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| **Date & Time:** | Monday 20 July 2015 at 8.00pm |
| **Venue:** | Abinger Hammer Village Hall |
| **Chair:** | Ros Doree (RD) |
| **Clerk:** | Suzanne Bennett |
| **Councillors:** | Gary Bennett (GB, Mike Brady (MB), Paul Cleaver (PC), Deardre Cunningham(DC), Peter Farley (PF) and Richard Frost (RF) |
| **Present:** | No members of the public |

PART ONE

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| **No.** | Item |
| **15/07/01** | **To Welcome** councillors & public and to receive apologies for absence.  Apologies received from WC. |
| **15/07/02** | **Declaration of Interests** All councillors declared trusteeship of Abinger Parish Recreation Grounds Charity (APRGC).  MB declared an interest in Item 4 (d) Section 137 Grants – Oakwood Hill Village Hall  RD & DC declared an interest in Item 10 – Planning (Planning Application **MO/2015/0922/PLA**) |
| **15/07/03** | **Minutes** of the meeting held on 18 May 2015 were approved. GB proposed, RF seconded. |
| **15/07/04** | **Abinger Parish Council**   1. **Financial.** Clerks financial report received and the following payments approved  |  |  |  | | --- | --- | --- | | Abinger Hammer Village | £ 75.00 | Hall hire | | Safeplay Playgrounds | £ 180.00 | Inspections | | S. Bennett | £ 157.83 | Expenses & Salary | | Open Spaces | £ 45.00 | Annual subscription | | Burleys | £ 886.18 | Grounds maintenance | | Surrey Hills Society | £ 25.00 | Annual subscription | | Clay Griffin | £ 550.00 | Tree work at Forest Green | | Rodney West | £ 500.00 | Playground repairs (North ward) |   **Payments were approved, RD proposed, PC seconded.**  It was agreed to chase Richard Hayes-Hall for his invoice to complete the stocks project.   1. **Transparency Code.** To receive update.   Clerk gave Councillors an update on the impact of the Transparency Code including the requirement to publish payments of £100 or above. It was agreed that all payments approved are listed on the minutes of that meeting. The Clerk confirmed that unapproved minutes should be published within one month of the last meeting, these would be placed on the noticeboards and website. The Clerk will take advice from SALC regarding sub-committee meetings.   1. **On Line Banking.** To receive update.   Clerk confirmed that this is on hold until a new Clerk is recruited and up to speed.   1. **Section 137 Grants.** To receive any applications.   The Parish Council received an application from Oakwood Hill Village Hall for £1000.00. It was acknowledged that when this application was discussed at the May meeting the information on what grants Oakwood Hill Village Hall had received previously was incorrect (by £1000.00). The Councillors agreed that the application could not be granted at this time and would be carried forward to the September meeting.   1. **Burial Grant.** To receive any requests.   None were received.  **Actions agreed**   * To chase Richard Hayes-Hall for invoice **(Clerk)** * To take advice from SALC re. sub-committee meetings **(Clerk)** * To advise Oakwood Hill Village Hall that the Section 137 Grant Application has been deferred to the September meeting  **(MB/Clerk)** |
| **15/07/05** | **Defibrillators.** To receive update**.**  The Chair informed the Parish Council that Okewood Hill Residents Association has almost gathered all the money required to buy a defibrillator which will be placed in The Punch Bowl Public House once permission is granted from landlord.  It was noted that Walliswood village could borrow a defibrillator located at the brickworks.  Members of the community at Forest Green will be circulating a letter to residents asking for donations towards the purchase of a defibrillator informing residents that it is a joint project with the Parish Council.  The Chair confirmed that she has forwarded details to Vivienne Michael and Hazel Watson.  It was agreed that the Parish Council should submit a grant application to London Marathon Charity Trust to purchase four defibrillators (each unit costs approx. £1200).  **Actions agreed**   * To submit a grant application for defibrillators **(Clerk)** |
| **15/07/06** | **Walliswood Village Gateways.** To receive update.  The Vice Chair gave an overview of the open evening held in May which was poorly attended. The Vice Chair conducted a public consultation by circulating a survey a month ago to local email lists unfortunately it received no replies. It was thought that no responses would suggest the public’s enthusiasm has waned. The Vice Chair confirmed that he had emailed Hazel Watson to progress.  **Actions agreed**   * To liaise with Hazel Watson to progress gateways **(GB)** |
| **15/07/07** | **Byelaws.** To agree final version for public consultation.  The Vice Chair confirmed that Councillors met to discuss the current byelaws and agreed a revision to include modern considerations. It was noted that it should also include helicopters landing on the green with a caveat for emergency services.  Before the final version of byelaws is approved at a public meeting they should go to public consultation for a period of one month. The alterations of the byelaws will be published on the website and notice boards. The Parish Council will also need to contact aviation cluba that might fly model aeroplanes on the greens. The Vice Chair will manage this.  Agreed that the final byelaws will be approved at the next PC meeting (Sept).  **Actions agreed**   * To publish alterations on website and notice boards **(GB)** * To contact aviation clubs **(GB)** * To circulate revised byelaws to Councillors **(GB)** |
| **15/07/08** | **Clerks Recruitment.** To receive an update.  The Clerk confirmed that two applications have been received.  It was agreed that RD & GB will conduct interviews when GB returns from holiday.  Proposed to extend deadline to 14 August. RF proposed and MB seconded.  **Actions agreed**   * To arrange interviews **(Clerk)** |
