

MELKRIDGE PARISH COUNCIL

Karen Little - Clerk

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Annual Parish Council Meeting to be held at 7.15pm on
Wednesday 14 May 2025 at Carrsgate, Bardon Mill.

AGENDA

475/25 Election of Chair

476/25 Election of Vice Chair

477/25 Apologies for absence

478/25 Minutes of meeting held 19 March 2025 to agree

479/25 Declarations of Interest in accordance with Section 31 of the Localism Act 2011, members to declare any Interests in items on this agenda

480/25 Reports/updates

- 480/25/01 Response from Steve Walker, Stagecoach regarding site of bus stop – clerk to update
- 488/25/02 Response from Cllr Sharp and clerk regarding electricity connection to street light for defibrillator from NCC.
- 480/25/03 Update from Cllr Stronach on replacement shed
- 480/25/04 Update of resurfacing of car park – Cllr Lewis
- 480/25/05 Melkridge Village Green – update of Town & Village Green Register
- 480/25/06 Land below Ashleigh – response from developers regarding concerns – clerk to update

481/25 Visual Inspection of trees in Queens Platinum Jubilee Park

482/25 Correspondence

- 482/25/01 NALC – New website platform
- 482/25/02 Parish Representation on the Northumberland National Park Authority (NNPA) – Section Process – May 2025

483/25 Finance

- Annual Governance and Accountability Return 2024/25
- 483/25/01 To consider any actions arising from the internal auditor
- 483/25/02 Annual Governance Statement to approve
- 483/25/03 Accounting Statement to approve
- 483/25/04 Explanation of Variances to approve
- 483/25/05 Certificate of Exemption to approve
- 483/25/06 MPC – Financial Risk Assessment Schedule to agree
- 483/25/07 Update on grass cutting tender and agree payment schedule

483/25/08 Accounts for approval and payment:

05.04.25	DR	Charges to 14 March		£8.00	£7,065.44
06.04.25	CR	NCC - Precept	£2,750.00		£9,815.44
05.04.25	100539	Connor Courtney - Grass cutting		£150.00	£9,665.44
30.04.25	100540	Connor Courtney – Grass cutting		£150.00	£9,515.44
14.05.25	100541	NALC- subs & website		£154.00	£9,361.44
14.05.25	100542	Zurich Insurance		£241.00	£9,120.44
14.05.25	100543	K Little – salary, expenses & printer ink		£383.04	£8,737.40
14.05.25	100544	HMRC		£73.40	£8,664.00
14.05.25	100545	T Lewis – maintenance		£76.46	£8,587.54

483/25/09 Financial Risk Assessments to review

483/25/10 To agree amount to be transferred to savings account

484/25 Date and Time of next meeting