

# BURNISTON PARISH COUNCIL

Mrs J. Marley, Clerk to the Parish Council,  
Annan, 41 Scalby Road, Burniston, Scarborough, YO13 0HN  
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## PARISH COUNCIL MEETING Thursday 6th July 2023 at 6.30pm Burniston & Cloughton Village Hall

**Parishioners Invited to attend – (tea & biscuits at start of meeting)**

### AGENDA

**All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure, please contact the Clerk on receipt of the agenda.**

1. Apologies to receive & accept.
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of meeting of 1<sup>st</sup> June 2023 (*enclosed*) to approve and sign.
4. Public Open Forum.
5. To consider matters raised in the Public Open Forum & if appropriate, agree action.
6. Reports to receive (as available) & agree action as appropriate – Police, Unitary, Parish, Clerk.
7. Vacancies unfilled at the election by reason of insufficient nominations – to receive applications for co-option to the existing Ordinary Vacancy & agree action.
8. Updates on matters from earlier meetings:-
  - a) Blue spruce on verge outside 3 Jolly Sailors [*Minute 38/23c* refers] – to receive & note update by Clerk;
  - b) Quarry Road culvert blocked [*Minute 38/23c* refers] – to receive & note update by Clerk
  - c) Odour from Sewage Works [*Minute 38/23c* refers] – to receive & note update by Clerk;
  - d) Land to south of 4 Scalby Road [*Minute 41/23a* refers] – to receive & note update by Clerk;
  - e) Burniston Show Assets T&F Group [*Minute 41/23b* refers] – to receive & note update on realisation of assets via various sales (NOTE this is not to discuss ways of distributing funds or potential recipients).
  - f) Council land behind Thorny Beck Cottage [*Minute 44/23c* refers] – to note 1] the land to the north side of the path has been cleared and the boundary posts renewed; 2] to note clearance of the land to the south side of the path is in hand; 3] to authorise the contractor to clear out the ditch on the southern boundary before Spring 2024; 4] to agree a formal response to the parishioners who raised the original issue.
9. Correspondence:-
  - a) Exchange of emails between a parishioner and the Clerk (*enclosed*) regarding the level of the precept- to receive and note.
  - b) Correspondence received after 30/6/23 & requiring a response before next meeting – to agree action as appropriate.
10. Planning Matters:-
  - a) Applications Received (to agree comments):-
    1. ZF23/00836/HS Erect single storey side extension, 9 The Limes;
    2. ZF23/00850/HS Retrospective consent for rear dormer with flat roof and uPVC cladding, 3 Limestone Way.
  - b) Decisions Received:-
    1. 22/02481/FL Erect dwelling following part demolition of existing barns, 35 High Street- granted with conditions.
  - c) To agree comments/note any planning matters/decisions received after 30/6/23.
11. Finance Matters – none to hand at preparation of agenda.
12. Accounts to Certify:- Sneakytrick (23/24 web hosting) £144-00; B&C Village Hall (hall hire April-June) £36-00; YLCA (training 14/6/23 two councillors) £74-00; HMRC (Tax/NI, April-June) £240-00.

*J. Marley*

J. Marley (Mrs)

Clerk to the Parish Council 31<sup>st</sup> June 2023

**MINUTES OF ORDINARY MEETING OF BURNISTON PARISH COUNCIL HELD IN THE VILLAGE HALL ON THURSDAY 1<sup>ST</sup> JUNE 2023 AT 6.30PM**

