

# **TICHBORNE PARISH COUNCIL**

**15 The Heath Denmead Waterlooville PO7 6JT**

**Tel: 02392 264528**

**Clerk to the Council: Mr Brendan Gibbs**

**The Annual Council Meeting of the Tichborne Parish Council is at 7.00pm on WEDNESDAY 11th May 2022 at Grange Farm Riverside Lane Tichborne SO24 0NE.**

## **AGENDA**

**Cllrs Foot, French-Brooks, Kinder, McWhirter, Raimes, Stewart and Tattersall are summoned to attend this meeting.**

### **1) Election of Chairman**

- a) To elect a Chairman for the municipal year 2022-23**
- b) To receive the declaration of acceptance of office by the Chairman.**

### **2) Apologies. To receive any apologies for absence.**

### **3) To receive any Declarations of Interest arising from this agenda.**

### **4) To approve the minutes of the last Ordinary Meeting of the Parish Council of Tichborne held on 29<sup>th</sup> March 2022 (Previously circulated).**

### **5) Public Session. The meeting will recess for a period not exceeding 10 minutes so as to allow members of the public to address the meeting.**

### **6) Reports by the County and District Councillors.**

### **7) Finance.**

- a) To receive and approve any outstanding Orders for Payment.**
- b) Grant applications 2022-23. To receive a report from the Clerk**

### **8) Internal Audit - Financial and non-financial risk assessment. To complete the annual review of existing systems and controls.**

### **9) Councillor Responsibilities.**

- a) To allocate individual councillor's responsibilities including Planning, Licensing, Environment, Highways & Transport.**

### **10) Employee Responsibilities.**

- a) To consider delegating limited powers to the Clerk to the Council when co-ordinating and responding to planning or licensing applications between meetings.**

### **11) Parish Councillor approved duties.**

- a) To consider any approved duties for Parish Councillors for the forthcoming municipal year in order for them to be covered by the Parish Council's insurance schedule.**

### **12) Planning & Licensing.**

- a) Planning applications and decisions received from The South Downs NPA**

**SDNP/21/00290/FUL Matterley Farm Alresford Road Ovington Winchester Hampshire SO24 0HU**

A change of use of land from agriculture to mixed agriculture and holding of one music festival event for a number of attendees not exceeding 75,999 (plus 1,000 attendees on the Sunday for local residents) in any calendar year including retention of wooden structures within woodland and minor alterations to existing access on A31, both associated with festival use. Storage containers (storage use associated with music event) on site throughout rest of the year.

This application has a further period of consultation due to further information being received by the SDNPA on the 5<sup>th</sup> April 2022.

b) Planning applications and decisions received from Winchester City Council.

22/00516/HOU The Crooked Billet Alresford Road Tichborne Hampshire SO24 0PN: Proposed Conservatory to the south elevation.

**13) Environment, Highways & Transport.**

a) Parish Lengthsman Scheme. To receive a report from the Clerk.

b) Boomtown Fair matters.

c) Footpaths and other rights of way. To receive a report from the Clerk.

d) The South Downs Network. To receive a report from the Clerk.

e) The Winchester District Representative for the South Downs National Park Authority. To receive a report from the Clerk.

**14) HM The Queen's Platinum Jubilee. To receive any reports.**

**15) Any other report which the Chairman deems urgent – NO DECISIONS to be made.**

**16) Exempt Business: To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the discussion of the following matters where publicity might be prejudicial to the special nature of the business.**

**At this meeting these matters include a personnel matter and a financial matter.**

**Brendan Gibbs**

**Clerk to the Parish Council of Tichborne. May 3<sup>rd</sup> 2022**

Members of the Press and Public are welcome to attend any meeting of the Parish Council. These rights are enshrined in the Public Bodies (Admission to Meetings) Act 1960 and the Openness of Local Government Bodies Regulations 2014.

All in attendance should be aware that filming, photographing, recording, broadcasting or transmitting the proceedings of the Council may occur during the meeting.