

CRAVEN ARMS TOWN COUNCIL

Clerk: Mr C E Williams 2 Jockeyfields Ludlow Shropshire SY8 1PU

Email: clerk@cravenarmstownconcil.gov.uk **Phone:** 01584 874661

Website: www.cravenarmstowncouncil.gov.uk

Minutes of the meeting of Craven Arms Town Council held on Tuesday 31st March 2026 commencing 7.00pm held at Craven Arms Community Centre

Councillors:

Cllr D Mills (Chairman) Cllr R Pitt (Vice-Chairman), Cllr N Stephens,
Cllr R Conway, Cllr N Carter, Cllr D Evans, Cllr J Fuller, Cllr T Willetts, Cllr E M Carter
Mr C E Williams (Clerk)

122/25 Apologies:

Apologies were received from Cllr D Evans and Cllr J Rickson.

123/25 Members of the Public:

The Local Police were present to provide an update on local issues highlighting speeding of vehicles and Anti-Social Behaviour.

Shropshire Councillor J Dickin reported on Shropshire Council matters highlighting the demolition of the Housing Association Houses on Station Drive Craven Arms and the delayed works on the Onibury Bridge. Cllr J Dickin had also produced an informative report which had been circulated to all Councillors.

124/25 Declarations of Interest:

Cllr N Carter declared an interest in co-option of Town Councillor and left the meeting when this was discussed.

125/25 Co-option of Town Councillor:

The Town Council agreed to coopt Mrs E M Carter Bridge House, 1, Burnside Close, Craven Arms onto the Town Council.

Mrs B Carter signed the Declaration of Acceptance of Office and joined the meeting.

126/25 Minutes:

The Town Council confirmed the minutes of the meeting held on 24th February 2026 and they were duly signed by Chairman

127/25 Matters arising from the Minutes:

No items to report.

128/25 Chairman's Items:

The Town Council approved the Councils IT Policy which recommended that all councillors should have an email address specifically for dealing with Council matters this to comply with digital and data requirements.

129/25 Amenity Items:

- a) **Craven Arms Playing Fields** – No items to report
- b) **Craven Arms Flooding Scheme** - Cllr R Pitt had produced a detailed report on meeting that she had held in relation to the clearing of the water courses, gulleys and drains and wished to consider using flood wardens to help monitor the water courses etc and to report any issues to the appropriate authorities.
- c) **Other Amenity Items** – The Clerk to arrange for repair of bus shelters and to enquire about the provision of bus timetables.

130/25 Highways Items

Highways England had undertaken work to the verge outside the Doctors Surgery however the incorrect bollards to prevent parking on the verge had been installed and will need replacing.

Works to improve the shop frontage near the Clun Road roundabout pedestrian crossing was still outstanding due to drainage concerns which will need to be resolved.

131/25 Financial Items:

The Clerk had produced an Income and Expenditure Statement which showed that the Council had balances of £241,353.00 at the 31st March 2025 following approval of the expenditure listed below, and a statement of the balances held in the appropriate bank accounts to comply with the Council's investment policy. The Town Council approved the Statement and the accounts for payment.

Payments March	Goss	VAT	
Water plus	99.94		Water Rate
Bank Charges	8.50		Bank
Eon	193.67		Electricity
Hugo	11.99	2.00	website
ORP	2,184.00	364.00	CCTV Camera
K Gripton	40.00		Amenity Work
G R Morris	1,040.00		Amenity Work
C E Williams	758.80		Disbursement
Inland Revenue	395.45		Tax & NI
Water plus	106.50		Water Rate

132/25 Planning Items:

No Planning applications.

133/25 Reports from other organisations to which the Town Council has a representative:

The Chairman reported on the recent meeting of the South Shropshire Association of Parish and Town Councils which had been attended by the Deputy Leader of Shropshire Council to discuss future devolution of Shropshire Council Services.

134/25 Items for the Next Agenda:

The Water Quality of the Quinney Brook and the River Onny at The Grove, just north of Craven Arms.

135/25 Next Meeting

Next Meeting Tuesday 28th April 2026

Chairman