

BURNISTON PARISH COUNCIL

Mrs Audrey Adnitt, Clerk to the Parish Council
11 Cormorant Close, Filey, YO14 0ED

Ordinary Meeting of Council held at 6.30pm on **Thursday 2 October 2025** at Burniston and Cloughton Village Hall.

Members Present: Cllrs Parsons (Chairman) Topham (Vice) Grimwood, Hill, Murray, Powell, Whitelegg and Wimbush.

Also present: North Yorkshire Police PCSO Ria Lockey

Meeting Clerk: Audrey Adnitt (Parish Clerk).

Minutes

Minute	Item
124/25-26	Apologies Apologies were received from North Yorkshire Councillor Derek Bastiman who was attending a North Yorkshire Council meeting. RESOLVED: To accept this apology.
125/25-26	Declarations of interest Cllr Murray declared a personal interest in agenda item 11. Former Coastguard Station – Driveway Access as he was distantly related to the owner of the neighbouring property.
126/25-26	Public Participation Time There were no members of the public present at this meeting.
127/25-26	Minutes of the Meeting held on the 4th September 2025 RESOLVED: That the minutes be approved as an accurate record and signed by the Chairman, following an amendment to minute no.117/25-26. The tree was located at Woods Close rather than at the village hall.
	Reports to Council
128/25/26	North Yorkshire Police Report The report from North Yorkshire Police had been previously circulated and gave details of crime figures and an update on operation trailblaze, which an initiative aimed at addressing the increasing issue of anti-social and illegal use of off road 4 x 4 vehicles and motorbikes.

Signature: Date:

	PCSO Lockey kindly gave an update on the recent crime figures and policing in the area, she advised that several vehicles had been ticketed in Burniston over the summer for parking on the pavement.
129/25/26	Report from North Yorkshire Councillor Derek Bastiman Cllr Bastiman was unable to attend this meeting but could be contacted by email to assist with any matters relating to North Yorkshire Council.
130/25/26	Updates from Parish Councillors As follows: Cllr Daryl Whitelegg Cllr Whitelegg reported on the chaos caused by the road works/temporary lights at Limestone Road. Cllr Hill advised that the works were scheduled to be completed by the 6 th October. Cllr Alan Hill Cllr Hill reported that the VAS sign on the Coastal Road wasn't working. There were several bushes which had been planted on the grass by the bus shelter on Scalby Road and these would obstruct the regular grass cutting, the Chairman kindly agreed to speak with the resident near by and see if they had planted the bushes. The tree on Coastal Road, by the bridge near Bridge Close had low branches obstructing the footpath and the Clerk was asked to contact North Yorkshire Council to get it pruned back. Cllr Pam Grimwood Cllr Grimwood advised that the works at Pricky Beck had made a huge difference, there were a few balsam plants remaining by the river and the Clerk was asked to report this to the contractor. The war memorial had been cleaned up and planted with forget-me-knots. The hedges around the war memorial needed a good cut and the Clerk was to ask the contractor to reduce them by around two feet. At a previous meeting it had been agreed to purchase a new tub, compost, and shrubs to replace the existing wooden tub which was old and rotten. It was AGREED that Cllr Grimwood purchase these items up to a value of £300. There were two ornamental holly trees on either side of the war memorial in need of pruning, and the clerk was asked to obtain a quote for this work to be carried. Cllr Grimwood felt it would be appropriate to send a letter to Burniston Stores to thank them for their service to the community. Everyone was very sad to learn that the store would be closing. Cllr Vic Powell Cllr Powell reported that the bus shelters were looking very smart following the painting.

Signature: Date:

Cllr Clare Topham

Asked if the Duchy of Lancaster had responded to the letter sent to them regarding the drilling application. There had been no response to date and so the Clerk was asked to chase this up.

Cllr Lyn Wimbush

Nothing to update at this meeting.

Cllr Clive Murray

Nothing to update at this meeting.

Cllr Richard Parsons

Reported that the ginnel between High Street and Overgreen View had become overground again, and the Clerk was asked to report this to North Yorkshire Council.

Members were concerned about the closure of both the post office and the public house which would have a detrimental impact on residents of Burniston. It was **AGREED** to consider options for a mobile post office service at the next meeting.

