approached. **ACTION: S Pickard.**

11 **Date and time of next meeting** – The next meeting of the Parish Council will take place on Tuesday, 19th April 2011 at 7.30 pm and the Annual Parish Meeting will follow immediately afterwards at 8.00 pm. Names were confirmed as contacts for all the parish organisations to be invited to attend next month's Annual Parish Meeting and submit a report.

Signed _____ Date _____