

STUDLAND PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held on Monday 15 May 2017 in the Village Hall, Studland, at the earlier time of 7pm.

PRESENT:

Chairman: Bowyer

Cllrs: Hammond, Smith, Dyball, Etherington, Bowyer, Parsons, Ferguson

CCllr: C. Brooks

NT Representative: E. Wright

Clerk: J. Parish

Public: 1

DRAFT

1. Public Participation Time:

Item 11 'Tree Warden role update' was brought forward to be addressed here:

Sue Smith, the Tree Warden reported that:

- The tree strategy is a work in progress: update forwarded by email.
- The meeting with NT Paul Bradley raised (1) the difficulty of doing a full and proper tree survey of the whole parish: the area is too large. The suggestion therefore is to concentrate on particular areas and (2) the difficulty of confidentiality of property holder's names.
- It was clarified that the Tree Warden would not be personally liable for damage caused by trees, and that liability rests with the owner. In addition it was clarified that SPC insurance would cover the Tree Warden for work carried out on behalf of the parish council.

ACTION - Clerk to formally ask NT for the information requested by the Tree Warden.

- Has forwarded update by email re: Glebe Estate.
- Request NT take a look at sycamores on access-way path to Middle Beach.

2. Apologies - DCllr Dragon, Cllr Boulter.

3. Declarations of Interest - None.

4. Re-election of Chairman P. Bowyer and receipt of declaration of acceptance of office.

5. Re-election of Vice-Chairman J. Dyball.

6. Election of Committees and Representation:

| Meeting | Membership |
|--|---|
| Planning Committee | All members |
| Finance Committee | Cllrs Bowyer, Smith, Hammond, Parsons |
| DAPTC | Cllrs Bowyer, Pilgrim, Etherington |
| St Nicholas Parochial Church Council | Cllr Dyball |
| Studland Village Hall Management Committee | Cllr Parsons |
| National Trust Liaison | Cllrs Dyball, Hammond, Boulter, Etherington |
| Studland Beach Users Action Group | Cllrs Boulter, Hammond |
| Playing Field Committee | Cllrs Smith, Hammond, Dyball |
| Tree Officer | Cllr Etherington |
| Press Officer | Clerk |

| | |
|--------------------------------------|-------------------------------|
| Rights of Way Officer | Cllr Parsons |
| Perenco Wytch Farm Liaison Committee | Cllrs Parsons, Hammond |
| APM | Cllrs Dyball, Pilgrim, Bowyer |
| Purbeck Transport Action Group | Cllr Etherington |
| Swanage Town Partnership | Cllr Bowyer |

It was agreed that a representative should attend the **Dorset Coastal Forum**.

7. Confirmation of Minutes - the minutes of the Council Meeting held on 24 April 2017 were signed as a correct record.

8. Annual Parish Meeting (APM): defer item 8 until 19 June 2017 meeting.

8.1 - To Acknowledge notes of APM held on 6 May 2017.

8.2 - ACTIONS arising from APM 6 May 2017 (see also agenda item 9.2)

8.3 - To set a date for APM May 2018.

9. National Trust Report:

- 1. Conservation work-** There has been an increased amount of fly tipping on the Ferry Rd (mainly grass cuttings). One of the Exmoor ponies on the heath has lost condition and is being monitored by the vet. The Piri Piri Burr in the car parks is currently being sprayed but invasive species in non NT areas of the village do not appear to be being tackled as yet. Cattle will be moved around the peninsula on 18th May some into Heath Green Rd fields and some on Godlingston heath. A padlock onto the main access gate along Wadmore Lane was removed, with an unclear motive.
- 2. Fire risk-** Following the continued dry spell there is a very high fire risk at present. NT is not undertaking any controlled burns at this time of year. DF&R is increasing social media campaigns to raise awareness of recreational fire risk.
- 3. Crime-** An abandoned car on the Ferry Rd has been notified to the police and they are dealing with tracing the owner and removal.
- 4. Planning application-** We have withdrawn the planning application for the pay and display machine in Knoll drive following a discussion with the planners. The submitted plan of the machine location was inaccurate. This has been corrected and the application will be resubmitted.
- 5. Seaweed-** A large amount of seaweed has washed up onto the beach following a week of strong easterly winds and has spread along the beach. We are committed to maintaining access over the Knoll slipway and Middle Beach access ramp but for nature conservation reasons will not remove the seaweed from Knoll beach café to Middle beach Café unless it causes a health and safety hazard.
- 6. Fence around car park by the Green-** The fence around the car park has now been removed and disposed of. NT has agreed to maintain the boundary as a hedge and we are looking at ways to 'fill in' the gap in the hedge.

9.1 - Matters arising from the National Trust Report circulated on Friday 12 May 2017:

- Emergency plan ACTION Clerk and Cllr Dyball to communicate with Laurie Clark.
- Planning Application withdrawn due to car park hut not being on the plan and machine was on wrong side of track (ie not on driver's side). The application will be re-submitted.
- Request increase in frequency of emptying of dog pooh bins at Middle Beach on path by beach huts.

9.2 - To explore additional avenues of communication with the National Trust and the community and between the National Trust and SPC - **ACTION** defer until opportunity to think it through.

10. District and County Councillor Reports:

10.1 - DISTRICT

10.2 - COUNTY:

- New County Councillor Induction has taken place.
- The first full council meeting will take place on Thursday; CCllr Brooks hopes to sit on 3 committees dependant on ratification at the meeting.
- New leader of DCC Cllr Rebecca Knox and new Vice Chair Peter Wharf (of PDC); hoping to bring new life into DCC.
- Conflicting parish council dates may mean some monthly reports will be written, but the intention is to attend as many parish council meetings as possible in order to get to know better the parishes and to build relationships. In addition CCllr Brooks intends looking into possibly holding quarterly divisional meetings.
- CCllr Brooks' response to a question re: the timetable of Local Government Reform was that the decision has been delayed due to the General Election. There is therefore no conclusive timetable. It is understood that the issue has been brought to the PM's office and it is hoped that a decision will be known September/October.
- Request CCllr Brooks clarify the situation of enforcement re: Traffic Regulation Orders on the Ferry Road, parts of the village and also the Viewpoint Lookout lay-by. These operate midnight to 6am; it is not possible for these to be enforced by the police due to lack of capacity; so what is the mechanism of County for enforcement?

11. Tree Warden Role Update. Dealt with under item 1.

12. SPC considered the PDC consultation document and survey on the proposed changes to CIL (Community Infrastructure Levy). (The consultation document and survey form are available on the Council's consultation web portal at <http://purbeck.objective.co.uk/portal/>.)

It was agreed that Cllrs Dyball and Bowyer come up with a response on behalf of SPC.

13. SPC considered the response from PDC regarding SPC's request that PDC commit to a further consultation on a 'full preferred options draft local plan after the forums have concluded their work and prior to the preparation of the Pre-Submission plan'.

Asked for clear statement, minded to ask PDC if there will be a Proposal, ask for the clarity **ACTION** To instruct the Clerk to write again to PDC asking for a clear answer to the question.

14. Review monthly notes from the Chairman in the parish news.

Members support the Chairman's notes. There is concern that there is little time between the monthly meeting and deadline for parish news publication. **It was agreed** that the Chairman would forward his notes to members for comments the day after the parish council meeting which would give, where possible, a minimum of 48 hrs to read over the notes prior to submission.

15. Advertising signs in the village re: Estate Agent sign at the junction of Heathgreen Road and Swanage Road.

ACTION (1) NT E. Wright to instruct wardens to remove the Estate Agent sign from NT property on The Green. **ACTION (2)** Add in parish news' notes a reminder to residents to remove similar advertising permanently placed in Studland that contributes to street litter.

CCllr Brooks reported of a similar problem in Wool. It was noted that Estate Agents are only permitted to put signs within the grounds of the property for which it relates.

ACTION (3) Clerk to write to the Estate Agent reminding them of the law.

16. Repair/ replacement:

16.1 - The Playing Field Gate and arrangements for locking of the gate - Defer to committee - investigate if new padlock needed.

16.2 - The Parish Notice Board - **ACTION** to advertise in parish news asking for estimates to be sent to clerk for replacement/repair of the Parish Council notice board.

17. Resolved unanimously to support the Motion brought forward from the Annual Parish Meeting with community support that:

"SPC calls on PDC to recognise that exceptions can be accepted in it's interpretation of the Shoreline Management Plan, in particular in areas designated as "Managed Retreat" or "No Active Intervention" where there are strong community opinions and concerns for the

enjoyment and retention of key community assets, or where significant historical assets are threatened. In particular, SPC calls on PDC to recognise the strength of opinion in Studland towards the retention of its cafe at the mid-tier level on Middle Beach, and the historically important Fort Henry. These areas - only several hundred yards out of the totality of 4 miles of coast in Studland - should be treated as an exception in planning applications, and be given the same status in planning as areas designated as 'Hold The Line'.

It was noted that PDC engineer Mike Goater with NT Tony FLux put forward the SMP. It is not supported by the community and so it would be appropriate for PDC to put it right.

In addition it was suggested that SPC support the resolution being put to NT AGM. This item was not on the agenda so the power to approve the resolution was delegated to the National Trust Working Group subject to confirmation by Clerk.

18. Planning (see schedule below)

18.1 Planning Applications - 6/2017/0224 - Fauns Cottage, Studland, BH19 3AE -

Extension to garage - no comments.

18.2 Tree Applications - none.

18.3 Other Planning Related Matters - no comments to:

PDC made No objection to Tree Work:

- **TWA/2017/070** - Mr E Stobart, Knapwynd, School Lane, Studland BH19 3AJ
- **TWA/2017/062** - Mr P Bradley, 11 School Lane and south of Bankes Arms Hotel, Manor Road
- **TWA/2017/063** - Mr P Bradley, Studland village - various locations as shown on submitted maps - Additional site visit notes: The removal of the poplar T70 was discussed as this tree is highly visible and located in a prominent and well-used location in the village. It was agreed that a replacement tree is to be planted - *Quercus robur*.
- On 28 October 2016, PDC made the Tree Preservation Order no 468 and sent a copy to SPC. No objections have been received relating to TPO 468 and so on 20 April 2017, PDC decided to confirm the Order.

19. Crime - none.

20. Highways - Flashing speed indicator device update - awaiting reply from Highways defer to June meeting.

21. Chairman's Announcements - none.

22. Clerk's Items and Correspondence:

- **Dorset Best Village Competition:** displaying poster in shop, social club, village hall and notice board to request residents do all they can to tidy village. **It was agreed** Richard Best to do additional cuts/trimming to tidy up.
- **TANT AGM meeting 14 May 2017** - Peter Bates, TANT member and NT Council member asks for an update before 15 June 2017 Trustees visit to Purbeck.
- MP Richard Drax is holding a public meeting on 5 June 2017 in the Studland village hall at 6.00pm.

23. Reports from Committees and Working Groups:

23.1 Middle Beach Update from SPC NT working group:

- There will be up to 10 options prepared by Livitate architect for the group to consider with the view of choosing a consensus option to be put forward to the board of trustees. This is subject to the information being sent out giving sufficient time for it to be considered.
- On hearing the information reported by Clerk from TANT AGM meeting of 14 May 2017, it was agreed that the Clerk should invite the Trustees and Council members to meet the SPC NT working group at Middle Beach when they visit Studland on 15 June 2017.

23.2 Middle Beach Update from MBAG - None.

23.3. Emergency Plan update - none.

24. Reports from Representatives - none.

25. Review of Governance procedures: Financial Regulations, Standing Orders, Code of Conduct, Asset Register, Annual Risk Assessment Review - F.R., S.O. and C.o.C. all approved. **ACTION** Clerk to verify that skate board ramp is on Asset Register Clerk to do Annual Risk Assessment Review for 5 June 2017 additional meeting.

26. Financial Reports:

26.1 ACCOUNT BALANCES AS AT 30 April 2017; BANK ACCOUNT £39,499.96, SAVINGS ACCOUNT £1,763.74.

26.2 Resolved to pay the clerk's salary and to make the following payments:

| | £ |
|--|----------------|
| OSIS Design Limited (SPC Logo development) | 250.00 |
| R. Best (Gardening services) | 187.50 |
| A. Lees (wine for APM) | 35.78 |
| J.D. Facilities | 227.76 |
| Clearview Cleaning (D.F. Wills) | 398.27 |
| Cllr Smith expenses (reimbursement for lightbulb for Beach Road public conveniences) | 4.99 |
| Total (not including clerk's salary) | 1104.30 |

26.3 Other Financial Business:

- The period for the exercise of public rights to view the accounting records for the financial year ended 31 March 2017 commences on 30 June 2017. Therefore the Annual governance statement 2016/17, Accounting statements 2016/17 and Annual internal audit report 2016/17 will need to be approved at the SPC meeting of 19 June 2017.
- Written request by Mandy Best of Studland Toddler Group for a grant to help fund the Studland toddler group. **ACTION** agreed clerk to ask for amount requested. **ACTION** for parish news NOTICE for village groups to apply saying how much they need.
- APM additional costs - Clerk to inform SPC of cost APM not including wine.

27. Date of Next Meeting:

SPC Meeting - 19 June 2017 at 7.30pm - apologies received by Cllr Pilgrim.

Additional Meeting - 5 June 2017 at 7.30pm

NB. Members were reminded to send apologies to clerk if they can not make a council meeting or additional meeting.

ACTION Declarations of Interests forms needed for Cllrs Pilgrim and Etherington.