

FRINDSBURY EXTRA PARISH COUNCIL**MINUTES OF THE MEETING HELD ON THURSDAY 22 JULY 2021**

PRESENT:	Cllr Chris Sparks	Chairman
	Cllr Geoff Moore	
	Cllr Peter Martin	
	Cllr Andrew Millsom	
	Cllr Ope Onimole	(items 1-18a)
	Cllr Paul Thorpe	
	Cllr Mrs Elizabeth Turpin	
	Mrs Roxana Brammer	Clerk
	Miss Emma Flewin	Assistant Clerk
In Attendance	Mrs Anne Roscow	Footpaths Officer
	3 members of the public	

Item

Minute 2021/22/

*Action point***1 APOLOGIES**

82 Apologies for absence were received from

Cllr Gary Etheridge	Medway Council Meeting
Cllr Mrs Fatima Mitchell	At Hospital
Cllr Mrs Sheila Noise	On Holiday
Cllr Vanessa Roach	On Holiday
Cllr John Williams	Medway Council Meeting

It was proposed by Cllr Moore, seconded by Cllr Martin and agreed these apologies be accepted.

2 DECLARATIONS OF INTERESTS

83 Cllr Sparks – item 9ci

3 ANY OTHER BUSINESS OF AN URGENT NATURE

84 None

4 MINUTES OF THE MEETING HELD ON 22 APRIL 202185 It was proposed by Cllr Moore, seconded by Cllr Thorpe and agreed the minutes of the meeting held on 22th April 2021 be signed as a true record.**5 MATTERS ARISING NOT OTHERWISE ON THE AGENDA**

86 None.

6 MINUTES OF THE MEETING HELD ON 6 MAY 2021

87 It was proposed by Cllr Millsom, seconded by Cllr Moore and agreed the minutes of the meeting held on 6th May 2021 be signed as a true record.

7 MATTERS ARISING NOT OTHERWISE ON THE AGENDA

88 None.

8 FOOTPATHS

89 a Representative's Report

The Chairman suspended the meeting to allow Mrs Roscow give her report.

Dennis and I have twice cleared RS119 using the the strimmer. We have also cleared RS 122 from Castle Street, on three occasions. We have cleared RS126A, between Upper and Lower Upnor. We have cut back the hedge and brambles along footpath RS125 from Wainscott to Upnor. We have used the strimmer to clear RS129, which is behind Hollywood Lane. We have also cleared RS118, between Higham Road and the B2000. I have contacted Adam Taylor to report RS328 being overgrown. He sent some volunteers to clear it. I have also reported a fallen tree across RS 122. Adam said he will pass the information to his volunteers so that they can remove it in a few weeks time.

The Chairman thanked Mrs Roscow and reconvened the meeting.

9 PLANNING

a Applications

90 **i MC/21/2044** 53 Galleon Way Upnor : Application for a Lawful Development Certificate (proposed) for the construction of a single storey extension to rear

No objection.

91 **ii MC/21/2024** 10 Iden Road Wainscott - Construction of a single storey rear extension, dormer window to rear and installation of roof lights to front to provide additional living accommodation within roof space - demolition of existing conservatory

No objection

92 **iii MC/21/1980** 186 Frindsbury Hill Wainscott : Construction of a single storey extension to the side; conversion of garage to living accommodation; pitched roof canopy to the front; dormer to the side and raised patio to the rear.

Frindsbury Extra Parish Council objects to this application on the grounds of inadequate provision of off road parking, which might lead to parking on the A228, Frindsbury Hill, not far from the junction with the A289 at the nearby roundabout.

