

Melverley Parish Council

Minutes of the Meeting of Meverley Parish Council, held at The Village Hall, Meverley Wednesday 8th January 2020 at 8.00 pm

Present: Cllrs M Edwards, R Harding, S Herbert-Jones (Chairman), C Jones, R Jones

In attendance: Ian Cruise-Taylor – Parish Clerk

- 19.63 Apologies: there were no apologies
- 19.64 Public session: There was one member of the public present (see item 19.69)
- 19.65 All Declarations of Interest were re-affirmed
- 19.66 Resolved unanimously to confirm the minutes of the meeting on 6th November 2019 as an accurate record
- 19.67 Reports on ongoing items not on the agenda
- a. The Clerk confirmed that the traffic safety mirror had been delivered
 - b. Crew Green Bridge maintenance – response awaited from Shropshire Council – reminder sent
 - c. complaint to post office re post boxes sent – response awaited – reminder sent
 - d. Bank signatories signed a new bank mandate (Barclays have lost the one previously submitted). Cllr Cath Jones agreed to take to the bank
 - e. Cllr Sally Herbert-Jones reported that the new Parish Notice Boards had been ordered and she had personally paid a deposit of £120
 - f. Cllr Rosy Harding reported that an application had been made for funding to the BHF for the defibrillator
 - g. Cllr Rosy Harding will develop a project plan for the council's consideration regarding its action in respect of climate change.
- 19.68 Planning: there were no planning applications to consider
- 19.69 To receive a report on a meeting concerning local flooding and agree next steps. Cllr S Herbert-Jones and resident John Hemming reported on a meeting with Shropshire Council (SC) Flood Officer John Bellis and two representatives from the Environment Agency (EA). The EA representatives were familiar with the cause and path taken by floodwater in the area, but not the impact on roads and accessibility that local flooding caused. Their attention was drawn to these effects so that they, along with SC could consider amelioration measures. It was agreed that they would be notified by the Chairman and Mr Hemming of anticipated flooding so that more information about its effects could be gathered, possibly by the use of drones. It was proposed by Mr Bellis that a Flood Forum be set up locally with residents and parish council representatives to assist SC and EA resolve issues. It was also agreed that Mr Bellis would review all current flood warning signs in the parish and consider any improvements. The Parish Council agreed to support the initiative, and councillors could assist by publicising it on the Parish notice boards, putting an article in the Telescope and a leaflet drop.

Council unanimously supported the establishment of a Flood Forum – Clerk to contact Mr Bellis to progress.

- 19.70 Finance

Melverley Parish Council

- a. Council noted the Bank Account Reconciliation - £5,367.11 at 30th October 2019.
- b. Council unanimously approved the payments listed and a single cheque was signed in payment of the following
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|--------------|--------------------------|----------------|---|
| i. | Clerk's salary November: | £220.13 | |
| ii. | Clerk's salary December: | £132.13 | |
| iii. | Traffic Mirror: | £ 75.38 | to be paid to the Clerk who had made the payment personally |
| Total | | £427.64 | |
- c. Council discussed the financial information and unanimously agreed that the precept for 2020/2021 be £4000 as it was for 2019-20
- d. Council considered a grant request from Nesscliffe Youth Club and unanimously agreed to grant £100 to Nesscliffe Youth Club
- e. Council considered a grant request from Hope House and declined to support it. It was also agreed that a grants policy be developed to assist the Council to support local causes – **Clerk to action**
- f. To consider and agree a response to proposed internal auditor – Council unanimously agreed that other possible internal auditors be sought. **Council delegated authority to the Chairman and Clerk to decide on the Internal Auditor for 2019-20**

- 19.71 There were no external reports from
- a. Shropshire Council
 - b. Police
 - c. Local Area Committee
- 19.72 Correspondence
- a. V.E. Day 2020 activities – Council unanimously decided that VE day should be marked and that it would be sensible to work with the Village Hall, and a plaque and tree planting were suggested. It was unanimously agreed that Cllr Rosy Harding would represent the Council on any related working group.
- 19.73 To confirm the date of next meeting provisionally set for 4th March 2020, at which, in addition to the regular items, the following would be considered:
- Rotation of Chairman
 - Standing Orders review
 - Councillor Training

Signed..... Chairman

Date.....