

# Bulwick Parish Council

Parish Clerk  
2 Gordon Terrace  
Twywell  
Northamptonshire  
NN14 3AH

Telephone: 07960 214820  
E-mail: clerk.bulwickpc@gmail.com  
Web: www.bulwickpc.org.uk

## Bulwick Parish Council Meeting Minutes

Date	Monday 17 <sup>th</sup> February 2025	497	19.00 20.17
Meeting held at	St Nicholas Church, Bulwick, NN17 3ET		
Present	Cllr I Martin (Chair) Cllr A Lashmar (Vice Chair) Cllr J Sanderson Cllr L Vaughan Members of the public in attendance (3)		
Apologies	Scott Macdonald		
Minutes taken by	Helen Keech - Clerk to Bulwick Parish Council		
Discussion		Action	
2502.37	<b>To receive and approve reasons for apologies</b> - members to approve apologies for absence (LGA 1972 Sch12, para 40). - Cllr Scott - Work Commitments	<b>RESOLVED:</b> Approved	
2502.38	<b>To receive declaration of interests</b> - members to declare any pecuniary or prejudicial interests in relation to items on the agenda (Localism act 2011 and the relevant authorities (DPI) regulations 2012). Councillors are reminded of their obligations to declare orally their interests as per BPC Model Code of Conduct (adopted 2015).	<b>RESOLVED:</b> None given	
2502.39	<b>To authorise the Chair to sign as a correct record of the proceeding:</b> Minutes of the Bulwick Parish Council Meeting dated 17 <sup>th</sup> January 2025 2024. (LGA 1972 Sch12 P41(1)).	<b>RESOLVED:</b> Signed by the chair. (JS/LV)	
2502.40	Matters arising from the minutes, not listed on Agenda.  <b>Update on Village Centre Future</b> - Alma (St Nicholas Churchwarden) spoke for and on behalf of the Parochial Church Council (PCC). An Open meeting was held on 29th January 2025, attendance could have been better. The Village Centre (previously the village school until 1990) and the 'Memorial hall' are assets of the PCC, as Managing Trustees, and the Diocesan Board of Finance (DBF), as Custodial Trustees. Despite numerous efforts to save the village centre, the PCC have made the difficult decision to sell the property and the	<b>NOTED</b>	

	<p>grounds. Proceeds from a sale, will remain in the care of the PCC as managing trustees, who will abide by terms of the conveyance. Depending on the result of a sale, <i>potentially</i> some funds could be used to improve facilities in St. Nicholas church, the remainder to be 'ring fenced' and used for other assets.</p> <p><b>A Resident's Request for a new self-funded bench</b> - (deferred to meeting after elections for an open session with a more green approach). Cllrs I Martin &amp; A Lashmar.</p> <p><b>Village Litter Picking</b> - To be arranged for a weekend day</p>	<p><b>DEFERRED:</b> To meeting in May 25</p> <p>Cllr Lashmar to action</p>
2502.41	<p><b>Public Session (*)</b> <i>The council welcomes the participation of residents and will receive and process comments and questions from members of the public/press in accordance with the Bulwick Parish Council Standing Orders. Decisions 'cannot be made' on items not on the agenda.</i></p> <p><i>Rupert Conant addressed the council, informing that 11 sycamores trees require felling. An arborist is required to assess the remaining trees on the estate that could be dangerous along the estate boundary. The estate will replenish the stock over the land. To be an agenda item enabling council to vote to help Bulwick estate with the felling licence.</i></p>	Add to next agenda
2502.42	<p><b><u>COMMUNITY MATTERS</u></b></p> <p><b><u>HIGHWAYS</u></b></p> <p>To <b>discuss</b> and <b>action</b> the following</p> <p>06/1. <b>Update on Street Light Refurbishment</b> – No response from email contact left by previous clerk or 'contact us' on website. Clerk obtained contact details for the Northampton engineer today so will continue with contacting them (voicemail left).</p> <p>06/3. <b>Update on A43 &amp; Deene Parish Council</b> - Clerk to attend next meeting. As stated, the Clerk has an invitation to their next meeting.</p> <p>06/4. <b>Graffiti on the A43 bridge under Red Lodge Road</b> - Has been covered over with grey paint. Sadly, this 'stands out' more as it is in patches - not painted the whole area.</p> <p>06/5. <b>Bulwick Community Resilience Plan Flooding on Blatherwycke Road</b> - No Progress since the last meeting</p> <p>06/6. <b>Flooding on Blatherwycke Road</b> - Contact made with new Estates Manager Harry. Remedial work agreed to prevent future flooding. Work to be carried out as soon as the ground dries out.</p>	<p><b>WORK IN PROGRESS</b> Clerk</p> <p><b>WORK IN PROGRESS</b> Clerk</p> <p><b>RESOLVED</b></p> <p><b>WORK IN PROGRESS</b> (AL)</p> <p><b>RESOLVED</b></p>
2502.43	<p><b><u>PLANNING APPLICATIONS</u></b> (Town &amp; Country Planning Act 1990 Sch 1 para 8.) <b>(current information can be found on the BPC website under planning)</b></p> <p>To consider the following planning applications -</p>	