- 93 **iv** **MC/21/1990** H E Services (plant Hire) Ltd Whitewall Road Medway City Estate :
Variation of Condition 2 and 4 on planning permission MC/18/1185 - To allow a minor material amendment to condition 2 for replacement plans to reflect new layout to allow for flood prevention measures. Rewording of Condition 4 - The development permitted by this planning permission shall be carried out in accordance with the approved Flood Risk Assessment and subsequent flood statement, including the provision of appropriate flood mitigation measures in protecting the critical providing flood resilience/resistance to a minimum level of 4.8 metre above Ordnance Datum.
- No objection
- 94 **v** **MC/21/1972** 192 Frindsbury Hill Wainscott : Part Ground floor and first floor dormer extension to side
- Frindsbury Extra Parish Council objects to this application on the grounds of inadequate provision of off road parking, which might lead to parking on the A228, Frindsbury Hill, not far from the junction with the A289 at the nearby roundabout.
- 95 **vi** **MC/21/1952** 8 Admiralty Terrace Upnor : Construction of a part single part two storey rear extension together with installation of a juliet balcony to first floor and installation of roof lights to rear
- No objection
- 96 **vii** **MC/21/1959** 9 Admiralty Terrace Upnor : Construction of a first floor extension to rear
- No objection
- 97 **viii** **MC/21/1898** 190 Frindsbury Hill Wainscott : Part ground floor and first floor dormer extension to side
- Frindsbury Extra Parish Council objects to this application on the grounds of inadequate provision of off road parking, which might lead to parking on the A228, Frindsbury Hill, not far from the junction with the A289 at the nearby roundabout.
- 98 **ix** **MC/21/1897** Alpha House Laser Quay Culpeper Close Medway City Estate :
Construction of additional third floor level with loft space accommodation for office use - resubmission of MC/20/1702
- Frindsbury Extra Parish Council objects to this application. There would appear to be insufficient on site parking provision to meet the standards for commercial development and the construction of a further storey would exacerbate this.
- 99 **x** **MC/21/1884** Sole Street Farm House Sole Street Farm Lower Rochester Road Wainscott :
Construction of detached carport/garage with home office above.
- No objection

- 100 **xi** **CAN/21/2068** Upnor Castle High Street Upnor : Removal of all trees and vegetation within the red outline with the exception of 3 sycamore trees (Labelled as 20114, 20115, 20116) that will remain.

Frindsbury Extra Parish Council has no objection in principle to this application, but requests the work is delayed until September as birds are still nesting.

- 101 **xii** **MC/21/1869** Plot 1 Anthonys Way Medway City Estate : Non-Material Amendment to planning permission MC/19/1748, to alter/change the colour of the cladding on part of the north elevation of Unit 2.

No objection

- 102 **xiii** **MC/21/1807** Land Adjacent 89 Hollywood Lane Wainscott : Details pursuant to conditions 5 (landscaping and boundary treatment) and 9 (ecological enhancement measures) of planning permission MC/21/0386 for the construction of a detached 3x bedroom dwelling

No objection

- 103 **xiv** **MC/21/1788** Plot 1 Anthonys Way Medway City Estate : Details pursuant to conditions 16 and 17 of planning permission MC/19/1748 for the construction of 8no. units for Class B2/B8 use (with ancillary trade counter(s)) and sui generis use(s) within the specified categories: ((i) Storage, distribution of sales of tiles, floor coverings, bathroom and kitchen furniture and fittings and other building materials; (ii) Machinery, tool and plant hire; (iii) Auto Centre for fitting and associated sale of tyres and car parts (including MOT); and (iv) Plumbers and Building Merchants) totalling 12,300 sqm, together with the creation of new access and parking.

No objection

- 104 **xv** **MC/21/1418** Plot 2A Sunderland Quay Culpepper Close Medway City Estate : Advertisement consent for internally illuminated fabricated box letters fixed to roof of structure and an internally illuminated monolith

No objection

- 105 **xvi** **MC/21/2084** 24 Admiralty Road Upnor : Relocation of vehicle access from the side to the front.

No objection

- 106 **b** **Decisions**

The decisions as listed on Appendix A were noted.

- c** **Appeals and Other Matters**

- 107 **i** **Esquire Development Upnor**

CLlr Sparks left the meeting and Vice Chair CLlr Moore took over as Chairman.

Cllr Thorpe reported he had drafted a presentation on the ecology of the site and its importance. It was agreed we would continue to apply for the Rule of 6 to the Planning Inspectorate and have Cllr Thorpe attend the inquiry to discuss the ecology on site only as Medway Council have a representative for planning and some residents in Upnor have arranged a representative for highways.

108 **ii Arethusa Centre**

The Clerk reported she had been contacted by Matthews and Goodman Surveyors discussing the Arethusa Centre. They reported that after having looked for someone to take over with no success they were planning to sell the site. The Clerk reported that she had mentioned that the Parish Council would need access through any potential future development and it would be in the best interest of the village if the car park was moved from its current position which is out of the way and attracting anti-social behaviour, to a more central location.

