



## **CANNOCK WOOD PARISH COUNCIL**

**You are hereby summoned to attend the next meeting of the Parish Council to be held at 7.30pm on Thursday 16<sup>th</sup> January 2025 @ Cannock Wood & Gentleshaw Village Hall Buds Road Cannock Wood.**

**If members of the public have a question/query or wish to give a report to the Parish Council. Please contact the Clerk by email to [parish.council@cannockwood.org](mailto:parish.council@cannockwood.org) with the details, at least 48 hours prior to the scheduled meeting.**

## **COUNCIL MEETING**

### **AGENDA**

- 1. Welcome member.**
- 2. Apologies:**
- 3. Declaration of members' Interests**
  - a. Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms.
  - b. To declare any Personal and Prejudicial Interest in items on the agenda and their nature. (Councillors with a Prejudicial Interest must leave the room at the relevant items). Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below
- 4. Public Speaking**
  - a. At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members and members of the Council to comment on any matter in the agenda.
  - b. If a County Council or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter. Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
- 5. Minutes -** To approve the minutes from the council meeting held on 18<sup>th</sup> December 2024 as a true and correct record.
- 6. Matters Arising from the Previous Meeting Not on the Agenda**

To discuss items from the minutes not covered on the Agenda

## 7. Highways & Maintenance – potholes – hedgerows

## 8. To receive reports from Councillor's who have attended outside meetings.

## 9.Planning Applications for consideration and ratification

Application No.	Location/address	Details of Application	CWCP comment	Status
CH/24/284	7 Holly Hill Road Cannock Wood	Erection of an oak frame porch, bay windows and revised cladding finishes (pursuant of planning permission CH/24/059)	No objections – but the development exceeds the building line and in breach of Cannock Wood NHP policy on extension.	Refused 19/12/24
CH/24/347	Park Lodge Holly Hill Road Cannock Wood	Erection of porch erection of replacement porch and elevations and alterations.		

## 10. Finance

### a) Accounts paid and to be paid.

Date	Cheque Number	Payee	Details	Amount	VAT
16.01.25	001480	C E Gracey	Clerks January salary £233.60 gross plus backpay for April-December £90.72	267.32	-
16.01.25	001481	HMRC	Clerks January PAYE	67.00	
<b>Total</b>				<b>£334.32</b>	

### b) To approve the income received – None

To approve the financial statement 1<sup>st</sup> April to 31<sup>st</sup> December 2024

### 1<sup>st</sup>April to 31<sup>st</sup> December 2024

Bank Reconciliation at 31.12.24  
Current Account 27,545.00

Less unpay cheques 587.75  
Total £26,957.25

Cash Book Balance at 31<sup>st</sup> October 2024  
C/fwd(Incs) Election Reserves 29,151.29  
Receipts 13,091.48  
Payments 15,285.72  
Balance @ 31<sup>st</sup> December 2024 £ 26,957.25

### c) Budget 2025-26

### d) Precept 2025-26

## 11. Parking outside the school

## 12. Anti-social behavior on the playing fields/ CW&GVH Car park

## 13. Correspondence – Items of correspondence received during the month are emailed to Councillors, as received and for this month included the following:

Email from website administrator outlining the details for his retirement emailed to council 17<sup>th</sup> December 2024.

Smart Alert from Staffs Police about a vehicle stolen in CW emailed to council 9<sup>th</sup> January 2025.

Staffs Police monthly crime statistics emailed to council 9<sup>th</sup> January 2025.  
NALC open letter from Chairman emailed to council 9<sup>th</sup> January 2025.

**Outgoing Correspondence :**

CCDC Planning asking for an extension of information deadline on planning application 4<sup>th</sup> January 2025.

- 14. Environmental and Biodiversity – Nunswell Park – Planting at the school – sweeping the footpaths –**
- 15. Community Events – Photographic Competition**
- 16. Road Safety in the Parish – Speed Indicator Devices, posts– Reduction of speed limits on rural roads**
- 17. Governance - Annual review of Biodiversity Policy – Adopt guide to PC's on information provide under Model Guidance Publication Scheme**
- 18. Community /engagement/consultation/survey – Bench and installation**
- 19. AED – maintenance and purchasing another for the parish**
- 20. Grant Awarding Policy**
- 21. BKVC 2025**
- 22. Proposed Planning Committee**
- 23. Items for Discussion/Future Agenda items**
- 24. Date of the next Council Meeting Thursday 21st February 2025 @ CW and GVH Buds Road Cannock Wood @ 7.30pm**

***I hope you will be able to attend the meeting***

Cllr. Mrs Sue Janes - Chairman  
Cannock Wood Parish Council