

## **PARISH LIAISON MEETING – COMPLIANCE WITH:**

### **CONSTRUCTION ENVIRONMENT MANGEMENT PLAN (CEMP) – CALA HOMES & CONSTRUCTION METHOD STATEMENT (CMS) - MILLER HOMES.**

**Minutes of the Parish Liaison Meeting Held on Thursday 8<sup>th</sup> December 2016 at Four Marks and Medstead Parish Office, Unit 32 Lymington Barn, Lymington Bottom Road.**

#### **Present:**

Cllr Deborah Jackson (Chair) (EHDC Ward Councillor & Chair of Medstead Parish Council),  
Cllr Ingrid Thomas (EHDC Ward Councillor),  
Cllr Janet Foster (Four Marks Parish Council),  
Cllr Roy Pullen (Medstead Parish Council),  
Heather Gee (EHDC Planning Compliance),  
Jon Bentley (Miller Homes),  
Jamie Capon (Miller Homes),  
Glen Harris (Cala Homes),  
Graham Horbury (Cala Homes),  
Sarah Goudie (Four Marks Parish Clerk)  
Peter Baston (Medstead Parish Clerk)

#### **Absentees**

Representative from Beechcroft Homes.

#### **Purpose of Meeting**

The purpose of the meeting was to measure compliance with the CEMP & CMS, to discuss various issues which are causing concern to the residents in the surrounding area and to plan the way forward. Cllr Thomas opened the meeting by proposing that the Chair should be taken by Cllr Deborah Jackson. This was unanimously agreed.

Cllr Jackson outlined the issues to be discussed being:

#### **Construction vehicle movements**

**Mud on highways (and how to mitigate it)**

**Dust on highways (and how to mitigate it)**

**Signage**

**Parking on/off site**

**Highways working**

**Delivery times**

**Wildlife / Trees**

**Site progress update**

<b><u>Topic</u></b>	<b><u>Issue</u></b>	<b><u>Action</u></b>
<b>a. <u>Construction Vehicle Weekly Movements</u></b>	Whilst Miller Homes had previously complied with this requirement, since July 2016 this had ceased. Both Miller Homes & Cala Homes agreed to ensure that the all construction vehicle movements would be notified to the Clerks for Four Marks & Medstead in accordance with the	

	<p>CEMP &amp; CMS. This would commence with immediate effect with the first report covering movements for w/c 12<sup>th</sup> December 2016.</p> <p><b>For clarity, the requirement is to advise both Parish Clerks of the anticipated deliveries and spoil removal lorry movements on a weekly basis and should be undertaken at the latest on the preceding Friday afternoon.</b></p>	<b>Cala / Miller</b>
<b>b. <u>Mud on Highway</u></b>	<p>Miller Homes &amp; Cala Homes reported that a road sweeper has been contracted and would be available as required when each site is open.</p> <p>Cllr Thomas pointed out that in accordance with the CEMP &amp; CMS, it was a requirement that mobile wash systems be installed in the form of a jet washer. Miller Homes currently do not have a wheel washing system in place but confirmed that whilst they were very restricted for space they hoped to have one installed in January and operational by February 2017.</p> <p>Miller to supply w/c date for installation of wheel washer by the end of 9/12.</p> <p>Cala Homes reported that whilst they have a jet washer in place, the operation was proving not very effective but they would monitor the situation. Cllr Pullen stated that both Miller Homes and Cala Homes should have installed this from the outset and that it was a requirement that a suitable washer be in place.</p> <p>Cllr Thomas asked for a date from Miller Homes &amp; Cala Homes on which their wheel wash facility would be upgraded which should be as soon as possible.</p>	<p><b>Miller Homes</b></p> <p><b>Miller Homes</b></p> <p><b>Cala / Miller</b></p>
<b>c. <u>Dust / Dry Earth on Highway</u></b>	<p>Whilst not an issue at present due to the time of year, this should be monitored. Both Miller Homes &amp; Cala Homes confirmed that they do damp down spoil heaps as and when necessary.</p>	
<b>d. <u>Signage</u></b>	<p>Cllr Pullen reported that immediately prior to the meeting he had driven round the parish to identify the current status of the required signage. Whilst all Miller Homes signs are in place, virtually none of the Cala Homes signs are in place. Cala Homes initially stated that all were in place, eventually agreeing that most were missing. Cala Homes agreed to install all of the outstanding signage at the designated points within 2 weeks (22 December). Attendees were asked to let Graham Horbury know if any signs were missing after this date.</p>	<b>Cala Homes</b>

<b>e. <u>Parking On / Off Site</u></b>	It was acknowledged that Cala site access for larger lorries, particularly low loaders, was impossible and that they had to offload on the highway. However, Cala Homes said that they will monitor the situation. Miller Homes reported that they had more room to accommodate vehicles and this was not a major issue for them.	<b>Cala Homes</b>
<b>f. <u>Highway Working</u></b>	<p>Miller Homes reported that a gas connection was being undertaken at present and the traffic was being controlled by traffic signals. This was a matter for the utility company undertaking the work and is carried out under statutory licence from HCC.</p> <p>Cala Homes reported that the road to the licence for their road opening would be in place by the end of January 2017 and that drainage works would be commencing thereafter, again under traffic light control.</p> <p>The question of reinstating the road surface in Lymington Bottom Road to pre-development standards was raised and Miller Homes &amp; Cala Homes confirmed that this was undertaken under a S278 agreement with HCC Highways.</p> <p>Cllr Thomas asked about the sewage pipes and it was confirmed that Cala Homes had applied to connect to the pipes currently owned by Miller Homes. It was also anticipated that there may be other parties requesting a connection through the pipes currently owned by Miller Homes, although this would need to be agreed with Thames Water.</p>	
<b>g. <u>Delivery Times</u></b>	Whilst the CEMP & CMS stated that deliveries should be outside of the hours of 8.30am to 9.00am and 2.45pm to 3.45pm, it was pointed out that children pick up the bus at around 8.10am and therefore both Miller Homes and Cala Homes agreed that wherever possible there would not be any deliveries before 9.00am.	<b>Cala / Miller</b>
<b>h. <u>Wildlife / Trees</u></b>	Nothing to report at present and the one tree issue Cala Homes had encountered had now been dealt with. The name of the local ecology expert was passed to Cala Homes & Miller Homes.	
<b>i. <u>Site Progress</u></b>	<p><b><u>Cala Homes</u></b></p> <p>It was reported that the first house (of 75 homes) had been started and that a further 11 plots had been completed to the DPC. The road in to the site had been completed and the show house would be open in March 2017. A major</p>	

