

SHRAWLEY PARISH COUNCIL MEETING

Clerk: Mr S Clee
Tel: 01299 402338
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Three Gables
Hop Pole Lane
Bewdley
Worcestershire
DY12 2QH

16th May 2016

Dear Councillor

There will be a meeting of Shrawley Parish Council AGM on **Tuesday 24th May 2016** at 7.45pm in Shrawley Village Hall when the business set out in the agenda below will be transacted. Your attendance at the meeting is requested.

Yours faithfully



Clerk

cc: All Parish Councillors
County & District Councillor's

OPEN FORUM (15 mins maximum)

Members of the public are invited to address the Council on any issues concerning the Parish.

Agenda

- 1 Election of Chairman for 2016-17 signing of Declaration of Acceptance of Office
- 2 Election of Vice Chairman for 2016-17
- 3 Apologies for absence
- 4 Confirmation and signing of minutes of Parish Council Meeting on 21st March 2016 & any matters arising.
- 5 **Declarations of Interest**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest, which falls with the terms of paragraph 12(4)(b) of the Code of Conduct and who have not been granted a Dispensation, **must leave the room for the relevant items.** Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
 - d. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011). Written requests to be with the clerk at least 4 clear days prior to a meeting.
- 6 Police, County & District Councillors Reports
- 7 Planning Matters
 - a. **Applications to be considered by the Parish Council:** This item to include applications shown below plus those that have arrived after the agenda has been sent out but listed on the correspondence sheet provided on the night of the meeting.

- 004 16/00457HOC Conversion of redundant cottage into ancillary accommodation for dependent relative Rock House, Worcs, WR6 6TG
- 005 16/00458LBC Conversion of redundant cottage into ancillary accommodation for dependent relative Rock House, Worcs, WR6 6TG
- 006 16/00519 2 New Inn Lane, Shrawley, Worcestershire, WR6 6TE
Two storey side extension, single storey rear extension, front dormer, porch and single storey garage extension

b. **Decisions taken and reported by Malvern Hills DC** (see planning sheet)

The Byres, Shrawley – Application withdrawn

The Stables, Rectory Lane – Appeal dismissed

- 8 Correspondence (circulated) – All correspondence available to inspect from 7.00pm
- 9 Local Issues – Cllr Pip Armstrong
- 10 Telephone Kiosk – Update
- 11 Approval of Dates for 2016 -17 Meetings (attached)
- 12 Village Hall Notice Board – Cllr Richard Tesh
- 13 Lengthsman contract for 2016-17
- 14 Finances:

Approve Accounts for Payment

- a. CALC Annual Subscription - £217.70
 - b. Lengthsman Works - £120.00
 - c. Zurich Insurance Annual Subscription - £251.85
 - d. Mr R Tesh – Internal Audit - £24.98
 - e. Clerks Salary & Expenses & HMRC - £590.69
 - f. Internal Audit for 2015-16 Accounts - £24.98
 - g. Approval of the Governance Statement
 - h. Approval of External Audit for 2015-16 Messrs Grant Thornton
 - i. Banking arrangements Barclays Bank
- 15 Exclusion of the Press and Public for consideration of items to be discussed under Section 100A of the Local Government Act, 1972.
 - 16 Clerk's Employment
 - 17 Date of the next meeting 11th July 2016 commencing at 7.45pm.

Agenda item 8 CORRESPONDENCE SHEET

(All correspondence is available at the meeting for inspection from 7.00pm)

ii.

PLANNING DECISIONS NOTICES:

None.

Additional planning applications:

None.

AGENDA ITEM 11

DATES FOR 2016/17 MUNICIPAL YEAR

(All meetings are held at Shrawley Village Hall unless otherwise stated)

Monday 11th July 2016

Monday 12th September 2016

Monday 10th October 2016 (If required)

Monday 14th November 2016

Monday 9th January 2017 (Venue TBC)

Monday 13th March 2017 (Parish Meeting)

Monday 10th April 2017 (If required)

Monday 8th May 2017 (AGM)