109 **d Neighbourhood Plan**

Cllr Sparks reported that formal documentation to agree to start the Neighbourhood Plan had been received and that discussion had been had with Medway Council who can help with printing of maps and the general process. Also that we can contact the ministry of housing communities and local government and locality to apply for grants and support moving forward.

10 FINANCE

110 **a Bank Balances**

The bank balances as listed on the Rialtas report were noted.

111 **b Payments Made Since Last Meeting**

The payments made since the last meeting as listed on the Rialtas report were ratified.

112 **c Accounts for Payment**

It was proposed by Cllr Martin, seconded by Cllr Millsom and agreed the accounts for payment as listed on the Rialtas report be approved.

11 GRANT APPLICATIONS

113 Nothing to report.

12 MANAGEMENT OF THE COUNCIL'S LAND AND PROPERTY

a Recreation Ground/Hall Garden

114 **i General Matters**

The Clerk reported we had received an email from a member of public informing us that some of the trees which were planted from The Urban Tree Project have been damaged. The Assistant Clerk will meet with Peter Garrett from Medway Council to see if the trees have been damaged or if it's just the tree tubes.

EJ

115 **ii MHS Trees 39 Hollywood Lane**

The Clerk reported another resident had complained about the trees which are owned by MHS Homes. A quote had been received from Laverock Tree Care to remove the trees and Cllr Sparks will write to MHS Homes to request for them to pay for the trees removal.

116 **iii Fence at 36 Hughes Drive**

The Clerk reported a resident had requested the Parish Council consider extending the fence around the recreation ground to go across the bottom of the garden. The resident reported that he was having trouble with children throwing rubbish and bottles over into his garden. The Assistant Clerk will get some quotes to see how much it will cost to extend the fence.

EJ

b Wainscott Fields

117 **i General Matters**

Nothing to report.

118 **ii Wainscott Fields Working Group**

The Assistant Clerk reported that the next meeting had been scheduled for 27th August.

c Coomber Green

119 **i General Matters**

Nothing to report.

120 **ii Official unveiling of bench in memory of David Coomber**

The Parish Council agreed to arrange an official unveiling of David Coombers memorial bench. Cllr Mrs Turpin said she will try to arrange for Kelly Tolhurst to attend.

ET

d Playparks

121 **i Recreation Ground – Replacement play equipment**

The Parish Council was shown three quotes for replacement play equipment. It was proposed by Cllr Mrs Turpin, seconded by Cllr Martin and agreed to accept the quote from Home Counties play and selected option one.

122 **ii Wainscott Fields.**

Nothing to report.

123 **iii Coomber Green.**

Nothing to report.

e Allotments**124 i General Matters**

Cllr Sparks reported he had spoken to Mark Greenfield and he had agreed we could get a skip to the allotment site to dispose of rubbish on site. Cllr Sparks also said he could arrange a skip.

CS

125 f Lower Upnor Village Green

Nothing to report.

126 g Woodland

The Clerk reported a resident had complained about over hanging branches from the Parish Councils woodland. A quote was received from Laverock Tree Care it was proposed by Cllr Thorpe, seconded by Cllr Moore and agreed to accept the quote.

127 h Notice Boards

Nothing to report.

13 UPNOR**128 a General Matters**

Cllr Moore reported a resident had complained about a pub emptying bottle bins at midnight which was disturbing residents. Cllr Sparks reported he had witnessed a traffic warden driving past cars on double yellow lines and not issuing a ticket or taking action.

129 b Request from PCSO Parmar to install bollards

The Clerk reported that PCSO Parmar had requested bollards be installed in a lay by in Upnor. This was discussed by the Parish Council and it is believed the land is owned by Arethusa and the site may soon be taken over and is used as a turning circle and passing place for vehicles so would be unsafe to place bollards.

14 COCKHAM WOOD COMMUNITY PARK

130 Cllr Sparks reported he had spoken to Fiona Ledley about access through ours and Medway Yacht Clubs land which had been approved by Medway Council.

15 HIGHWAYS AND TRANSPORT

131 Cllr Millsom reported residents had expressed concerns regarding the speed of people coming down four elms hill and how dangerous it is pulling out from Upchat Road. Cllr Millsom asked why the speed limit is 40 until you reach this part of road and it becomes national speed limit, Cllr Sparks will speak to Phil Phillmore. Cllr Millsom also mentioned residents wanting all of the road by the Kings Arms pub in Upnor to be 20 miles an hour instead of part of it being split, Cllr Sparks said he will try to find out who owns the road.