| **15/07/09** | **Public Question Time**  **No members of the public attended the meeting.** |
| **15/07/10** | **Planning.** To receive an update on applications since the last meeting.   * **MO/2015/0718/PMB** - Pisley Farm, Holden Brook Lane, Ockley, Dorking, Surrey, RH5 5PD * **MO/2015/0719/PMB -**Pisley Farm, Holden Brook Lane, Ockley, Dorking, Surrey, RH5 5PD * **MO/2015/0741/TFC**- Silverdale, Fern Lane, Wallis Wood, Dorking, Surrey, RH5 5RE * **MO/2015/0682/PCL**- King Georges Cottage, Lemons Farm Road, Abinger Common, Dorking, RH5 6JW * **MO/2015/0594/PLA** - Cricket Ground And Pavilion, Honeywood Lane, Okewood Hill, Surrey * **MO/2015/0709/PLAH** - Forest End, Horsham Road, Forest Green, Dorking, Surrey, RH5 5RZ – with drawn  |  | | --- | | * ​**MO/2015/0791/PLA** - New Barn House, New Barn Lane, Ockley, Dorking, Surrey, RH5 5PF * **MO/2015/0811/PMB** - Furven Farm, Furzen Lane, Walliswood, Dorking, Surrey, RH5 5QE |  * **MO/2015/0857/CC** - Six Oaks Field, West of Stane Street, Ockley, Surrey * **MO/2015/0915/PLA** - Home Farm Stables, Horsham Road, Wallis Wood, Surrey * **MO/2015/0940/PLA** - Sunnymead, Horsham Road, Forest Green, Dorking, Surrey * **MO/2015/0922/PLA** -Bennetts Grove, Forest Green, Dorking, Surrey, RH5 5PN * **MO/2015/0909/PLA** - Wickland Farm, Ockley Road, Forest Green, Dorking, Surrey, RH5 5SQ * **MO/2015/1013/PLA** - The Oaks, Walliswood Green Road, Wallis Wood, Dorking, Surrey, RH5 5RD * **MO/2015/0327/PLAH** - Redcot, Abinger Lane, Abinger Common, Dorking, Surrey, RH5 6JF   The Vice Chair confirmed that the Parish Council have/intend to comment on three applications.  Six Oaks Field – the committee agreed that there were no grounds to remove the time limit of container and objected.  Home Farm Stables – the Parish Council have received feedback from the public regarding this application. RD and GB attended an Okewood Hill Residents Association meeting and asked residents to contact MVDC directly. RD and GB also met with the applicants who confirmed that a MVDC Planning Officer was completing a site visit on 21 July. It was agreed to speak with the case officer after the visit and to discuss on Thursday (23 July).  Bennetts Grove – the Committee agreed to object to the application as per the objection letter in December 2013.  The Parish Council were contacted by Waverley Bourough Council to comment on the Hurtwood Park Polo Club planning application as additional information had been provided by the applicant. This information was circulated to the planning committee including an SEE simplified report. The Committee agreed to comment further continuing to object to the application based on its original letter dated December 2014.  RF asked if the phone mast at Abinger Common had progressed to an application? It was noted that the application would be made in the Wotton Parish and that the Clerk would confirm.  **Actions agreed**   * To comment on Bennetts Grove and Hurtwood Park **(GB/Clerk)** * To speak with case officer re. Home Farm Stables **(RD)** * To confirm if an application has been submitted for phone mast **(Clerk)** |
| **15/07/11** | **Surrey County Council Highways**   1. **Highways.** To review current situation & to agree any action.   The Chair confirmed that a member of the public has written to John Fury with regards to the upgrading of the roads in time for the PRL.It was noted that there will be crossing points for the PRL race although they may not be manned will not have traffic lights.  Clerk to report potholes on road to Oakwood Hill from Walliswood again and on Pond Head Lane.  **Actions agreed**   * To report potholes. **(Clerk)** |
| **15/07/12** | **SALC.** Future events run by Surrey Association of Local Councils.  Future training/ events.   * Chairs Networking Day – Wed 30 September 10am-3.30pm at Felbridge £60+VAT * Surrey Planning Event - Wed 7 October 6pm – 9pm at Dorking Halls £25 +VAT RD, GB * Chairs Briefing Session – Tues 13 October 2pm-5pm at Lodge Hill, nr Pullborough £50+VAT * Joint Conference SALC, Surrey Community Action & SCC followed by AGM – Thursday 15 October 9.30am-3.30pm at Dorking Halls £20+VAT   **It was agreed RD & GB will attend the Surrey Planning Event on 7 October.**  **Actions agreed**   * To book RD & GB on planning event in October **(Clerk)** |
| **15/07/13** | **Invitations/Correspondence** from other bodies.  Highways Forum – Pippbrook, Dorking, October 2015  The Chair confirmed that the Parish Council had been contacted by a journalist regarding accidents on the A25. The Chair spoke to the journalist and made a comment. The Councillors discussed if a zebra crossing would be appropriate and that it should be raised at the next Highways meeting.  **Actions agreed**   * To raise a proposal of a zebra crossing on A25 **(Councillors)** |
| **15/07/14** | **Member’s Reports/Future Business** at Chairman's discretion.  **School transport –** report from meeting with residents  GB met with local parents regarding the removal of the school bus service which affect approx. 18 pupils. GB advised the parents how to engage with SCC and how to work with them. The parents were due to meet with SCC soon and will report on the progress. PF confirmed that the WASP bus has been approached to do a school run to the Priory School on a Monday. GB agreed that he would be happy to support and report back to the PC.  **Actions agreed**   * To liaise with parents and report to the Parish Council **(GB)** |
| **15/07/15** | **To Agree Dates of future Parish Council meetings:**  21 September 2015 - Oakwood Hill Village Hall - Agreed |
|  | **There was no Part 2 meeting and the meeting closed at 9.40 pm** |