	<p>An application came into the clerk after the agenda was published</p> <p><b>NE/25/00012/LBC</b>   Replacement of a number of windows and doors   The Farmhouse Nottingham's Yard Blatherwycke Road Bulwick Corby NN17 3EU</p> <p>Outcomes of previous applications</p> <p><b>NE/24/00783/PDU</b>   Conversion of an agricultural building to two dwellings   Red Lodge Farm Red Lodge Road Bulwick Corby NN17 3DX - Still Awaiting decision (18.02.2025) - <i>Chair noted that there is nonfiction of planning intent displayed in the area</i></p> <p><b>NE/24/00484/FUL</b>   Creation of vehicular access and hardstanding.   Velaire House Bulwick Road Southwick Peterborough PE8 5BP - Refused (18.02.2025)</p>	<p><b>APPROVED (AL/LV) - Clerk to respond</b></p> <p><b>NOTED</b></p> <p><b>NOTED</b></p>
2502.44	<p><b><u>CLERKS UPDATE &amp; CORRESPONDANCE</u></b></p> <p>a) <b>To Co-Opt a Cllr onto BPC</b> - <i>Councillors considered the interest and application from Alan 'Scott' Macdonald and decided he would be an asset to the BPC</i></p> <p>b) <b>Website &amp; dotgovdotuk emails</b> - <i>discussion held over the benefits/disadvantages of this and including it will be mandatory in 2027. Decided to remain with current provider and create a 'chair' email address</i></p> <p>c) <b>Bulwick Charities</b> - Cllr A.Lashmar requested to advertise two charities on the website</p> <p>d) <b>Planning Meeting (update)</b> - <i>Useful and informative meeting on the updates in legislation and Neighbourhood Planning Policy.</i></p> <p>e) <b>Elections 2025</b> - <i>All councillors will stand down in May 2025. Anyone wishing to stand for election will need to have the application from to NNC (Kettering) by 16:00 hrs on 2<sup>nd</sup> April 2025.</i></p> <p>f) <b>Section 136 of LGA 1972 (Grass Cutting)</b> <i>not on agenda</i> - Keir are offering the BPC the opportunity to take over the cutting. Discussion held and decided to remain with Keir.</p> <p><b><u>TRAINING</u></b></p> <p>For Council to <b>CONSIDER / APPROVE:</b></p> <p>End of Year Finance - Clerk</p> <p><b><u>POLICES &amp; DOCUMENTS</u></b></p> <p>To <b>adopt</b> and <b>approve</b> the following:</p> <p>BPC - Code of Conduct Acceptance</p> <p>BPC - Statement of Training Intent</p> <p>BPC - Transparency Code for smaller authorities</p>	<p>a. <b>RESOLVED:</b> (LV/JS) all Cllrs approved</p> <p>b. <b>RESOLVED:</b> all Cllrs approved</p> <p>c. <b>RESOLVED - (LV/JS)</b></p> <p>d. <b>NOTED</b></p> <p>e. <b>WORK IN PROGRESS</b></p> <p>f. <b>RESOLVED - (LV/JS)</b></p> <p><b>APPROVED (JS,AL)</b></p> <p><b>APPROVED (AL,LV)</b></p>
2502.45	<p><b><u>BULWICK'S FINANCES / ACCOUNTS</u></b></p> <p>To <b>note</b> current account balance stands at £4,346.94 on 10.02.2025. (Accounts &amp; Audit 2015 Reg 4)</p>	<p><b>NOTED</b></p>