CS

16 LIGHTING

132 Nothing to report.

17 RURAL LIAISON COMMITTEE**133 a Representative's Report**

Cllr Millsom reported that Catherine Smith attended the meeting to speak about the local plan and majority of questions were put to her and that there is a plan to call Medway Waterfront City of Learning. Medway Council have to meet housing targets in the next 16 years and they are wanting to get affordability to 40%.

18 KENT ASSOCIATION OF LOCAL COUNCILS MEDWAY AREA COMMITTEE**134 a Representative's Report**

Cllr Moore reported at the meeting he was voted Chairman and Chris Buckwell was voted Vice Chair. Mainly planning was discussed by all attending Council Representatives. Also the HIF was discussed and Hoo's vote of no confidence in Medway Council.

19 HALL MANAGEMENT COMMITTEE**135 a Representative's Report**

Nothing to report.

20 POLICE MATTERS**136 a Police Liaison Committee Representative's Report**

In Cllr Williams's absence there was no report.

137 b Neighbourhood Watch

In Cllr Onimole's absence there was no report but the Assistant Clerk reported Cllr Onimole had said he would get the monthly report to her for the website.

21 COMMUNICATIONS**138 a Website**

Nothing to report.

139 b Magazine

The Clerk reported she had been contacted by Neil who works at Its The Biz Limited who did some freelance work for the Parish Council a few years ago asking if we would consider his company starting back up a Frindsbury Extra Parish Council magazine. The Clerk will contact Neil and ask if he can attend the September meeting and speak to Councillors.

140 c **Social Media**

The Assistant Clerk reported she wants to do more community engagement and wants to get each Councillors to do a short video or write about themselves for the website and Facebook.

22 **CONSULTATION**

141 a **Kent Bus Service Improvement Plan**

The Clerk reported an email had been received about improvements to be made to Kent Bus Service which the Assistant Clerk was going to put up on social media and noticeboards. Councillors decided they wanted to respond so the Assistant Clerk will forward the email for responses.

EJ

23 **CORRESPONDENCE**

142 a **Motion of no confidence Medway Council**

The Clerk reported there had been mention on social media of Medway Council wanting to dissolve Parish Councils. The Clerk had arranged a meeting with KALC Representatives who confirmed it could be done but Medway Council had no plans to do that but might make a few changes.

The Councillors then discussed Hoo and High Halstows Parish Council's vote of no confidence in Medway Council and decided they were not with or against Medway Council but want to try have a working relationship with them as they deliver the local plan.

24 **REPORTS AND CIRCULARS**

143 a Clerks and Councils Direct

The Chairman suspended the meeting for the Medway Councillors' report and public session.

MEDWAY COUNCILLORS' REPORT

Cllr Mrs Turpin reported work will be being carried out on the road from Medway City Estate toward Berwick Way and it will take around 5 months with temporary 30 miles an hour and single lane. Cllr Mrs Turpin also reported she had spoken to someone at Medway Council regarding Herbicides being used by Norse and they still use Pistol and Roundup on Highways but in Parks have been using non chemical herbicides but its in the trial phase and its not been successful on the weeds.

PUBLIC SESSION

A member of the public reported locking times had been changes at the car park in Upnor without consultation with the Parish Council.

The Chairman reconvened the meeting.

CONFIDENTIAL SECTION

25 RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC

144 It was proposed by Cllr Sparks, seconded by Cllr Moore and agreed the press and public be excluded from the following items on the grounds the first was a legal matter and the second concerned a commercial contract.

26 ACQUISITION OF LAND

145 Cllr Sparks reported that the section 106 had been agreed and Greenbelt were ok with the decision, now awaiting solicitors to finalise.

27 RETAINING WALL UPDATE

146 Cllr Millsom reported that they want work to begin as soon as possible so will be arranging a letter of intent with Springbank but need to meet with residents to agree work which needs to be completed by home owner. Cllr Millsom also agreed to contact Adam Taylor to arrange temporary closure of footpath. *AM*

The Chairman thanked everyone for attending and closed the meeting at 22:20

Signed Chairman

On the ... day of2021