

## **BUCKLAND PARISH COUNCIL**

*Clerk: Mrs Fiona Richardson, Buckland Parish Council, Village Hall, New Road, Buckland, HP22 5JB  
Tel. 01296 630962 email: [clerk@bucklandpc.org.uk](mailto:clerk@bucklandpc.org.uk) [www.bucklandpc.co.uk](http://www.bucklandpc.co.uk)*

Members of the Council are summoned to attend the **Buckland Parish Council Meeting**

**On Monday 14<sup>th</sup> February 2022** at Buckland Village Hall @ 7.00pm

Issue date: 10<sup>th</sup> February 2022

### **AGENDA**

#### **22.021 Apologies**

#### **22.022 Declarations of Interest**

#### **22.023 Open Forum**

For Members of the Public to ask questions, raise any issues on items included on the agenda. Items not included on the agenda which require decisions will need to be included on the agenda for the next meeting.

#### **22.024 Minutes**

To agree and sign the minutes of the meeting of the Parish Council held on 10<sup>th</sup> January 2022.

#### **22.025 Clerk's Report**

For the Clerk to report on any items not covered within the agenda.

#### **22.026 Finance**

- a. To approve payments, sign any cheques and agree bank balances (if available)
- b. To approve mandate variations dated 3<sup>rd</sup> February 2022

#### **22.027 Planning Applications/Matters**

- a. To agree responses already submitted
- b. Details of planning applications are listed on page 2

#### **22.028 Neighbourhood Plan**

- a. Update on progress.
- b. To discuss future community involvement in referendum.

#### **22.029 Policies and Procedures**

To consider and agree any changes to policies and procedures

#### **22.030 Consultations**

To agree Parish Council's response to any consultations

#### **22.031 Roads and Transportation**

To consider any reports and agree any actions

- a. Report potholes via Fix My Street

#### **22.032 Maintenance of Land Holdings**

To receive reports and agree any actions relating to the Parish Council's Land Holdings:

- a. **Burial Ground**
- b. **Lower Buckland**

### **22.033 Footpaths and Environment**

- a. To receive reports and agree any actions
- b. Diversion of FP7 out of the burial ground

### **22.034 Website**

To consider and agree any actions

### **22.035 Arla/Olleco**

- a. To receive reports and agree any actions required
- b. To note letter from Leigh Davis

### **22.036 Parish Council Office**

- a. Update on the transfer of the office to Buckland
- b. To consider the present systems

### **22.037 Platinum Jubilee Celebrations**

### **22.038 Matters of Report**

For Councillors to report any additional issues not included on the agenda. Any decisions will need to be included on the next agenda.

### **22.039 Correspondence and circulars**

See list on page 2. Circulars will be available at the meeting but will not be discussed unless required.

### **22.040 To agree dates of Parish Council meetings for 2022**

**22.041 Date of next Parish Council Meeting** 14<sup>th</sup> March 2022 at 7.00pm in Buckland Village Hall

**22.042 Confidential Item:** *To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be conducted.*

### **Grass Keep, Primrose Copse and Allotment**

### **Planning Applications:**

**22/00085/AGN Lot 1 Grand Union Canal HP22 5JA** Erection of agricultural Building. Closing date for comments 8<sup>th</sup> February 2022

Fiona Richardson

Clerk to Buckland Parish Council