	<p>To <b>note</b> savings account balance stands at £5,009.62 on 10.02.2025. (Accounts &amp; Audit 2015 Reg 4)</p> <p><b>Invoices - to approve</b> payments for the following (Accounts &amp; Audit 2015 Reg 4)</p> <table><tr><th>DATE</th><th>TO WHOM</th><th>REASON</th><th>COST</th><th>POWERS &amp; DUTIES</th></tr><tr><td>31.12.24</td><td>Unity Bank</td><td>Service Charge</td><td>£6.00</td><td>LGA 1972 S111</td></tr><tr><td>21.01.25</td><td>SSE</td><td>Street lights Dec 24</td><td>£55.67</td><td>LGA 1957 S3 &amp; LGA 1972 S14 Par 27 HWA 1980 S301</td></tr><tr><td>21.01.25</td><td>Bulwick Church</td><td>BPC Meeting Jan 25</td><td>£30.00</td><td>LGA 1972 SS133</td></tr><tr><td>21.01.25</td><td>H. Keech</td><td>Expenses</td><td>76.50</td><td>LGA 1972 S111</td></tr><tr><td>21.01.25</td><td>DCK Payroll</td><td>Wages 01.25</td><td>£27.00</td><td>LGA 1972 S101,111 &amp; 112</td></tr><tr><td>24.01.25</td><td>DCK Payroll</td><td>Wages 01.25</td><td>£27.00</td><td>LGA 1972 S101,111 &amp; 112</td></tr><tr><td>31.01.25</td><td>Unity Bank</td><td>Service Charge</td><td>£6.00</td><td>LGA 1972 S111</td></tr><tr><td>07.05.25</td><td>ICO</td><td>Data Protection</td><td>35.00</td><td>LGA 1972 S111</td></tr></table> <p><b>Invoices - to note</b> income into the current account (Accounts &amp; Audit 2015 Reg 4)</p> <table><tr><th>DATE</th><th>FROM WHOM</th><th>REASON</th><th>COST</th></tr><tr><td></td><td></td><td></td><td></td></tr></table> <p><b>Instant Access Savings Account - to note</b> balance off (Accounts &amp; Audit 2015 Reg 4)</p> <table><tr><th>DATE</th><th>INCOME</th><th>REASON</th><th>TOTAL</th></tr><tr><td>05.12.24</td><td>Internal Transfer</td><td>Savings Account</td><td>£5,000.00</td></tr><tr><td>31.12.24</td><td>Unity Bank</td><td>Credit Interest</td><td>£ 9.62</td></tr></table> <p>To <b>approve</b> SSE contract - set for 6 months at a standing charge of 11.7 pence a day &amp; 25.34 pence a unit (payable by DD). The out for contract rates were £2.05 a day for standing charge and 33.95 pence a unit. The new contract is cheaper on standing charge (.17pence) and per unit (33.95) than the contract set up before.</p> <p>Currently have issue with SSE as invoicing is incorrect - Charging for a wrong UNS account - giving BPC four meters when we only have three. Complaint raised by clerk.</p>	DATE	TO WHOM	REASON	COST	POWERS & DUTIES	31.12.24	Unity Bank	Service Charge	£6.00	LGA 1972 S111	21.01.25	SSE	Street lights Dec 24	£55.67	LGA 1957 S3 & LGA 1972 S14 Par 27 HWA 1980 S301	21.01.25	Bulwick Church	BPC Meeting Jan 25	£30.00	LGA 1972 SS133	21.01.25	H. Keech	Expenses	76.50	LGA 1972 S111	21.01.25	DCK Payroll	Wages 01.25	£27.00	LGA 1972 S101,111 & 112	24.01.25	DCK Payroll	Wages 01.25	£27.00	LGA 1972 S101,111 & 112	31.01.25	Unity Bank	Service Charge	£6.00	LGA 1972 S111	07.05.25	ICO	Data Protection	35.00	LGA 1972 S111	DATE	FROM WHOM	REASON	COST					DATE	INCOME	REASON	TOTAL	05.12.24	Internal Transfer	Savings Account	£5,000.00	31.12.24	Unity Bank	Credit Interest	£ 9.62	<p><b>NOTED</b></p> <p><b>RESOLVED:</b> All Cllrs approved (AL/IM)</p> <p>Issue over potential double payment for DCK raised by clerk.</p> <p><b>NOTED</b></p> <p><b>APPROVED (JS/AL)</b></p> <p><b>NOTED</b></p>
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2502.43	<p><b>Items for next meeting or general interest</b></p> <ul style="list-style-type: none"><li>- Resident’s Request for a new self-funded bench</li><li>- Tree felling Bulwick Estate</li><li>- New Speed sign for the village</li></ul>																																																																		
2502.44	<p><b>Dates for future meetings -</b></p> <p>Tuesday 20<sup>th</sup> May 2025 (AGM) @ 19.15 hrs</p>	<p><b>APPROVED</b> (all Cllrs)</p>																																																																	

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	All other committee meetings will be advised by way of a summons in the form of an agenda in line with statutory requirements.	
2502.44	<b>Close of Meeting</b> Due to no other business the chair closed the meeting at 20.17pm	

Approved & Signed by Cllr Ian Martin on 20<sup>th</sup> May 2025

Mr Ian Martin  
Chair to Bulwick Parish Council