Report from Yorkshire Local Council's Area Meeting

Cllr Hill provided an update on the meeting he had recently attended, and the main points were as follows:

- The call for building land was still open and could be submitted to NYC for evaluation.
- It was recommended that Parish Council's appoint a Proper Officer so that Council business such as agenda issuing etc. could continue in the absence of the Clerk.
- Section 106 monies and precepts were also discussed.

ACTIONS:

- a. Clerk to report remaining balsam plants at Pricky Beck to the contractor.
- b. Clerk to ask contractor to trim the hedges around the war memorial and reduce the height.
- c. Cllr Grimwood to purchase new tub, compost, and shrubs for the war memorial.
- d. Clerk to obtain a quote to trim the ornamental holly trees on either side of the holly bush.
- e. Clerk to send a letter to Burniston Stores thanking them for their years of service to the community.
- f. Clerk to contact NYC regarding tree in need of trimming back.
- g. Report overgrown ginnel between High Street and Overgreen View to NYC.
- h. Proper Officer appointment be added to the agenda for the next meeting.
- i. Clerk to contact Duchy of Lancaster regarding their response to the letter sent relating to drilling.

131/25-26	<p>Report from Parish Clerk The report had been previously circulated with the agenda papers and gave updates on actions undertaken since the last meeting.</p>
132/25-26	<p>Updates from Working Groups</p> <p>Staffing Committee Nothing at this meeting</p> <p>IT Working Group Cllr Topham provided an update, apart from the odd minor issue the system was working well.</p> <p>Newsletter Members congratulated Cllr Whitelegg on her excellent first newsletter, which would be distributed shortly and added to the website/Facebook following a few very minor amendments.</p> <p>Volunteers Consideration would be given to potentially recruiting volunteers to help around the village. This would require further research in relations to a policy, insurance and risk assessments and would be considered at a future meeting.</p>
133/25-26	<p>Former Coastguard Station – Driveway and Access The Chairman reported on an issue regarding a new driveway built by the owners of neighbouring property, which was significantly larger, and had taken land in front of the Coastguard Station originally planned to be use for disabled parking for the Coastguard Station.</p> <p>Members discussed this issue at length; advice had been sought from a planning officer from North Yorkshire Council.</p> <p>The following actions were AGREED:</p>
133/25-26.1	<p>RESOLVED:</p> <ol style="list-style-type: none"> a. The Clerk to contact the Enforcement Officer at North Yorkshire Council, regarding need for planning permission for this driveway. b. The Clerk to contact Legal Services at North Yorkshire Council and advise that a private driveway had been built on North Yorkshire Council’s land. <p>NB: Cllr Murray abstained from voting and did not take part in the debate on this issue as he had declared a personal interest.</p>
134/25.26	<p>Former Coastguard Station – Land Registry and Lease</p>

<p>134/25.26.1</p>	<p>The Chairman provided an update. The land on which the Rocket Station sat had now been registered into NYC ownership and the lease was ready to sign.</p> <p>Members considered this at length and believed the lease should not be signed until the issue with the driveway had been settled.</p> <p>RESOLVED: That the Clerk write to Property Services and advise that with regret the Parish Council could not sign the lease, until the issue with the neighbouring property's use of the land in front of the building had been resolved.</p>
<p>135/25.26</p>	<p>Christmas Lights The Christmas lights display for 2025 was discussed and the following actions were AGREED.</p> <ul style="list-style-type: none"> • To accept the quote from SCSG Ltd to prune and re-shape the conifer tree outside the Jolly Sailors in preparation for the lights. • To decide at next months meeting the switch on date for the lights.
<p>136/25.26</p>	<p>Benches Mr David Morris had been engaged to repair the benches in need of urgent repair, and this work would be done at his earliest convenience.</p>
<p>137/25.26</p>	<p>Bus Shelters The bus shelters had been re-painted, and the feedback was that an excellent job had been done.</p>
<p>138/25.26</p>	<p>Environment Agency Consultation Response on Drilling Permit – Europa Oil and Gas Cllr Topham provided an update. The Environment Agency had granted an extension to the deadline date for sending in responses to the consultation until the 7th October.</p> <p>The team had been working hard on the response, and it would be submitted around the 5th October.</p> <p>The Chairman provided an update in relation to the Planning Application from Europa Oil. Burniston Parish Council were preparing a response to Europa Oil's reply to the objection submitted and this would be ready shortly.</p> <p>A date when NYC's Planning Committee meeting would consider this application had yet to be confirmed. The Chairman would be attending that meeting to speak on behalf of the parish council.</p>
<p>139/25-26</p>	<p>National Parks Nomination</p>

