

East Drayton Parish Council

Minutes of a Meeting of the Parish Council held
at 7.30pm on Tuesday, 15th September 2015
in East Drayton Village Hall

Present:

Cllr N Stanley, Chairman

Cllrs A Stanley, M Goddard, H Mackintosh, I Stephens and Cllr R Small.

In attendance: The Clerk. Members of the public: 0

1. **Apologies for absence** were received from Cllr D Jopling.
2. **Minutes of meeting held on 21st July 2015** – were approved and signed.
3. **Matters Arising**
 - i) Blocked drains – The Chairman reported that Notts County Council had made a full investigation near to the property The Limes on Long Lane. They concluded there is no pipe under there and currently no funds available to remedy this. As far as they were concerned if the water did not come onto the road they were not going to take any action. Cllr Goddard confirmed that the other drains have been jetted and are clear.
 - ii) BKVC plaque in the village hall – the Chairman reported that he had been unable to find anyone who could inscribe the plaque. Cllr Stephens AGREED to make enquiries.
4. **Declarations by Councillors of any disclosable pecuniary interest(s) in any agenda item** – no declarations were made.
5. **Planning**
 - i) Location: Ashlea Farm, Low Street, East Drayton. Proposal: Variation of Conditions 4 and 7 of Planning Application 15/09/00002 to Allow for the Sale of Surplus Parking Spaces and a Boundary Wall to be erected around that area. Application No: 15/01062/VOC. Planning Portal Ref: PP-04381350. Previously circulated. The Clerk confirmed she had recorded a decision of no objection by the Parish Council via the on-line Planning Portal.
6. **Correspondence**

Nottinghamshire County Council:

 - a) Better Broadband for East Drayton – email previously circulated and request from Tim Dring, Broadband Engagement Officer to anyone with a good news story/case study to contact him to help support and promote the wider programme. Cllr Stephens said he would like to contact Mr Dring to ask about his current internet connection that had slowed recently.
 - b) CVS Team – Civilian Life – Thursday, 12th November at County Hall – What Services are available for Veterans in Nottinghamshire (previously circulated via email).
 - c) Offer of Winter Assistance – it was AGREED to request 5x 25kg salt bags (free).
ACTION: S Pickard.

Bassetlaw District Council:

 - d) Sturton-le-Steeple Parish Council – submission of Neighbourhood Plan Proposal <http://www.sturtonwardnp.org.uk/> (circulated via email)

- e) Anti-Social Behaviour Crime and Policing Act 2014 – Public Spaces Protection order – Dog Control – will now come into force wef 1st September 2015. In circulation folder.

NALC:

- f) DIS Extra – Info from Notts ALC – circulated via email weekly.

Police:

- g) Invitation to hear about methods of delivery around new version of Community Speedwatch (Sturton le Steeple village hall 24th August 2015). Previously circulated via email.

RCAN:

- h) August newsletter (previously circulated via email).

General:

- i) Rural Vulnerability Service – Fuel Poverty – August 2015 – circulated via email.
j) BCVS Weekly Bulletin– previously circulated via email on a weekly basis.
k) BCVS – Older People’s Day – On Fire Fund – to support Full of Life day.
l) Nottinghamshire Together – (single point of access for all information relating to the Voluntary and Community Sector, Social Enterprise and Job Vacancies in Nottinghamshire). Circulated via email on a weekly basis.
m) Rural Services Network (RSN) – Spotlight on Rural Health (circulated via email)
n) RSN – Spotlight on Young People (circulated via email)
o) RSN – Weekly Email News digest (circulated weekly via email)
p) RSN – Rural conference 2015 (8-9.09.2015 Cheltenham) – circulated via email
q) Draft Tuxford Neighbourhood Plan – Notice of consultation period from 27.7.15 to 18.9.15 (circulated via email).
r) Groundwork Cresswell, Ashfield and Mansfield – Newsletter August 2015 (circulated via email)

Correspondence received after Agenda circulated:

- s) Clerks and Councils direct. In circulation folder.
t) Sir Stuart and Lady Florence Goodwin Charity – poster for village noticeboard.
u) NALC AGM – November 2015 at Epperstone Village hall – no one available to attend.
v) Email from David Landon, Clerk to Headon Parish Council enquiring about the wheelie bin stickers and whether the benefit has been commensurate with the cost. The Clerk to reply with Cllr Jopling’s email address stating they were an excellent visible speed deterrent on certain days of the week. **ACTION: S Pickard.**

7. General Business

- i) Best Kept Village Competition – The Chairman confirmed that judges’ comments had been received as follows:

*“East Drayton
Domestic:*

Very well maintained gardens are to be seen throughout the village.

Community:

Clearly the village has made a real effort to kill off and remove weed from gutters. Verges have also been neatly mown and left in a tidy state. Lots of planters and hanging baskets are in evidence.

The village hall is in pristine condition with a small, but clean car park. However, one of the bus shelters on the main road had dirty glass windows.

We were disappointed with a public footpath from the main road leading through The Paddocks, a private stable block, before then leading to open fields. Some attempt had been made to partially block off a stile using polythene sheeting and wooden pallets. This hardly reflects the values of the Countryside Code and was disappointing to the visitor.

Commercial:

The outside sitting area and car park of the Blue Bell Inn are very clean and tidy.

Church Lane Farm provided a typical, modern set of farm buildings and had a reasonably clean and tidy appearance. The Manor Farm development offered an imaginative use of farm buildings to provide a business enterprise initiative.

General:

Very useful map is provided.

Discussion followed concerning the state of the public footpath and the Chairman AGREED to contact the property owner for his comments.

- ii) Roads/footpaths repairs – the Chairman confirmed that some remedial work near the Church gate had already been carried out.
- iii) Notts CC road safety notices. The Chairman reported he had placed one sign on Church Road (but it had been taken down overnight) and another near Strawson's yard (but someone had turned that around even after it had been better secured with bolts). Cllr Mackintosh commented that the sign 'It's 30 for a reason. We live here, slow down' could not be read from the car (the whole aim), though the message was really good.
- iv) Interactive speed sign – the Chairman advised that the new interactive sign would be installed in the village during early October.
- v) Modifications to village website to accommodate the Transparency Code. The Clerk confirmed these were now in place, although this would involve continuous updates.

8. Meeting adjourned for Public Discussion – no members of the public were present.

9. Finance

- a) Income – None.
- b) Accounts for Payment
 - i) The Council APPROVED payment of £13.16 to the Chairman for mower petrol.
ACTION: S Pickard
 - ii) The Council APPROVED payment of £17.98 to the Clerk for expenses incurred (as listed and placed in circulation folder). **ACTION: S Pickard.**
 - iii) The Council APPROVED payment of the Clerk's salary totalling £305.76. This figure included extra time spent researching alternative payroll providers, telephone conversations with the receivers for Douglas Tonks/Nottinghamshire Association of Local Councils/HMRC and guidance on installing and running the free PAYE software. The Clerk will run HMRC Basic Tools payroll software for the first time and this will determine PAYE tax to be paid to HMRC. Therefore two cheques were signed and the breakdown will be recorded in the next meeting minutes. **ACTION: S PICKARD.**

c) Balance of Accounts

The account balances as at 15 th September 2015 were:		£
TSB		2,305.08
Nottingham BS		<u>1,855.99</u>
		4,161.07

d) Transfer of Funds – not required

e) Payroll provider - The Clerk reported she had requested an update from the Receivers for Douglas Tonks and the last email held little hope for any money being recouped. After discussion it was AGREED to contact Mr Eric Yarwood, to reiterate in the strongest terms that the money owed to HMRC should be re-couped from the Receivers acting for Douglas Tonks. **ACTION: S Pickard.**

f) The Clerk confirmed she had now used HMRC's PAYE Basic Tools software and this was the method now to be used when calculating the Clerk's salary from now on.

g) The Clerk advised of a letter received from the Nottingham Building Society advising that with effect from next month the interest rate received by the Council for funds held in the deposit account will drop from .6% to .25%. The Clerk offered to try and investigate a more favourable rate, but it was felt this would not be a worthwhile exercise.

h) External Audit – The Clerk confirmed Grant Thornton had now completed the external audit and the Notice of Completion of Audit form was completed and will be posted on the village noticeboard for 14 days. **ACTION: S Pickard.**

10. **Urgent Business**

i) **Representative required from Parish Council for Village Hall Committee** – again discussion followed, but no one felt able to take up representation. The matter now to be removed from the next agenda.

11. **Date and time of next meeting** – The next meeting of the Parish Council will take place on **Tuesday, 17th November 2015, 2015 at 7.30 pm.**

There being no further business, the Chairman thanked everyone for attending and declared the meeting closed at 8.00 pm.

Signed
Cllr Neil Stanley, Chairman, East Drayton Parish Council

Dated