

# DARENTH PARISH COUNCIL

## *SUMMONS & AGENDA*

To All Members of The Council:

Councillor I Armitt  
Councillor K Holmes  
Councillor S Holmes  
Councillor T Hicks  
Councillor G Manuel  
Councillor T Prentice  
Councillor D Risely  
Councillor N Weavis  
Councillor K Webb

You are summoned to attend the  
**Annual Council Meeting** to be held on:

Wednesday 20 May 2026, 6:45pm

Jubilee Hall, Waller Park Pavilion,  
Wood Lane, Darenth DA2 7LR

*Ellen Mote*

Ellen E Mote  
Parish Clerk & Responsible Finance Officer

Dated: 13 May 2026



***Should Members have any enquiries regarding the content of the agenda  
or draft minutes please inform the clerk 24 hours in advance of the meeting***

# A G E N D A

## DARENTH PARISH ANNUAL COUNCIL MEETING

Wednesday 20 May 2026, 6:45pm

Jubilee Hall, Waller Park Pavilion, Wood Lane, Darenth DA2 7LR

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*The Chairman will remind the Meeting of the protocol regarding the audio and visual recording of any part of the proceedings. Anyone wishing to film events is asked to declare an intention prior to commencement of the meeting.*

- 01/05/26: TO ELECT A CHAIRMAN FOR THE ENSUING YEAR 2026-27**
- 02/05/26: TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
- 03/05/26: TO ELECT A VICE CHAIRMAN FOR THE ENSUING YEAR 2026-27**
- 04/05/26: TO RECEIVE APOLOGIES FOR ABSENCE**
- 05/05/26: TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY OR PREJUDICIAL INTEREST**
- 06/05/26: TO APPROVE THE MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON WEDNESDAY 21 MAY 2025**
- 07/05/26: TO RATIFY THE APPROVED STATEMENT OF ACCOUNTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2025**
- 08/05/20: TO RECEIVE CHAIRMAN'S REPORT**
- 09/05/26: TO APPOINT AND CONFIRM PORTFOLIO LEAD MEMBERS FOR:**
- (a) Finance & Human Resources
  - (b) Planning
  - (c) Public Realm & Facilities
- 10/05/26: TO NOMINATE AND AGREE REPRESENTATION TO OUTSIDE BODIES FOR 2026-27**
- (a) Dartford Borough Council - Borough & Council Parish Forum
  - (b) Friends of Darenth Country Park
  - (c) Darent River Preservation Society (DRiPS)
- 11/05/26: TO RE-APPOINT BANKERS**

To confirm NatWest Bank plc and Cambridge & Counties as Bankers for the Parish Council and to mandate them to administer:

- (a) NatWest Current Account
- (b) NatWest Business Reserve Account
- (c) Cambridge & Counties 60 Day Business Notice Account

**12/05/26: TO RE-APPOINT INTERNAL AUDITOR**

To re-appoint Mrs Lucy Canham, Member of the Association of Accounting Technicians, as the Council's Internal Auditor for the ensuing year.

**13/05/26: TO REVIEW COUNCIL POLICIES AND PROCEDURES**

Having been previously provided, Members are asked to review and approve current Policies and Procedures as presented.

**14/05/26: TO APPROVE CALENDAR OF MEETINGS FOR 2026-27**

Members are asked to approve the proposed Calendar of Meetings for 2026-27 in respect of Full Council Meetings to be held at Jubilee Hall, Waller Park Pavilion, commencing at of 7.00pm unless otherwise stated on the published Agenda.

The proposed dates are:

**2026**

17 June 2026  
15 July 2026  
16 September 2026  
21 October 2026  
18 November 2026  
09 December 2026

**2027**

20 January 2027  
17 February 2027  
17 March 2027  
21 April 2027  
19 May 2027 Annual Parish Meeting  
19 May 2027 Council Meeting