Signature: Date:

139/25-26.1	<p>Having received notification from the National Parks Authority that a vacancy had occurred for a Parish Member to represent the Coast Area, each parish was able to nominate a Parish Councillor or Parish Meeting Chair.</p> <p>The Chair asked if any Member would be interested in standing to represent the Coastal Area at the National Parks Authority and Cllr Wimbush kindly volunteered to consider this position, although further details would be required regarding the requirements of the post to enable her to make a decision.</p> <p>RESOLVED: That the Council would support Cllr Wimbush's nomination should she decide to stand for this election.</p>
140/25-26.1	<p>S106 Funding North Yorkshire Council had now received the S106 funds from the developer. The sums available were £51,268.49 for equipped play areas, £24,631.37 for parks and green spaces and £31,151.28 for outdoor sports facilities.</p> <p>Members considered this funding and felt that a working party should be set up at the next meeting to take this opportunity forward.</p>
141/25-26	<p>Correspondence All covered under agenda items.</p>
142/25-26	<p>Planning Matters Review planning applications received. None received for consideration at this meeting.</p>
143/25-26	<p>Planning Matters To note any decisions received.</p> <ol style="list-style-type: none"> 1. ZF24/01103/FL Proposed demolition of existing detached dwelling and garage and construction of new dwelling and garage at 32 Limestone Rd, Burniston – <i>Permitted with Conditions.</i> 2. ZF25/00651/FL Retrospective consent for the erection of a holiday cabin at 15 Scalby Road, Burniston – <i>Permitted with Conditions.</i>
144/25-26	<p>Financial Matters The Current Account balance was currently £10765.47, and the Investment Account Balance is £34,068.06 as at the 25th September 2025.</p> <p>NB. The current account balance included £5000 grant from Cllr Bastiman's locality budget to be spent on refurbishing the Coast Guard Station.</p>

Signature: Date:

	<p>£1335.06 from the closure of the Skipton Building Society Account is set aside for a historical project.</p> <p>Accounts to Certify The following payments were authorised to be made.</p> <table border="1" data-bbox="424 450 1370 1048"> <tr> <td>WPJ & J Flinton</td> <td>Verge Cutting</td> <td>£180.00</td> </tr> <tr> <td>Deepdale Computers</td> <td>Set up and licence for new members</td> <td>£18.86</td> </tr> <tr> <td>SCSG Grounds care</td> <td>2ndAugust Grass Cutting</td> <td>£896.88</td> </tr> <tr> <td>SCSG Grounds care</td> <td>Pricky Beck balsam removal and removal of oak tree</td> <td>£2430.24</td> </tr> <tr> <td>SCSG Grounds care</td> <td>Pricky Beck balsam removal to be re-charged to Duchy</td> <td>£282.48</td> </tr> <tr> <td>SCSG Grounds care</td> <td>2 x grass cuts for September</td> <td>£1913.76</td> </tr> <tr> <td>John Middleton</td> <td>Bus Shelter Painting</td> <td>£2540.60</td> </tr> </table> <p>Cllrs Parsons and Hill were to authorise the payment via the online payment system.</p>	WPJ & J Flinton	Verge Cutting	£180.00	Deepdale Computers	Set up and licence for new members	£18.86	SCSG Grounds care	2ndAugust Grass Cutting	£896.88	SCSG Grounds care	Pricky Beck balsam removal and removal of oak tree	£2430.24	SCSG Grounds care	Pricky Beck balsam removal to be re-charged to Duchy	£282.48	SCSG Grounds care	2 x grass cuts for September	£1913.76	John Middleton	Bus Shelter Painting	£2540.60
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<p>145/25-26</p>	<p>Any other matter the Chairman considered urgent. The Chairman reported that he would be meeting with Kerry Lees from NYC (Communities Officer) on Monday 6th October to consider additional funding possibilities.</p>																					
<p>Next Meeting</p>																						
<p>146/25/26</p>	<p>Date and Time of Next Meeting The next ordinary meeting of Council would take place on Thursday 6th November at 6.30pm in Burniston and Cloughton Village Hall.</p>																					

Meeting started 6.30 pm and closed at 8.55 pm.

Document published on

Signed:

Print Name:

Date:

Signature: Date: