

Medstead Parish Council

Minutes of the meeting of Council meeting held in the Village Hall on **Wednesday 13th December 2017** at 7.30pm.

Present:

Councillors Deborah Jackson (Chair), Peter Buckland, Peter Fenwick, Georgy Fuzzard, Jean Penny, Roy Pullen, Mike Smith & Stan Whitcher.

Also in attendance: Mr Peter Baston (Clerk).

Action

17.197 OPEN SESSION

- a. Cllr Fuzzard mentioned that the pavements stretching under Lymington Bottom Bridge and up to the A31 were covered in mud from the various developments. This would be raised at the Parish Liaison meeting on 15th December 2017.
- b. Further, she also said that lorries were parking on the pavement on Station Approach. Cllr Jackson stated that if any action was to take place then photographic evidence / number plates etc. would be required.
- c. Cllr Whitcher asked why there were road closures all happening at the same time.
- d. Cllr Fenwick asked if, (like households in the area), the parish council had received a communication from HCC regarding the effectiveness of the 20mph speed limit in Medstead. The Clerk reported that he had not received anything and Cllr Fenwick agreed to forward the details to the Clerk in order that the Parish Council could also respond.
- e. Cllr Pullen asked if the parish council were responding to Liberal Democrat communication regarding possible ward boundary changes. As the Council had already responded, it was agreed that no further action was required.

Cllr. Jackson

Cllr Fenwick / Clerk

17.198 APOLOGIES

Cllr Ken Kercher - Approved.

17.199 DECLARATIONS OF INTEREST

Cllrs. Jackson, Fenwick & Penny being on the electoral roll of St Andrew's Church, all declared a pecuniary interest in item 10d (ii) of the agenda.

17.200 COUNCIL MINUTES

- a) The minutes of the meeting held on **8th November 2017** were reviewed and proposed as a **true record** by Councillor Pullen seconded by Councillor Fenwick, **and signed by the Chairman.**
- b) **Matters Arising.**
 - i. **Item 17.178c (i).** Whilst the stile on FP17 had been repaired, there was still a bottom step missing and this requires further attention.

Maintenance Committee

- ii. **Item 17.181b (ii).** Cllr. Thomas has reported that “The cemeteries actually break even at EHDC so we are not being charged for them in council tax.”
- iii. **17.181b (iii).** The Clerk reported that a new post box had been installed in Grosvenor Road to replace the previous one which had disappeared.
- iv. **17.182c (ii) c.** The damage to the verge at the Pond was now on the HCC work schedule.

17.201 COMMITTEE MINUTES AND REPORTS

a) Planning Committee

- i. The minutes of the meeting held on **8th November 2017** having been previously circulated, **were ratified.**
- ii. **Chairman Report –**
I would like to take this opportunity to say thank you to:-
 1. Cllr. Georgy Fuzzard for agreeing to sit on the Planning Committee for 6 months and to welcome her to the Parish Council;
 2. Cllr. Jean Penny for standing in on several occasions to cover other members of the committee;
 3. Cllrs. Fenwick and Smith for all the hard work they have put in over the year;
 4. Our Parish Clerk for his concise minutes and his diligence in getting the applications on the agenda in what are, sometimes, trying circumstances. This month has seen the greatest number of applications that I can recall since joining the Council with several ‘high profile’ ones – the retention of a ‘temporary’ home at Northfield Stables and the replacement of some old outbuildings with three , four bedroomed houses at Lymington Barns. We have also been consulted on street names for the Bargate site and for our thoughts on new legislation regarding car parking numbers for future developments, stricter design requirements for small extensions and the information that EHDC require for accompany planning applications.
- iii. **Parish Liaison Meeting(s).**
13th November saw the **Friars Oak** meeting where several complaints were raised and we were met with the usual ‘developer speak’ – they said what they thought we wanted to hear and to keep us quiet. One of the main things was that they promised to move the wheel washing back into the site by approx. 10m and to install a simple barrier so that exiting lorries could not leave the site until they had been cleaned. To date neither of these things have happened and will be raised again.

The **Bargate Homes** site was held on 14th November, on site and in the canteen, during the day. All three of these was totally unsuitable and made for a poorly attended meeting (although there was over 20 people) and a meeting that was difficult to keep under control. Thankfully they

have seen some sense and the next one will be held at Medstead Village Hall at 6pm. Again a lot of 'developer speak' and not a lot of action, although the developer did install some 20mph signs either end of Beechlands Road.

This coming Friday (15th December) sees the **CALA Homes** liaison meeting at Medstead Village Hall at 11.45.

iv. EHDC Late Planning Notifications

Cllr Pullen reported that EHDC had failed to give adequate notice for statutory consultee comments on a few occasions which has prevented Medstead parish Council for commenting on some applications. Medstead Parish Council have written to EHDC to complain.

b) Finance & General Purposes Committee

- i. No F&GP meeting had been held since the previous Full Council meeting.
- ii. **Chairman Report** – all details are in the minutes.

c) Maintenance Committee

- i. No Maintenance meeting had been held since the previous Full Council meeting.
- ii. **Chairman Report - In the absence of the Chair, the Clerk gave an update on the main issues**
 - a. The finger post sign near to the village pond was now on order with an expected delivery date of mid-February 2018.
 - b. Three quotations had been received for the tree survey work and Council were asked to agree the preferred contractor. It was agreed that Alderwood Consulting undertake the work and the Clerk was asked to contact the company accordingly but also to see whether any discount could be allowed if all four sites are undertaken at the same time and also to notify the two unsuccessful bidders.
 - c. It was agreed that the kerbing & hardstanding work at Five Ash Pond would be put on hold until the outcome of the investigation to flooding from Five Ash Pond was completed.

Clerk

17.202 CHAIRMANS REPORT

- i. A Christmas tree had been installed on the Pavilion balcony which had been kindly donated by Croudace Homes. With the agreement of the Parish Council, signs advertising Croudace Homes had been erected on the fencing by the Pond and would be in place until the final house has been sold.
- ii. Councillors were asked for provide ideas for community projects in 2018 for discussion at the next Full Council meeting in January.

All Councillors

17.203 PARISH CLERK REPORT

- i. Finger Post Sign ordered from “Furnitubes” – delivery End Jan 2018;
- ii. Sourced three quotes for tree survey. For discussion at Full Council meeting;
- iii. Wrote to EHDC regarding their overdue payment for CIL to Medstead Parish Council and also the missing cases of S106 payments on the listing they had already provided under an FOI request from Medsteaad Parish Council;
- iv. Successfully chased installation of replacement post box in Grosvenor Rd;
- v. Chased HCC Highways to get the verge repaired at Village Pond. Now on their work schedule;
- vi. Liaised with Day Work contractor who has now completed the first two tasks set on the Village green. Further work has been scheduled;
- vii. Met with Studio stone regarding further quote for Cemetery memorial repairs;
- viii. Attended meeting with HCC Highways regarding the path along Roe Downs Rd. Have written a further letter to land owner;
- ix. Undertook admin and minutes for Bargate Homes parish liaison meeting;
- x. Met electrician to install the timer on the Sports Pavilion;
- xi. Set and monitored tasks for the Parish Lengthsman.

Cemetery Activity

Grant of burial rights issued x 2 - plots 910 & 1140.

Memorial approval x 3 - plots 910 & 1134 & 1140

17.204 DISTRICT COUNCILLOR REPORT(S)

District Councillor Report: Deborah Jackson

- Laid wreath at Medstead war memorial on behalf of EHDC
- Present at the well-attended St Andrew’s Christmas tree festival and carols (refreshments funded by District Councillor grant)
- Pleased to confirm that DC community grant money has been received towards restoration/ H&S upgrade of church clock
- Improved road markings on A31 near the Shrove are now in place following pressure from District Councillors and County Councillor Mark Kemp-Gee.
- Bad weather this week has caused problems both on the junction by Four Marks school (ice – refilling and replacement of salt bin and extension of gritting route requested) and on the A31 (exacerbated by closure of Boyneswood bridge, road through Beech and malfunctioning pedestrian crossing lights).
- Attended Joint Environmental Services Committee (EHDC & Winchester) – reviewing performance against targets for Biffa and Idverde. Complaints/ missed rounds are down on last year and believed to be due to better staff retention.
- Attended presentation at Penns Place by Country Watch, who gave an overview of the work they attempt to do with their limited resources. We also had an update from EHDC regarding fly tipping in the area – a general dissatisfaction in the number of prosecutions, but these require a significant amount of indisputable information and “tie-down” evidence.
- S106 monies have been granted to Four Marks PC for a number of projects, including open space, community facility and environmental improvements.

- Tom Horwood has indicated that he will be leaving as executive director of EHDC to become chief executive of Waverly.
- Enforcement officer has visited Bargate site off Beechlands – wheel and road cleaning should now be taking place. Parking issues need to be referred to Police (101)
- Next Lymington Bottom Road developer liaison meeting to be held Friday 15 December, 11.45 Medstead Village Hall.

District Councillor Report : Ingrid Thomas

- Spent afternoon at Penns Place with pupils from Four Marks Primary School as part of “National Take Over Day” which is designed to interest young people in democracy. During the day they had a tour of the building and spoke to officers asking many questions which I was later told were quite difficult to answer!
- Visited Four Marks Primary School and talked with year six about ideas to improve safety near the school, including drop offs and parking, I will pass on the many points they made to the officer team concerned with road markings and signage. We had an interesting discussion on who causes the dangers the children had recognised with many saying it’s the parents and others who drop off their own children.
- The school discussion was very timely as there have been two accidents this week in the villages on the A31. The A31 has been chaos this week as have many of our lanes as people try to find ways round the various road works.
- We continue to ask developers daily to clean the mud off the roads.
- The work on the sewer over Boyneswood bridge is nearing completion but then works to upgrade the sweet water in Redhill and surrounding roads will begin. The sewer down Stoney Lane and Station Approach is also programmed to start soon.

17.205 CORRESPONDENCE

- i. **Hampshire Police and Crime Panel’s proactive scrutiny of ‘Cybercrime – Cyber-Enabled Fraud’.** This was noted by Council.
- ii. **Mulcock Charity.** A report was received from Errol O’Farrell (Trustee). Cllr Penny also being a trustee explained that whilst there was around £4,200 in the Charity funds it was proving very difficult to provide funds due to the parameters as to whom the funds can be allocated. It was thought that the EHDC Community Officer (Alton and surrounding villages) may be able to assist and Cllr Penny would contact EHDC.
- iii. **Consultation(s)**
 - a. **Draft Residential Development and Householder Extensions.** The Clerk will respond stating that Medstead Parish Council have read the proposals and are supportive of the aims of the proposed document.
 - b. **Consultation Draft Vehicle Parking Standards.** The Clerk will respond stating that Medstead Parish Council have read the proposals and are supportive of the aims of the proposed document.
 - c. **Local Planning Application Requirements.** The Clerk will respond stating that Medstead Parish Council have read the proposals and are supportive of the aims of the proposed document.

Cllr Penny

Clerk

Clerk

Clerk

17.206 FINANCIAL MATTERS

- i. It was **RESOLVED** to approve the Income and Expenditure report for **November 2017**.

<u>Date Paid</u>	<u>Chq No</u>	<u>Payee</u>	<u>Amount</u>	<u>Transaction detail</u>
07/11/2017	2717	Mr P Baston	£734.77	Clerk Salary (October 2017)
07/11/2017	2718	HALC	£19.99	HALC (Local Councils Explained book)
07/11/2017	2719	Mr P Baston	£106.30	Clerk expenses (October 2017)
22/11/2017	2720	CPRE	£50.00	CPRE 2017/18 membership
22/11/2017	2721	Broadlands RDA	£750.00	Parish Council Grant
22/11/2017	2722	Jim Kimber Landscapes	£163.58	Village Green extra cut (Oct 17)
22/11/2017	2723	Furnitubes International Ltd (Sign post)	£1,698.00	Sign post for Village Green
13/11/2017	DD	Vodafone	£17.90	Mobile phone monthly charge
10/11/2017	CC	Amazon	29.98	Christmas Tree lights
22/11/2017	CC	Duracell batteries for Christmas tree lights	9.15	Christmas Tree lights (batteries)
23/11/2017	CC	Sainsbury's	8.50	Printer paper / file dividers

- ii. It was **RESOLVED** to approve the Bank Reconciliations (as approved by Cllr Penny) as at 30th November 2017.
- iii. CIL Bank Account. In order to separate the expected CIL payments, it was proposed that a bank account be established to account for such funds. The Clerk was asked to make the necessary arrangements.
- iv. Grant Applications.
- a. Victim Care. It was agreed that a Grant of £100 would be made.
- b. St Andrew's Church. It was agreed that a Grant of £100 would be made but also, the Clerk would advise St Andrew's Church that he would look into whether S106 funds could be applied for this purpose. It was unclear however, as to how much the Church had already raised from other sources and clarity was required.

Clerk

Clerk

Clerk

17.207 FIVE ASH POND

Following the consultancy report, a working group had further considered what action was required to eradicate the flooding issues. An estimate had been received which indicated that the cost of removing spoil from the site could cost up to £48k plus the cost of excavations. It was agreed therefore that Council would write to the adjoining land owner to seek permission to dump the spoil on that site. Cllr Pullen would draft a letter to be sent.

Cllr Pullen

17.208 BENJAMIN UK LTD

Cllr Pullen reported that a meeting was held with Benjamin UK a couple of days after another major incident had taken place at the home which resulted in at least three police cars attending and all 4 girls being taken into custody. It seems that the consensus of opinion was that this company has a) chosen the wrong location for these type of home and/ or b) is not employing the correct number or quality of staff to cope with the situations that arise here. This results in the children within the home are being let down by the very people that are supposed to be helping them.

17.209 ALLOTMENTS

Cllr Fenwick reported that F&GP would be reviewing the draft tenancy agreements which would be brought to the next Full Council meeting for approval.

Two expressions of interest had been received from prospective allotment holders and the land would be handed over on or after May 2018. The agreed apportionment of allotments would be firstly to residents purchasing Cala homes on the site. Once take up is known, allotments would then be advertised more widely in Summer 2018, firstly to Medstead residents before it is opened up to general applications.

17.210 SPEEDWATCH

Cllr Smith informed Council that seven roads are now being covered. Since Speedwatch had commence in Medstead, 243 hours by volunteers had monitored 13,258 vehicles of which 960 (around 7%) had been found to be speeding, with Five Ash Road being the worst road for offenders.

17.211 COMMUNITY ENGAGEMENT PROJECTS

For the Christmas Tree Festival was held on 8th December 2017 with Medstead Parish Council having a tree.

New ideas were required for community engagement (see 17.202(ii) above).

Cllr Pullen suggested that additional lights be purchased between the Pavilion and the existing lights on the Green and the Clerk was asked to take this forward.

Clerk

17.212 COUNCIL REPRESENTATIVES

East Hampshire Association for Parish & Town Council. Cllr Fenwick reported that at a recent meeting HCC Cllr Humby being their Environmental representative spoke on roads and encouraged all to use the HCC Highways on line portal for reporting defects.

It was reported that HCC have to bid to Central Government for large scale projects and can't automatically use HCC held resources. It was reported that schemes such as an M3/M4 link road and an improved A34 /M3 junction at junction 9 (Winnall) were being considered by HCC.

The Chairman closed the meeting at 9.00pm.

ChairmanDate.....