

Pentewan Valley Parish Council

Anne Cruickshank, Parish Clerk & RFO

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Neighbourhood Development Plan Steering Group Meeting Wednesday 28 June 2025 at Pentewan Village Hall, Glentowan Road, Pentewan PL26 6DB

Minutes & Actions

Present: from, David Rudge (DR), Cllr Janice Williams (JW), Cllr George Muskett (GM), Aurelie Fontan(AF), Pat Wood (PW), Steve B Foster (SBF) and Anne Barnes (Clerk).

1. Apologies

Apologies were received Cllrs Stephen Street (SS) Mike Ward (MW) and Vicky Cartwright (VC)

2. Review Previous Minutes.

The minutes of the meeting held on 26 March 2025 were reviewed. There were no outstanding issues.

3. NDP Documents

SBF had added the maps to the NDP and this had been sent off to neighbourhood Planning team for SEA, HRA Screening. This will take approximately 5 weeks to decide if a Strategic Environment Assessment was required, if so technical support funding should be available when the new NDP funding is announced.

ACTION The Clerk would circulate the updated draft plan.

4. Public Engagement

SBF gave an overview of the process for the Regulation 14 consultation strategy and some advice and examples of best practice for publicity, drop-in sessions and on-line marketing.

The Group would now focus on the next consultation collecting information on venues, advertising aids etc for the consultation strategy.

5. Progression of the NDP.

The plan is now in its final stage before consultation for Reg 14. The group would concentrate on planning for the consultation for Reg 14 until the new grant funding was announced.

6. Budget & Finance

The updated budget was circulated. The unspent funding had been returned leaving a budget of £1,186.05.

ACTION: The clerk will apply for the next round of funding once it was announced.

7. Matters Arising

None

8. Future Meeting Dates

Future meeting to be held at the Pentewan Village Hall at 7pm on the last Wednesday of the month unless stated 28 May 2025, 25 June 2025, 30 July 2025, 27 August 2025.

Meeting Closed at 19:48

DRAFT