

Brandon Town Council
Full Council Meeting
Monday 9th October 2023

Note: In the case of non-members, this Agenda is for information only

BRANDON TOWN COUNCIL
Old School House, Market Hill, Brandon, Suffolk, IP27 0AA
Telephone 01842 811844

4th October 2023

TO ALL MEMBERS OF THE FULL COUNCIL

You are hereby summoned to join the **FULL BRANDON TOWN COUNCIL MEETING** to be held at Old School House, Market Hill, Brandon on Monday 9th October 2023 at 7pm



Donna Allen
Acting Town Clerk

Members requiring further information, or with specific questions are asked to raise these with the Clerk at least 2 working days before the meeting. If the information requested is available, this will be provided and reported to the Council.

AGENDA

- 1 **APOLOGIES** for absence and approval of reasons tendered.
- 2 **DECLARATION OF INTEREST** and additions to Members Register of Interest.
- 3 **TO RECEIVE A REPORT FROM SQN LDR GEARY - RAF LAKENHEATH**
- 4 **TO RECEIVE, CONFIRM AND SIGN MINUTES**
 - Of the Brandon Town Council Meeting of Monday 11th September 2023.
 - Of the Extraordinary General Meeting of Wednesday 27th September 2023.
- 5 **MATTERS ARISING** for information exchange only of the Full Council Meeting of 11th September 2023 and the Extraordinary General Meeting of 27th September 2023.
- 6 **URGENT BUSINESS** any items the Chairman considers a matter of urgent business – to be submitted no less than 48hrs prior to the meeting or by discussion with the Chairman.
- 7 **TO RECEIVE WRITTEN REPORT** from the Town Clerk.
- 8 **PUBLIC FORUM** monthly event limited to 3 minutes duration maximum per resident, this will include reports from County, District and Town Councillors also Community Group Representatives.
- 9 **CORRESPONDENCE**
 - No Cold Calling Zone Signs – Permission needed.

- 10 **ACCOUNTS** To approve the payments for September 2023 (see attached).
- 11 **TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR AUGUST 2023**
- 12 **GRANT APPLICATION** discussion to consider S137 grants from Forest Academy and Royal British Legion Brandon Branch.
- 13 **TO NOTE MINUTES OF EVENTS COMMITTEE MEETING** of 25th September 2023.
- 14 **TO NOTE MINUTES OF PLANNING COMMITTEE MEETING** of 2nd October 2023.
- 15 **RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**
That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.
- 16 **TO RECEIVE AND CONFIRM CONFIDENTIAL MINUTES**
 - Of the Brandon Town Council Meeting of Monday 11th September 2023.
 - Of the Extraordinary General Meeting of Wednesday 27th September 2023.
- 17 **MATTERS ARISING**
- 18 **QUOTES**
 - 18.1 To consider quotation to carry out L8 Risk Assessment in line HSG 274 guidelines (Legionella testing) at Old School House.
 - 18.2 **RESOLUTION from Cllr V Lukaniuk No. 443**
Brandon Town Council resolves to replace both bus shelters in London Road, fronting Old Forge Court. To be match funded by the District Councillors. (please see all quotations/information attached.)