- Present:** Councillor R Parsons (Chairman)  
Councillor P Grimwood  
Councillor A Hill  
Councillor B Marley  
Councillor P Tidd
- One member of public (left 7.41pm); Mrs J Marley (Clerk).
- Absent:** Cllrs. C. Murray, C. Topham, North Yorkshire Unitary Cllr. D Bastiman.
- 33/23** **APOLOGIES:-** Received & accepted from Cllrs. C. Murray and C. Topham (personal commitments).
- 34/23** **DECLARATIONS OF INTEREST:** none.
- 35/23** **MINUTES**  
Having been previously circulated, the minutes of the Council meeting of 4th May 2023 were **approved** as an accurate record and authorised for signature by the Chairman.
- 36/23** **PUBLIC OPEN FORUM** Matters raised included 1] fly tipping into the field on the corner of Limestone Road/High Street; 2] damage to verges on Scalby Road (even-numbered side) due to inconsiderate parking by residents/builders, also pavement lifting in places; 3] any residual Burniston Show money should not go to the village hall for a skatepark but be used for something which benefitted all ages in the parish.
- 37/23** **MATTERS RAISED IN PUBLIC OPEN FORUM** 1] Clerk to report fly tipping to NYC Environmental Health; 2] verge & pavement damage to NYC; 3] comments to be taken into account when item discussed later in the meeting.
- 38/23** **REPORTS**
- a) **Police:** no report to receive.
  - b) **Unitary:** no report to receive.
  - c) **Parish:** Cllr. Parsons reported he had been told 1] the blue spruce outside the 3 Jolly Sailors was rotten in the middle – **agreed** Clerk to ask Alan Tomlinson (parks & gardens) to have a look; 2] the flagpole was broken (possibly the winding mechanism) – **agreed** Cllr. Parsons to check out (and also look to removing the Christmas lights so the tree can be trimmed and remove the train); 3] the ginnel from High Street to Overgreen View was very overgrown and the trees at the bottom were also causing a problem (Clerk to refer to Highways); 4] poor state of road surface on High St/Coastal Rd/Scalby Rd despite work having been done – Clerk to ask Highways what further work is to be done. Cllr Grimwood 1] benches still in need of repair (Clerk reported the repairs were in hand); 2] culvert on Quarry Road blocked (Clerk to refer to Highways); 3] street name signs very dirty and pedestrian refuges full of grit and weeds (Clerk to refer signs to Highways and weeds to our grounds contractor); 4] ginnel Limestone Road to Dale Rise very overgrown (Clerk to refer to Highways). Cllr. Tidd reported on stench from sewage works earlier today (Clerk to contact Yorkshire Water).
  - d) **Clerk:** Problems with bees from two hives placed directly behind the bus shelter on Scalby Road had been passed to Environmental Health and the hives had now been moved to a more suitable location.
- 39/23** **VACANCIES UNFILLED AT ELECTION BY REASON OF INSUFFICIENT NOMINATIONS:-** Noted no applications received.
- 40/23** **REPRESENTATIVE TO VILLAGE HALL COMMITTEE:-** (deferred from May meeting) **Agreed** Cllr. Grimwood to continue as our representative.
- 41/23** **UPDATES ON ITEMS FROM EARLIER MEETINGS**
- a) Land to south of 4 Scalby Road [*Minute 27/23a*] refers] – **noted** a site visit had been undertaken and if anything significant takes place we will be updated. **Agreed** Clerk to continue to ask for updates.
  - b) Burniston Show Assets [*Minute 27/23b*] refers] – **noted** 1] contents of shed to go to Richardson and Smith's auction on 2<sup>nd</sup> September (P. Flinton has been asked to do

the transport); 2] cups to go to Duggleby's for inclusion in auctions of 20<sup>th</sup> and 21<sup>st</sup> July; 3] landowner to be approached regarding the shed.

- 42/23** **BURNISTON SHOW REALISED ASSETS TASK & FINISH GROUP** – a draft Terms of Reference had been circulated with the agenda. **Agreed** 1] task and powers to stand as on the draft; 2] the following to be added as preamble "In accordance with the agreement reached with the representatives of the Burniston and District Agricultural and Horticultural Society and subsequent correspondence dated 28/1/2020 and 13/2/2020 from their solicitors, distribution of Burniston Show Residual Funds will be to organisation/groups within six miles of the Parish of Burniston or organisations which can demonstrate the assets would be used to the benefit of the residents of the Parish of Burniston. This distribution is at the sole discretion of Burniston Parish Council"; 3] provisionally Cllrs. Grimwood, Marley, Murray, Parsons and Topham to be the group members; 4] the group to meet as it deemed necessary and report to the September council meeting unless they requested an additional ordinary meeting be called earlier.

*At this point (7.41pm) the member of public left the meeting.*

- 43/23** **PARISH ASSEMBLY MINUTES**  
Having been circulated with the agenda, the minutes were **confirmed** as an accurate record.

**44/23** **CORRESPONDENCE**

- a) Memo (*circulated with agenda*) to councillors from Clerk in respect of Section 106 money relating to development at rear of 35 High Street, Burniston – **received & noted**.
- b) Training (*details circulated with agenda*) on powers, policies and procedures, Wed 14<sup>th</sup> June, 3.45-6.15pm at Newby & Scalby Town Council Hub – Cllrs. Marley and Topham able to attend, Clerk to make necessary arrangements.
- c) Correspondence received after 26/5/23 & requiring a response before next meeting – email from parishioner requesting update on clearance of council land to rear of Thorny Beck cottage [*Minutes 168/22 and 170/22 refer*]. Work is in hand but has again been delayed due to ill health. **Agreed** Clerk to reply accordingly.

**45/23** **PLANNING MATTERS**

- a) **Applications Received:-**
  1. ZF23/00647/RM Vary condition 1 of 21/02845/RM to allow alteration to layout of house type 3 and private access, land to east of Limestone Grove – **agreed** no objections.
- b) **Decisions received & noted:-**
  1. 23/00034/HS Erect detached garage, Crossways, Cross Lane– granted with conditions.
- c) **Planning matters received after 26/5/23:-** None.

**46/23** **FINANCE & REGULATORY MATTERS** – none.

- 47/23** **ACCOUNTS TO CERTIFY** – Having been previously notified/agreed, the following were approved for payment via online banking (Cllrs. Hill and Parsons to do the online authorisation within 24 hours):-

YLCA	2023/24 subscription	£452.00
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- 48/23** **NEXT MEETING - REFRESHMENTS**  
**Agreed** Cllr. Grimwood.

There being no further business, the Chairman declared the meeting closed at 7.57 pm.

On 05/06/2023 21:44, NAME REDACTED wrote:

My wife and I have lived in Burniston for approx. 40 years and have never experienced such a large increase in the precept and would appreciate an explanation for such an increase, eg. 59%, especially in view of the fact all the other council precepts are approx. 2%.

NAME REDACTED

Sent from my iPad

**Subject:**Burniston Parish Council precept increase

**Date:**Tue, 6 Jun 2023 17:21:13 +0100

**From:**Mrs J. Marley, Clerk to Burniston Parish Council  
<clerk@burnistonparishcouncil.org.uk>

**To:**REDACTED

**CC:**Richard Parsons (BPC) <cllr.richard.parsons@burnistonparishcouncil.org.uk>

Afternoon NAME REDACTED and thank you for your email. The precept was set at the Council meeting on 5th January 2023, please see Minute 146/22 of the attached approved minutes.

To give some additional background - Burniston Parish Council only has two sources of income, the precept and Model Agreement money. The Model Agreement was created by the late Borough Cllr. Michael Pitts in the late 1970's and the money was paid to the Parish Council by Scarborough Borough Council as a means of funding items within the village. This Model Agreement is unique to parish councils in Scarborough Borough Council area.

When the unitary authority came into being on 1st April 2023, parish councils in Scarborough Borough Council's area were told that the Model Agreement was only guaranteed to be paid for 2023/24 but future years would be for discussion and a decision. This is because the other seven district and borough councils which went into the unitary authority had never had Model Agreements with parishes - effectively the parishes had to precept for the services.

In the next 12 to 18 months it is understood that North Yorkshire Unitary Council (NYUC) will confirm whether or not it will continue to make the Model Agreement payments (previously given to Burniston Parish Council by Scarborough Borough Council). The expectation is that NYUC will not (which will mean a drop in Council's income of £10,200 plus admin of £1,200), therefore the Parish Council has to look at reducing services, increasing the precept or a mixture of both. That being the case the Parish Council considered it prudent to increase the precept for 2023/24 in order to create a buffer. However should the unitary council decide it will continue to make the Model Agreement payment then the Parish Council can reduce its precept in future years.

I should point out that the cessation of Model Agreement money will impact most parishes lying in the Scarborough Borough Council area and I am aware that other parishes have also raised their precepts to address the anticipated shortfall.

I must however take issue with your statement that the increase for "all the other council precepts are approx 2%" as factually this is simply not correct.

In respect of the parishes in the old Scarborough Borough Council area, I have looked at the precepts set by the 38 other parishes in 23/24 and compared it with what they set in 22/23. Only 2 reduced the precept in 2023/24 (Eastfield from £110,810 to £108,490, a 2.09% reduction and Folkton from £10,000 to £9,928, a 0.72% reduction). Of the remaining 36 parishes, 7 did not alter the precept and the rest (29 parishes) increased their precept by between 0.5% and 49%.

The lower a precept is, the worse it looks in percentage terms when there is an increase. For example Hunmanby put their precept up by £21,800 which is a 20% increase, Whitby put theirs up by £50,175 (a 21.5% increase) yet Aislaby near Whitby caused a 34% increase when they increased their precept by £750.

My apologies for the long reply (which may not be the answer for which you were hoping) but I felt it necessary to be accurate about why the increase was made and how it compared with other parishes.

I have cc'd this email (for information) to Cllr. Parsons who is Chairman of Burniston Parish Council.

Regards, Jools

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